



NOBLE COFFEE ROASTING

ASSISTANT WHOLESALE MANAGER

WHO WE ARE

Noble Coffee Roasting is a team of coffee professionals dedicated to creating amazing coffee experiences for our customers. We source the world's best coffees, roast and brew coffees with the best equipment available, and push ourselves and each other to never stop growing. Whether it's offering world-class drinks, pastries, brewing gear, and packaged coffee at our retail locations, helping our wholesale partners to create successful coffee programs, or making sure that our web customers have the best experience possible, we are dedicated to being the best that we can be.

Headquartered out of Ashland, Oregon, in the beautiful Rogue Valley, we eat well, drink great local beers and wine, hike and bike in the mountains, and explore the nearby coast and other treasures. We know our neighbors, our kids get a stellar education, and we support art, music, and theater.

If this is the kind of work environment and community you'd like to be a part of, please read on.

POSITION OVERVIEW

Our wholesale department works with existing wholesale partners and develops new relationships with like-minded businesses to create high-quality coffee programs for cafés, restaurants, hotels, offices, etc. The ideal candidate for this position must be ambitious and passionate about both coffee and customer service. He or she is a team-oriented barista with a love for the specialty coffee industry that is contagious. He or she must also be mechanically inclined, with an interest in maintaining and repairing coffee brewing equipment such as grinders, brewers, espresso machines, and filtration systems. Compensation is competitive and based on experience, with access to benefits including medical, dental, paid time off, and our NCR Staff to Origin Program.

RESPONSIBILITIES

- Support the annual plan with quarterly goals set by the Wholesale Manager
- Process orders from wholesale partners and website customers
- Create roasting schedule for the roasting team
- Oversee packaging as well as preparation of orders for shipping and delivery
- Assist with deliveries as well as equipment maintenance and repair

REQUIREMENTS

- Passion for excellent coffee and customer service
- High School diploma or GED (College degree preferred)
- Basic math and computer skills
- Mechanical aptitude with coffee brewing equipment

INTERESTED?

If this sounds like the position for you, please send us a cover letter, résumé, and three references to 'careers@noblecoffeeroasting.com'. If you're local, please deliver these to us in person.