POSITION: Nonpoint Source Specialist

SALARY: $19.04 - $22.62 DOE

REPORTS TO: Environmentalist Senior

LOCATION: Nespelem, Washington

BASIC FUNCTIONS:

Coordinates and performs code compliance and best management practice inspections for forest practices, hydraulic projects, surface mining, roads, and storm-water management at construction sites.

MINIMUM QUALIFICATIONS

Education and Training:

☑ Typically requires and AA/AAS Degree in Natural Resources, Land Management or a similarly related degree from an accredited college or institution (Transcripts required) and three years (36 months) of work experience demonstrating the ability to perform the functions of the position. Additional higher education may substitute for some experience.

☑ Position is termed September 30, 2023, based on available funding.

RECRUITING INDICATORS

Knowledge, Skills, and Abilities:

☑ Requires professional knowledge of water quality and soil effects associated with forest management, hydraulic projects, surface mining, roads and construction sites; watershed processes and management.

☑ Requires knowledge of policies, law, and Tribal codes related to non-point source pollution control, environmental, water protection and contract administration.

☑ Requires a working understanding of administering all provisions of three Tribal codes related to water, soil, and habitat protection, and coordinated administration of the Washington State Forest practice rules within the boundaries of the Colville Reservation.

☑ Requires technical knowledge of best management practices for non-point source pollution control.

☑ Requires knowledge in practice or activity specifications and drawings; data collection pertaining to non-point source activities and impacts; use of geographic information systems (GIS) software and global positioning systems (GPS) equipment; data management; technical and business writing; compliance and contract procedures.

☑ Requires working knowledge of Timber management, forest roads, surface mining, and construction sites; riparian zone condition and functions; forest road location, design, and maintenance; surveying; fire, timber and range management; use of MS word processing, spreadsheet, database, GPS and GIS computer programs; safety practices necessary to wildland field work such as defensive driving, “woods” and logging site safety, and route-finding; Tribe’s culture, tradition, and practices and how these Tribal values interact with the Tribe’s natural resource management programs.

☑ Requires skill in effective oral communication with contractors, tribal staff, other agencies, landowners, and the general public; writing and editing of technical documentation and reports.

☑ Requires effective time and task management; organization and attention to detail.

☑ Requires the ability to make decisions and use professional judgment in performing assigned tasks.

☑ Requires the ability to observe and analyze activities and site conditions.

☑ Requires the ability to seek instructions on relevant training or additional resources as needed to achieve program objectives.
- Requires the ability to maintain an effective working relationship with contractors, co-workers, staff from other programs and agencies, and the public.
- Requires the ability to speak and write clearly and concisely.
- Requires the ability to prepare, organize and complete data, reports and documentation.
- Requires the ability to learn systems and detailed computer software functions.
- Requires the ability to adhere to Tribal Code and policies in decision making.

**CLOSING DATE:** Applications and supporting documents MUST be received in the Human Resources Office by, Friday, November 9, 2018.

**Must possess and maintain a valid Washington State driver’s license and be eligible for the Tribes’ Vehicle Insurance. In addition, this position may be subject to pre-employment background clearances. If applicable, these clearances must be maintained throughout employment.**

**NOTE:** Pursuant to CCT policies, this position is subject to pre-employment, post-accident and reasonable suspicion drug testing.

**TRIBAL MEMBER AND INDIAN PREFERENCE WILL APPLY; PREFERENCE WILL ALSO BE GIVEN TO HONORABLY DISCHARGED VETERANS WHO ARE MINIMALLY QUALIFIED WITHIN EACH INDIAN PREFERENCE CODE.**

**NEW:** All notifications from the Human Resources will be sent by E-mail, Please make sure your e-mail address is entered on your application.

**INFORMATION:**
Confederated Tribes of the Colville Reservation
Human Resources Office
P.O. Box 150
Nespelem, WA 99155
509-634-2846
rachel.paul.hrs@colvilletribes.com

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