Glaze & Clay Mixing Tech Job Description

Ruby’s Clay Studio & Gallery is hiring a Glaze and Clay Mixing Tech. This is a great part-time job for someone who is self-motivated, interested in working flexible hours and in a friendly and relaxing environment.

Hours:
Approximately 4-6 hours weekly for glaze mixing and 4-6 hours for mixing clay for a total maximum of 12 hours weekly. Successful applicant will be able to schedule their own hours during Manager Hours and will need to check in with a supervisor regularly.

About the position:
• Experience mixing glaze or clay a plus, but not required.
• Available to begin training in September and begin regular hours in October.
• Pay & Benefits: $22 per hour depending on experience. Benefits package includes PTO, sick leave, and 401K.
• Performance and pay review after 3 months. Final pay for this job is negotiable for applicants with chemistry or related qualifications.
• Option to become Locker Holder at the studio by-passing 4-year-long waitlist. The fee is currently $165 per month.

Required Skills:
• Ability to work independently and prioritize responsibilities.
• Understand and apply consistent safe lifting body mechanics; ability to lift 50 pounds.
• Willingness to get dirty.
• Attention to detail.
• Responsible and professional communication skills.
• Ability to maintain accurate records.
• Good problem-solving skills.

Glaze Mixing Duties & Qualifications:
• Maintain a supply of high-fire reduction glazes for studio use.
• Keep glaze mixing (chemical storage area) room well organized.
• Use provided recipes to produce new batches of glaze (includes mixing dry ingredients, sieving and diluting mixtures).
• Produce test tiles for each new batch of glaze, observe and communicate results.
• Maintain good communication with co-workers and supervisor.
• Constructively review community and co-worker feedback.
• Track glaze mixing equipment for maintenance/replacement parts.
• Keep records of glaze mixing activities.

Clay Mixing Duties & Qualifications:
• Maintain a steady supply of recycled studio clay.
• Organize and maintain a functional clay mixing and clay cleanup work area.
• Operate and maintain clay mixing-pugging machine.
• Communicate needs or problems with co-workers and supervisor as needed.

To apply, send a resume and cover letter to managers@rubysclaystudio.org. Please contact management at the same email address if you have any questions.