

CHAPTER CHARTER

An agreement between the Achilles International and



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New York, NY 10018

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www.achillesinternational.org

Name of Chapter _____

Name:

1. The name "Achilles International" belongs to the national/international organization, headquartered in New York City. Public statements and written materials in the name of Achilles International (as opposed to the name of the chapter) must receive approval from the president or a designated representative.
2. Chapters can name themselves "Achilles Track Club - [place]", or "Achilles - [place]", or "Achilles International [place or name] Chapter". The logo supplied will always say "Achilles International - [location or chapter name]."

Membership:

3. Membership in chapters is open to people with any disability, unless the chapter is part of a facility for a specific disability (such as a school for the blind).

Chapter Contact:

4. Each chapter must designate a "chapter contact" who will take responsibility for communication with headquarters and list his/her phone number on the Achilles International website as a public representative. This person will be considered by Achilles International to be responsible for the chapter.
5. The internal structure is up to the chapter. It can select officers by election or appointment. But if the chapter contact is replaced, the new contact must sign this agreement.

Dues:

6. It is preferred that there be no dues charged to members or volunteers. Any administrative costs should be covered by local fundraising. Members and volunteers, however, should pay their own race, travel and equipment expenses.

Funds:

7. Achilles International may invite members to participate in the New York City Marathon and provide some financial support.

The undersigned agree to all conditions listed above:

Chapter Contact for: _____ Chapter

President _____

Address: _____ Apt. #: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Telephone: _____ Fax: _____ E-mail: _____

President, Local Chapter (signature) _____ Date: _____

Approved by Richard Traum Ph.D. _____ Date: _____

President, Achilles International

Insurance:

8. Each U.S. chapter is responsible for making sure that USA Track & Field (USATF.org) liability insurance is established and renewed each year. This protects the chapter officers, volunteers, coaches and sponsors as well as the national organization.

Uniforms:

9. Achilles International T-shirts should be worn by athletes and volunteers at all races and workouts.
10. A chapter wishing to design its own T-shirt must obtain prior approval from Achilles International. It is important that the logo and words "Achilles International" be similar for recognition purposes and that use of sponsors' names be regulated. Achilles International reserves the right to place a national sponsor's name on specifically designed T-shirts. Individual chapters may not contract with sponsoring companies to wear their logo without approval from Achilles International.

Records:

11. The chapter contact (or designate) should have all members fill out and sign the membership application (which includes a waiver). Local forms should copy the Achilles International model, with the local address substituted and any additional information the chapter needs added. Keep the original and send a signed copy of each form to Achilles International.

Dechartering:

12. Achilles International reserves the right to disenfranchise a chapter or a chapter contact or officer. In this event, or if a chapter ends operations by itself, all records, including mailing lists, correspondence, bank accounts and confidential information revert to the possession of the main office in New York City.