

Camp Zephyr KIDS CAMP 2017 Registration Procedure

STEP ONE:

Form A and Deposit:

Send a **NON-REFUNDABLE** deposit of \$45 per camper/sponsor with Group Registration Form (**Form A**) to reserve spaces. These spaces will only be reserved until the early registration deadline (approximately 45 days before scheduled camp – See **Form A**). After this deadline, the cost per camper will go from **\$185 to \$205** and spaces will only be available on a “first-come, first-serve” basis. Spaces are reserved by sending in deposits, but students are not **REGISTERED** until they fill out a personal registration form online. They must do this by the deadline to stay at \$185 cost.

STEP TWO:

Individual Online Registration:

Instructions for this process will be sent to the group leader after the deposit is received. To secure those spaces, which have been reserved for your group, fill out a Camper Registration Form for each camper & sponsor attending. **Individual campers will be able to go online to register by filling out this form separately.** If you do not have access to the Internet please let us know and we can get you a paper copy of these forms. It is also important to know that a parent or legal guardian **MUST** fill out this form on behalf of the camper. A minor (person under age 18) is not eligible to do so.

After we receive your Group Registration Form & deposit, you will receive a confirmation letter by email from Zephyr. This confirmation will contain information necessary for online registration.

STEP THREE:

To bring with you to camp:

- **Final Camp Payment:** We will only accept a church check, money order, cash or combination of these three. No personal checks. (You may use **Form C**, Payment Worksheet, to confirm the total amount owed).
- **Ministry Agreement Form (Form B)**
- **Background checks and training for all sponsors:** Each and every sponsor attending with your group **MUST** have **all three** of the following items:
 1. **Sex Offender Registry** – https://records.txdps.state.tx.us/DPS_WEB/Portal/index.aspx - Each sponsor must have a documented search with “no results found” from this website. Results from this search would disqualify this adult from serving as a camp sponsor.
 2. **Criminal History Check** – The church must perform and present a background check for each sponsor attending camp. There are several criminal history background check sites available from insurance companies or other such organizations. If your church uses one of these you can do a background check there. This can also be obtained for a fee from the Texas website listed above. Certain convictions will preclude an adult’s eligibility as a sponsor. From the Texas Youth Camp Code, Subchapter B, Rule 265.12:

Very Important Information!



“Youth camps shall not employ paid or unpaid staff members or volunteers at a youth camp, or permit any person to have unsupervised contact with campers other than their own children if the person has the following types of criminal convictions or deferred adjudications: a misdemeanor or felony under Texas Penal Code, Title 5 (Offenses Against the Person), Title 6 (Offenses Against the Family), Chapter 29 (Robbery) of Title 7, Chapter 43 (Public Indecency) or §42.072 (Stalking) of Title 9, §15.031 (Criminal Solicitation of a Minor) of Title 4, §38.17 (Failure to Stop or Report Aggravated Sexual Assault of Child) of Title 8, or any like offense under the law of another state or under federal law.”

We prefer you to do these searches yourself, as the first day of camp is very hectic. Please make every effort to do so. If these searches are not completed before attending camp, there will be a \$5.00 charge for each search run by Zephyr personnel. The checks must be run **ANNUALLY**.

3. **Abuse Prevention Training** – This curriculum is available on the Zephyr website. It can be provided to you by Zephyr in DVD form if requested. You will be responsible for scheduling a one-hour training for your sponsors and bringing a current certificate of completion to camp with you. This training is valid for two years.

CHECK-IN PROCEDURES:

Report to registration in the Dining Hall extension – only one person should enter to register your group.

Turn in remaining forms:

- **FORM B** - Ministry Agreement for Sponsors
- Sponsor Documentation
- Make final camp payment with **Form C** – Payment Worksheet (make check payable to Camp Zephyr)
- Receive housing assignment, camp books and nametags for your group.
- Take your church group to their cabins. Please have your group bunk in one area in larger cabins – it is likely you will share with another group of campers.
- Have at least one sponsor per church attend the sponsor’s meeting. The time and location of this meeting will be posted at check-in.

Zephyr Group Registration Form

(To accompany deposit)

Church Name: _____

Church Address: _____

City: _____ State: _____ Zip: _____

Church Phone: _____ Pastor: _____

Group Leader's Name: _____

Phone Number: _____ Email: _____

Please mark preferred method of contact: ___ Mail ___ E-mail

Child Protection Training required for adult leaders is available on the Zephyr website at no charge. If you cannot access this training online, you may request a DVD from Zephyr by checking below. In order to avoid a \$15 charge, you must return this DVD on the first day of camp.

 Yes, please send me this training in DVD form

Please mark the Kids Camp you wish to attend:

 Session One – July 16-19, 2017 (Sunday-Wednesday)

- Camp Pastor: Steven Gaither/Worship: Isaac Wimberley/**Early Registration Deadline: June 2, 2017**

 Session Two – July 19-22, 2017 (Wednesday-Saturday)

- Camp Pastor: Andy Vanderveer/Worship: Joey Vanderveer/**Early Registration Deadline: June 2, 2017**

 Session Three – July 23-26, 2017 (Sunday-Wednesday)

- Camp Pastor: Andy Vanderveer/Worship: Joey Vanderveer/**Early Registration Deadline: June 9, 2017**

Total Number of Spaces Requested: _____

***IMPORTANT NOTICE – This form with a deposit will only reserve spaces until the early registration deadline. After that time, space will only be available on a “first come, first serve” basis. Spaces are reserved by sending in deposits, but students are not REGISTERED until a personal registration form has been submitted. Also, registration forms received after that time will not be guaranteed a camp t-shirt.**

PAYMENT WORKSHEET
KIDS CAMP 2017

CHURCH NAME: _____

GROUP LEADER: _____

To find out what you owe:

Total number of campers registered by early registration
deadline* ____ x \$140.00 (\$185 - \$45 deposit) =

Box 1

Total number campers registered AFTER early registration
deadline* ____ x \$160.00 (\$205 - \$45 deposit)** =

Box 2

Motel Rooms _____ x \$50.00 =

Box 3

Payment Balance = _____

DEPOSIT INFORMATION:

- Deposits are non-refundable but are transferable
- Deposits for campers not attending will be forfeited
- However, a deposit intended for a camper not attending can be used as a deposit for a later-registering camper with your church group **
- Each camper can only have ONE deposit applied to their balance

PAYMENT IS DUE WHEN YOU ARRIVE

Please make checks payable to: Camp Zephyr

*Early Registration Deadlines: June 2nd for Session 1&2/June 9th for Session 3

**Late Registration space is limited. Dependent upon availability.