



METROPOLIS OF
SAN FRANCISCO

ASSUMPTION GREEK ORTHODOX CHURCH

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Assumption Greek Orthodox Church of Scottsdale, Arizona Parish By-Laws

Preamble

Pursuant to the authority prescribed by the current Uniform Parish Regulations of the Greek Orthodox Archdiocese of America, the foregoing provisions shall be appended to and become part of the Uniform Parish Regulations and, when read as a whole, shall constitute the Governing Rules, Regulations, and by-laws of the Assumption Greek Orthodox Church of Scottsdale, Arizona.

Definition

For all uses of the term “member in good standing” in these by-laws, a member shall be in good standing as defined in the Uniform Parish Regulations, (U.P.R.) of the Greek Orthodox Archdiocese of America.

Article I

Parish

Section 1: Parish Name

This parish shall be known as Assumption Greek Orthodox Church of Scottsdale, Arizona.

Article II

Parish Assembly

Section 1: Quorum

The presence of fifty (50) members in good standing shall constitute a quorum for the transaction of business.

Section 2: Meetings

Regular meetings of the Parish Assembly shall be convened by the Parish Council at least twice each year during the spring and fall at dates fixed by the Parish Council.

All motions must be passed by majority vote of those present, after quorum has been established.

Agenda items for the meetings will be set in advance by the Parish Council and Priest.

Parishioners may submit topics for consideration for the agenda to the Parish Council no less than twenty-one (21) days prior to the General Assembly. Along with the agenda, financial reports and the minutes of the previous meeting will be available ten (10) days prior to the scheduled meeting.

Section 3: Special Parish Assemblies

At Special Parish Assemblies no business may be transacted other than that purpose for which the meeting was called.

**Article III
Parish Council**

Section 1: Membership

The Parish Council shall consist of twelve (12) members whose term shall be three years. Four members shall be elected each year.

All candidates for election shall receive an orientation regarding their role, duties and responsibilities by the Priest. Any Parish member in good standing for a minimum of one (1) year immediately prior to the date of elections, and at least eighteen (18) years of age is eligible to serve on the Parish Council.

Section 2: Elections

The polls shall open for one hour immediately following the Divine Liturgy on Election Day.

Nominees will be elected by plurality. A ballot containing more votes than there are openings for council positions will be invalidated. A ballot with fewer votes than the maximum will be valid.

Absentee ballots will not be allowed.

Section 3: Officers

Executive Officers of the Parish Council shall consist of four offices: (1) President, (2) Vice President, (3) Secretary and (4) Treasurer, elected to a one-year term by the members of the Parish Council at the first meeting of the new year.

Section 4: Meetings

The Parish Council shall hold at least one regular meeting each month. The date and time of said regular meetings shall be set by the Parish Council at the first meeting of calendar year, or as deemed necessary in order to facilitate attendance.

Agenda items for the meetings will be set in advance by the Parish Council President. Parishioners may submit topics for consideration for the agenda in writing to the Parish Council President seven (7) days prior to the meeting.

All motions must be passed by a majority of those present, after a quorum has been established.

Section 5: Committees

The Council may establish such committees, as it deems necessary for meeting the short and long-term requirements of the Parish.

Section 6: Funds

The Parish Council shall have custody of all cash funds and securities of the Parish and shall have the authority to allow its officers to disburse said funds provided:

1. Disbursements greater than \$10 shall be made by check signed by two (2) Officers. Electronic transfer shall be approved by the Council.
2. Such disbursements are within the budget for the year or are previously authorized by the Parish Assembly.
3. The Parish Council may exceed the approved total annual expense budget by 5% without prior approval of the Parish.

**Article IV
Parishioners**

Section 1: Voting Rights

Each individual pledged member in good standing as defined in the Uniform Parish Regulations enjoys the privilege of a single vote in each election or Parish Assembly.

A new member of the Parish becomes a member in good standing and eligible to vote upon meeting stewardship requirements at least three (3) months prior to exercising the right to vote.

Section 2: Council Meetings

Any Parishioner shall have the right to attend any Parish Council meeting as a silent observer. Moreover, any member in good standing shall have the right to be heard at Council meetings to voice his or her opinion of any matter under consideration, provided he or she has contacted the President and has been placed properly on the Council agenda.

**Article V
Financial**

Section 1: Building Fund

Should the Parish be involved in a building program, all associated monies collected for building purposes will be maintained in a separate designated Building Fund, separate from the Operations Fund. All reporting and safety controls followed for the Operations Fund will be observed for the Building Fund as well.

Section 2: Property

Any Parishioner desiring to make a donation of any icons, lighting fixtures, furniture, pews, crosses, plaques, or anything that is intended to be used in the Church, shall first secure the approval of the Parish Priest and the Parish Council, so as to be sure the article to be donated conforms to the Greek Orthodox Traditions and general decorum of the Church. All donated items become the property of the Assumption Greek Orthodox Church, to be used in the best interests of the Parish, as the Parish sees fit. Donated items or funds may not be returned or reclaimed by individuals or their descendants.

**Article VI
Amendments**

Amendments to these by-laws may be presented at all Parish Assembly meetings, by the Parish Council or any parishioner, provided the text of any such proposed amendment shall be included on the agenda of the meeting mailed to all Parishioners at least ten (10) days in advance. Any such proposed amendments may be further amended at the Parish Assembly Meeting. Ratification of said amendments must be approved by two-thirds (2/3) of those members in good standing present at such a meeting where a quorum has been previously established.

The amendments shall go into effect only after the Metropolitan of San Francisco approves them.

Revision History

Written: 1990

1st Revision: November 1993/ General Assembly

2nd Revision: December 15 1996/ General Assembly

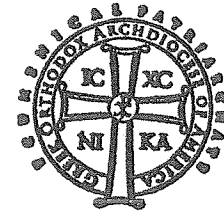
3rd Revision: November 7, 1999/ General Assembly

4th Revision: June 27, 2004/ Special General Assembly

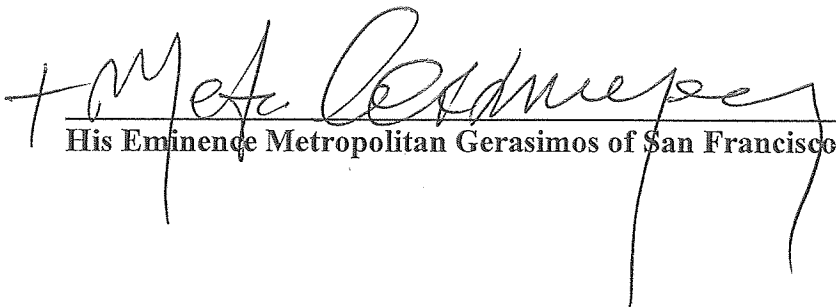
5th Revision: April 30, 2006/ General Assembly

Ecclesiastical Approval:

Approved on November 20, 2006



**METROPOLIS OF
SAN FRANCISCO**
**Dormition Greek
Orthodox Church**


His Eminence Metropolitan Gerasimos of San Francisco