



Idaho Society for Healthcare Engineering

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Board of Directors Meeting Minutes April 10, 2019

The meeting was **called to order** at 11:02am MDT by President, Katy Dudley*. Also present were: President Elect, Jesse Barnum*; Secretary, Gregg Ostrow*; Southwest Rep, Roger Folwell*, Associate Member, Tom Scofield Region 10 Rep; Rick McGuffey and staff, Britni Lundin.

Absent: Treasurer, Glenn Diede*; North Region Rep, Bill Spencer*; Advocacy/ASHE Liaison, Russ Harbaugh; Southeast Rep, Jerry Pfeiffer*, and Immediate Past President, Wayne Tuckness. *Voting Board Member

CONSENT AGENDA:

Minutes of March 13th, 2019 were accepted.

Financial reports of March 31st, 2019 were accepted. Registration income section has been fixed to reflect actual income for spring conference registration.

Sponsorship Update: Four spring conference sponsorships have been sold totaling \$3,000.

Board Update: Electronic elections have been sent out.

2019 Spring Conference: Total income this far including registration is reported at \$14,000. Concern over the lack of professional registrants for the event. There will be no ASHE speaker for the spring conference due to their unresponsiveness. ISHE will work on getting Matt Blake from AXIOM. The Board meeting at the spring conference will have only snacks and drinks available (Britni to set up). The welcome social will be hosted by ISHE unless a sponsor signs up prior to the event. ISHE will provide appetizers and individuals will be responsible for their own drinks.

Vendors will give a 30-60 second introduction for themselves at the spring conference (Britni to send out a notice so that they can prepare).

The Thursday dinner will be a buffet and each participant will get two drink tickets due to the three Thursday sponsors we received.

ASHE: At the February Board meeting it was decided that the awards portion of ASHE would not require the joint membership proof.

October 2019 Fall Conference: Proposed title "Blueprints for Raising the Bar". This would be a look at improving the profession. It was suggested that we offer a budget workshop and possibly a workshop about infection control. Britni to look at more venue options possibly in surrounding Boise area. Possibly look at the Grove and Convention Center. Britni will send the proposal out to the Board.

Strategic Planning & Committee Reports: It was suggested that our strategic planning session model ASHE's. In preparation, Britni will send out a survey to the membership asking them to discuss what ISHE can do for them, what challenges they face, etc.

New Update: Newsletter to include survey information. Registration deadline for spring conference to be the 20th for early rates. Price will be increased after that date.

With no further business, the meeting adjourned at 12:06pm MDT