

Holiday
BAZAART

Saturday, November 25, 2017



**MACKENZIE
ART GALLERY**

The MacKenzie Art Gallery presents Holiday Bazaar

Date: Saturday, November 25th, 2017

Gallery Member Shopping Hour: 9AM to 10AM

Open to the Public: Saturday from 10 AM to 5 PM

Admission: \$5.00 (free for children 12 and under)

Organized by the MacKenzie Art Gallery, Holiday Bazaar is one of Regina's most unique holiday shopping experiences. This much anticipated indoor show and sale with an on-site café, raffle opportunities and great music, will feature artisans from Bazaar 2016 & 2017 and a number of new artisans!

APPLICATIONS

Holiday Bazaar accepts applications from a wide range of established and emerging Canadian artists and craftspeople employing both traditional and experimental art forms. Artists interested in participating in Holiday Bazaar must submit a completed application form and corresponding fees by **September 6, 2017**. New artisans and returning artisans with updated product photos must electronically submit **three high quality images of work along with the application**.

The MacKenzie is committed to maintaining a high standard of work at Holiday Bazaar and therefore reserves the right to decline applications.

Applicants that have participated in Bazaar from 2016 or 2017 do not need to submit photographs of works. Simply complete the application form,

Please note, space is limited. Artisans will be accepted on a first-come-first-served basis until the number of available booths are filled. The MacKenzie will ensure a balanced number of booths per medium in order to create an excellent shopping experience for guests and a successful show for exhibitors.

APPLICATION FEES & DEADLINES

Regular Booth Fee: \$250 for a 8'D x 10'W display area with one 6 ft. table and two chairs

Double Booth Fee: \$375 for a 16'W x 10'D display area with one 6 ft. table and two chairs

All applications received by the MacKenzie Art Gallery before or on **Wednesday, September 6, 2017** will be accepted for consideration. Artists will be notified of their acceptance by e-mail on **Friday, September 29, 2017**.

DISPLAY AREA SPACE ALLOTMENT

Artists accepted to participate in Holiday Bazaar are assigned one 8' x 10' display space or a 16' x 10' double booth. A 6 ft. table and 2 chairs are available upon request. Artists are responsible for their display set-up and take-down during the time allotted, and must supply their own display equipment, hanging supplies etc. The MacKenzie will provide laminate space numbers to display which will assist our visitors in locating booths as listed in the program however, artists are encouraged to have a sign clearly showing their name. Once the show is over artists must be out of the building by 6:30PM.

It is strongly recommended that artists provide their own **lighting** if required. Artists will not be permitted to move or refocus lighting within the event space.

DISPLAY REQUIREMENTS

Please ensure there are no sharp edges on grid walls, stands and tables. All boxes, equipment, stands, dollies, product, etc. are to be clean and free from debris before entering the MacKenzie Art Gallery. **Artists must contact Holiday Bazaar's Organizer if their artwork contains organic materials such as PLANTS, dirt, fur, skin, wool, hair, quills, feathers, food, wood, found objects or materials that have been stored in garages or outdoors.** These materials can carry insects which could potentially cause damage not only to the art works within the exhibition spaces, but spread to other objects throughout the MacKenzie Art Gallery. The MacKenzie's conservator will be happy to discuss required procedures around these materials with you.

New wool and commercial feathers are less likely to carry insects, but please contact the Holiday Bazaar Organizer for any of the above materials. Failure to do may result in forfeiture of your Holiday Bazaar space without refund.

REGISTRATION AND SET-UP

Registration and set-up will take place on **Friday, November 24, 2017** in two sessions: **9 AM - 12 PM** or **1 PM- 4 PM**. This will alleviate congestion during set-up and also allow for timely access via the elevator to the second floor. The MacKenzie Art Gallery will notify exhibitors of their set-up time by September 29, 2017. **Booths must be completely set-up by 4 PM on Friday, November 24th and remain set up until 5 PM on Saturday, November 25th.**

Remember: The MacKenzie has a limited number of carts/trolleys. If possible please supply your own trolleys. This will reduce the wait time.

Booths must be completely set up and staffed on the day of Holiday Bazaar (November 25) by 9AM. Artists failing to complete set-up and be staffed by this time will be charged a fee of \$100.

HOLIDAY BAZAART RAFFLE

To add to the excitement of the day, the MacKenzie organizes a raffle of items donated by artists featured in Holiday Bazaar. All raffle items are displayed at the raffle table, this is another opportunity for attendees to view your work and is another important part of this annual fundraising event.

HOLIDAY BAZAART PROMOTION

The MacKenzie Art Gallery will advertise and promote the event in Regina. The MacKenzie's website will showcase Holiday Bazaar and all confirmed artists. The MacKenzie Art Gallery reserves the right to use images submitted by accepted artists for Holiday Bazaar 2017 as promotional purposes, both in print and online.

CANCELLATION

Artists accepted to participate in Holiday Bazaar but who cannot attend must provide a written notice of cancellation to the Gallery, by **Friday, October 13, 2017** to receive a refund of their registration fee less a \$100 processing charge. Refunds are not available for cancellations made after Friday, October 13, 2017.

Holiday Bazaar Contact

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