

# The William C. Lundberg Internship at the Berg Garden Ellwood House Museum

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## **Position Overview**

Work with museum staff, interns, and volunteers to care for the Berg Garden. The Berg Garden at the Ellwood House Museum provides a picturesque setting on the Ellwood estate. Originally planted in 1903, the garden was reestablished through the generosity of Bill and Patsy Lundberg in 2013. Historic photos, diary entries, and the skills of local landscape designer David Storm were utilized to bring new life to the landscape.

## **About the Ellwood House Museum**

The Ellwood House Museum campus features a palatial 1879 mansion, six additional historic buildings, ten acres of scenic grounds, four gardens, and 6,000 square feet of exhibit space in the Patience Ellwood Towle Visitor Center. Originally the home of barbed wire entrepreneur Isaac Ellwood, the site speaks to the profound impact of the barbed wire industry in America, and reflects the tastes of multiple generations of the Ellwood family who guided the evolution of the grounds and structures. The museum, located off the eastern edge of Northern Illinois University in DeKalb, Illinois, hosts approximately 11,000 visitors annually through guided tours, programs, and events.

## **Position Responsibilities**

- Help to select and plant annuals in mid-May
- Assist with routine maintenance: weeding, watering, pruning, deadheading, and mowing
- Assist with educational activities in the garden by labeling plants and preparing for special events
- Upkeep the areas near the Berg Garden
- Other duties as assigned

## **Qualifications**

- Be enrolled in horticulture or a related program or have an interest in historic preservation, community building, or historic landscapes. (Recent graduates will also be considered)
- Ability to interact with the public
- Ability to work independently and as a part of a team
- Interest in museums, gardens, preservation, and historical research

## **Working Schedule**

This internship requires 10 hours per week and takes place May through August. In certain cases, the internship could be extended into a second internship in the fall.

*The William C. Lundberg Internship at the Berg Garden includes a \$500.00 stipend.*

### **Worksite Requirements**

The physical demands and work environment characteristics described here are representative of those that must be met to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

*Physical demands:* In the work environment described below, the position requires working outside in all types of weather. The position also requires verbal and written conversation with others, as well as standing, walking, bending, climbing, reaching, and strenuous lifting/moving of objects up to 30 pounds. Vision abilities required by the job include close vision. Work may occur in both hot and cold temperatures.

### **Application Deadline: April 30**

**How to Apply:** Interested applicants should email a cover letter, résumé, and the names and contact information of three references to [info@ellwoodhouse.org](mailto:info@ellwoodhouse.org). Background check required.



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