

8337 Jefferson Highway Baton Rouge, LA 70809 225.387.8362 or 800.256.9317 Fax 225.343.0756

## REQUEST FOR WITHDRAWAL OF FUNDS

Attn: Tamara Duncan

| Date:                            |   |
|----------------------------------|---|
| Account #                        | Account Name:   |
| Contact Person                   | Contact Phone   |
| Please withdraw \$               | from the above referenced account number.   |
| Mail check OR                    | Direct deposit* to account ending in *copy of voided check must be on file for direct deposit |
| Send confirmation of deposit to: | (Please provide email address)  |
| 2 AUTHORIZED SIGNATION           | URES ARE REQUIRED FOR ALL WITHDRAWALS:  |
| SIGNATURE 1                      | SIGNATURE 2   |
| PRINTED NAME                     | PRINTED NAME  |
|                                  |   |
| Type of Fund:                    | Office Use Only   |
| Acct Balance:                    | _ Notes   |
| Completion Date:                 | By:   |