JOB DESCRIPTION – FRENCH TEACHER

Job Title: French Teacher – Burundi
Reports to: Head of School
Location: Kigutu, Burundi

Organization Background

KIA is an ambitious initiative of Village Health Works (VHW) an NGO founded in 2005 in Burundi

KIA is a secondary boarding school created to educate a new generation of ethical and entrepreneurial young leaders in Burundi.

The students are at the core of their own transformative education at KIA. The school recruits, identifies and selects the most promising students throughout all of Burundi. Those selected have demonstrated not only success academically but have also shown leadership and commitment to improving their schools and their communities.

KIA brings together this cohort of students from a diverse range of backgrounds for a powerful educational and leadership journey over four years. Competencies and skills such as critical thinking, and character development are intentionally folded into a sustained high level of academic achievement. KIA helps these young students to reinvent what is possible in a progressive and intentional sequence throughout their four years of secondary school and their further careers.

One of KIA’s missions is to serve as a model school to help reinforce and enrich the Burundian educational system. In doing so it also prepares the KIA graduates for success in universities within the East African community, within central Africa and Internationally

Position Overview

We are searching for a reliable and enthusiastic French teacher to join our team. The French teacher will be tasked with teaching students how to speak and write in French, developing a range of assessments including written and oral tests, and creating an overall positive learning experience. You should be able to work with students who have different capabilities and interests.

To be successful as a French teacher, you should demonstrate patience, passion, and excellent analytical skills. Outstanding candidates are able to identify students’ strengths and weaknesses and take an innovative approach to language teaching.

Duties and Responsibilities

- Assessing the capabilities of the students and developing appropriate lesson plans and curricula.
- Pronouncing words and phrases and explaining their meanings to students.
• Conducting research to develop appropriate learning materials, language games, and other teaching aids.
• Using both in-class activities and online resources and platforms to create a blended learning environment.
• Teaching the various tiers of French to students.
• Developing and grading informal and formal written and oral assessments.
• Scheduling feedback sessions with students and providing extra support or enrichment activities as required.
• Making recommendations to students for further learning and development.
• Organizing conversational classes and fun events where students can engage with French culture.
• Updating records and handling various administrative duties.

Qualifications
• Bachelor’s or master’s degree in French language or literature.
• Degree in education or a teaching certificate may be required.
• Proven proficiency in oral and written French.
• Strong analytical and problem-solving skills.
• Excellent written and verbal communication skills.
• Patience and resilience.
• Innovative thinking.
• Good administration skills.
• Leadership experience a plus.

Salary and Benefits
Competitive salary, commensurate with experience.

How to apply
Qualified candidates are encouraged to immediately submit a CV and a thoughtful cover letter outlining why this position is of interest, exactly how your experience matches the qualifications stated and what you believe differentiates you from other candidates. Additionally, please provide the salary range you are seeking. Submissions without cover letters and salary requirements will not be considered.

Submissions should be in English and sent to: KIAjobs2021@villagehealthworks.org. Please include “French Teacher – Burundi” in the subject line of your email. Please note: the selection process will begin on 23rd of July, and the review will continue until the position is filled.

Village Health Works considers all applicants on the basis of merit without regard to race, color, religion, gender, age, national origin, disability, marital status, sexual orientation, veteran or military status.