

Taste of Madison – General Volunteer Descriptions Manual

Barricade Watch – This position will help monitor traffic that is allowed onto Capitol Square. Capitol Square is blocked off at the 100 block and only authorized vehicles are allowed onto Capitol Square. On Saturday morning, Dane County Farmers Market may have vehicles on Capitol Square before 1:00PM. The primary duty of this position entails checking in with vehicles attempting to enter Capitol Square and pulling traffic barricades out of or into place, based on traffic flow. Must be able to stand for entire shift.

Clean Up Crew – Clean Up Crew assists with trash clean up at the end of the event on Sunday night. Trash bags, sanitary gloves and some golf carts are provided. Trash needs to be taken to event dumpsters or pulled into the street for pick up by Pellitteri at the end of the night. Must be able to walk for entire shift.

Ground Maintenance – The Grounds Maintenance teams oversee trash pick up. Garbage bags and sanitary gloves are provided. Teams need to change out garbage/recycling bags around Capitol Square during the event. Full bags are then placed behind restaurant vendors on the outside of Capitol Square so the Golf Cart Maintenance team can come by and pick it up to take it to event dumpsters. Must be able to walk for entire shift.

Ground Maintenance Golf Cart Drivers – Golf Cart drivers must be at least 16 years old or with an adult. This position picks up trash behind restaurant vendors and takes it to the event dumpster that are located on outer Capitol Square.

Refrigerated Truck Supervisor – This position monitors the refrigerated trucks at the event to ensure that only restaurants, event staff, or health department are allowed into the truck. Foods placed on the truck by restaurant must be labeled with the restaurant's name. This position ensures the truck doors stay closed and monitors truck temperature periodically. This position has a radio to call staff in case of issues.

Vendor Captain – This person is the point person for restaurant vendors throughout the weekend. Each captain will have one street block to supervisor. Busiest times are Saturday morning (event set-up, restaurant check-in) and Sunday evening (restaurant check-out, event tear-down). Must be able to work independently, handle stressful situations and stand or walk for entire shift.

Vendor Transport – Vendor Transport assists the restaurant vendors in delivering their product to their booths prior to event start on Saturday morning (as they are not allowed to bring their vehicles onto Capitol Square during the Farmers Market). Must be 18 years of age to drive the golf cart.