

Adult Safeguarding Policy

Policy Owner	<i>Fiona Voysey</i>
Applies to	<i>All adult services</i>
Superseded Documents	<i>Any previous documents that this policy replaces. Where this is a new policy this should be stated here</i>
Associated Documents	<i>Health and Safety Policy Equal Opportunities Policy Whistle blowing Policy MCA and DoLS Policy</i>
Review Frequency	<i>Annual</i>
Date of Implementation	<i>09/07/2018</i>

Policy Impact Assessment to be completed by Quality & Governance	
Impact Assessor	Kirsty Thomas
Date	09/07/2018
Policy Objective	To offer guidance on the safeguarding of adults within our services
Policy Impact Neutral/High/Low	Neutral

<p>Will this policy impact on any individual with a protected characteristic? i.e. age, disability, gender, sexual orientation, race, maternity/paternity, marriage/civil partnership, gender reassignment, religion and belief</p>
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<p>Justification for any discrimination, either positive or negative if applicable:</p>
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1. Introduction

1.1 Purpose

This document sets out Aurora's policy on responding to concerns regarding the safeguarding and protection of young people aged 16 to 18 years and adults at risk of neglect or abuse. The policy and the associated procedures provide guidance to all staff who may have concerns of this nature within the context of their work.

Legal Framework

This Policy fulfils the requirements of:

- Care Act 2014
- The Protection of Children Act 1999
- The Sexual Offences Act 2003
- The Human Rights Act 1998
- Mental capacity Act 2005
- Working Together to Safeguard Children (Department for Education 2018)
- Safeguarding Vulnerable Groups Act 2006
- Equality Act 2010
- Keeping Children Safe in Education 2018
- Children and Families Act 2014

2. Scope

This Policy applies to all staff, students and residents in adult services. Staff from other organisations working with students on our premises or with students or residents will also be expected to follow this policy.

3. Policy Statement

Aurora regards the protection of children and adults at risk as a priority and is committed to safeguarding these groups.

The principles of this policy are as follows:

- The protection of children, young people and adults at risk is everyone's responsibility
- Aurora will follow statutory and specialist guidelines in working with children, young people and adults at risk
- Aurora will seek to support all those affected by abuse
- Aurora will seek to prevent vulnerable people from radicalisation or undue influence that may cause harm to themselves or others
- Aurora will review its Safeguarding Policy annually

Aurora recognises its duty to safeguard everyone who uses our services including specific safeguarding issues such as sexual exploitation, modern day slavery, grooming and domestic violence.

In the event of an allegation being made against the Principal or registered manager of any service The Managing Director will liaise with the local authority involved. In the event of an allegation being made against the Managing Director or Chief Executive, the board member with safeguarding responsibility will nominate a member of senior staff to undertake this liaison and report back to the Corporate Governance Committee.

In education establishments with students under the age of 18 a senior member of staff will be nominated as the Designated Safeguarding Lead (DSL), this also covers the duties of the Designated Senior Person (DSP). The DSL has overall responsibility for safeguarding within the establishment

and will provide advice and support to other staff on welfare and safeguarding matters. A second member of staff will act as Deputy Designated Safeguarding Lead. The DSL will have a separate job description for this role.

In services registered with Care Quality Commission or Care and Social Services Inspectorate Wales (CSSIW) the Safeguarding lead will be the Registered Manager/Head of Care Services.

Staff members who have concerns about a student, service user or resident should raise these with the DSL or Registered Manager who will decide whether to make an alert to the local Safeguarding Board. However, any staff member can refer their concerns about a child or adult at risk directly to the Local Authority safeguarding team, the Local Authority Designated Officer (LADO) or the Whistle Blowing help line.

Where an allegation or suspicion of abuse has been reported to the relevant Local Authority Safeguarding Team, Aurora will work in partnership with them to determine the next steps.

Early Help will be achieved through Personal Tutors or the Registered manager engaging with multi agencies to coordinate Education Health and Care plans, and engage other services where necessary.

Aurora will exercise care in the appointment of all those working with young people and adults at risk, working to 'Keeping Children Safe in Education' principles by ensuring that everyone working with children and adults at risk:

- has undergone pre-employment checks in line with current legislation including an appropriate Disclosure and Barring Service check
- is adequately trained and supervised
- understands and follows the Aurora Safeguarding Policy and Procedures
- is registered with their relevant professional body (if appropriate)

All staff including volunteers will undertake safeguarding training on a regular basis. Aurora will promote safeguarding through improving the personal knowledge of learners or residents of their own safety and by ensuring they are and feel safe.

Roles & Responsibilities

3.1 Implementation

The Managing Director is responsible for the implementation and supervision of this policy. The Corporate Governance Committee will receive regular reports on safeguarding matters. All safeguarding procedures will be implemented by all staff and volunteers. The Safeguarding Review Group will undertake a review of safeguarding cases. The Safeguarding Strategy Group will undertake a review of safeguarding practice. The Designated Safeguarding Leads and Registered Managers will be responsible for reporting and where appropriate investigating any safeguarding concerns.

3.2 Support, Advice and Communication

Information and advice regarding this Policy can be obtained from the Safeguarding Leads. Staff requiring personal support due to a disclosure or investigation will receive support from the Human Resources department. This policy will be available on the Aurora website and SharePoint.