



# NORTHERN CHAUTAUQUA COMMUNITY FOUNDATION

## 2023 NCCF Grants Program Timetable

<b>March</b>	<b>1</b>	<b>Community Grants Letters of Interest due *</b> Submit letters to: <a href="mailto:eardillo@nccfoundation.org">eardillo@nccfoundation.org</a>
<b>March</b>	<b>9</b>	Grants Committee invites selected organizations to submit full grant applications online at: <a href="http://chautauquagrants.org/our-funders/nccf/">http://chautauquagrants.org/our-funders/nccf/</a>
<b>March</b>	<b>23</b>	Grant Applications are due.
<b>April</b>	<b>25</b>	NCCF Board of Directors Votes
<b>Early May</b>		Organizations Notified of Application Status
<b>May</b>	<b>12</b>	Grants Reception
<b>July</b>	<b>1</b>	Fall RFP Posted
<b>September</b>	<b>1</b>	<b>Community Grants Letters of Interest due *</b> Submit letters to <a href="mailto:eardillo@nccfoundation.org">eardillo@nccfoundation.org</a>
<b>September</b>	<b>7</b>	Grants Committee invites selected organizations to submit full grant applications online at: <a href="http://chautauquagrants.org/our-funders/nccf/">http://chautauquagrants.org/our-funders/nccf/</a>
<b>September</b>	<b>21</b>	Grant Applications are due.
<b>October</b>	<b>24</b>	NCCF Board of Directors Votes
<b>Early November</b>		Organizations Notified of Application Status
<b>November</b>	<b>17</b>	Grants Reception/Open House

## ***Letters of Interest***

***\*Letters of Interest submitted to the NCCF Community Grants Program must include the following:***

- 1. Contact information including email address and mailing address.*
- 2. Specific amount of funding being requested*
- 3. Brief Project Description*
- 4. Approximate number of people of who will be impacted by the proposed project.*

*Letters should be no longer than 2 pages in length and should be submitted via email to Program Coordinator, Eileen Ardillo at: [eardillo@nccfoundation.org](mailto:eardillo@nccfoundation.org)*

**Please note:** *At any given time, an organization can have only one grant open and can receive only one competitive grant per year. The failure of an applicant to properly close out a grant in a timely manner will be a factor when considering future grant requests.*