

Policy No. 1.21
Orientation and induction of domiciliary Care Workers

The agency has a comprehensive screening process in place for all agency workers. All domiciliary care workers are required to evidence mandatory training in the last 12 months in the following:

1. Manual Handling
2. Basic life support
3. Fire safety
4. Health and safety
5. COSHH
6. RIDDOR
7. Infection control
8. Lone worker
9. Handling of violence and aggression
10. Use of restraint
11. Food safety
12. Information governance, data protection and caldicott training
13. Protection of vulnerable adults and children training
14. Medication training

In addition to mandatory training agency workers will be required to undergo induction training which is specific to the care package and the service users' needs and signed off under the minimum information form that is in use by the agency.

All domiciliary care workers will be subject to ongoing supervision and evaluation.