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2. **Click “Start”** near the bottom of the submission page. Do not click “Submit a paper” in the SSRN header at the top of the page; this will submit the paper to SSRN but not to the proceedings.
3. Select the option to create a “New Submission” or “Select an Existing Submission”.

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4. Ensure there is large red text at the top of the submission form indicating that you are submitting to the conference proceedings. If there is no red text, close the form and go back to your dedicated SSRN proceedings submission page and click “Start” again. If there is no red text at the top of the submission form, the submission will not be included in the proceedings.
5. **Fill in the submission form** until each item in the Status Checklist on the right side of the form is marked Complete. Click each area on the submission form to open it for editing.
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