



District Parent Advisory Council

Representing 110 PACs with over 40,000 Parents

Vancouver DPAC - 1580 West Broadway - Vancouver, BC, V6J 5K8 - 604 215-8621 or 604 657-0154

September 8, 2011 – DPAC Executive Meeting

Meeting called to order at 7:15

Present:

Colin Redford, Acting Co-Chair

Iraj Khabazian, Treasurer

Jennifer West, Acting Co-Chair/Secretary (by phone)

Monica Moberg

Ivy Leung

Sarina Auriel, Community Member

Steve Baker (Communications Coordinator)

On Leave: Gwen Giesbrecht

1. Agenda with additions accepted.
2. Review of Proposed Role of DPAC Communications Coordinator

The attached document was reviewed, modified and accepted as the outline for the role of the DPAC Communications Coordinator.

Motion

Authorize DPAC Co-Chairs to hire Steve Baker as the Communications Coordinator on monthly basis commencing September 1, 2011.

Moved by C. Redford and Seconded by M. Moberg

Carried

(Note details were addressed “In-Camera”).

NOTE: J. West will assume minutes of DPAC Executive Meetings are accepted if there is no response from Executive members within five days of sending the draft for approval.

Agenda adjusted to Item 4 – S.Cardwell (Superintendent) Letter to Parents.

4. Jennifer and Colin will consult with S. Cardwell to identify concerns with updates on Teachers' Bargaining are available to parents on bulletin boards in addition to the website.

Action: C. Redford and J. West

Letter to PACs to include invitation to PAC Chairs to keep DPAC informed on any concerns with the impact of Teachers' job action in relation to the Teachers' bargaining in order for DPAC to communicate concerns to S. Cardwell (Superintendent).

Action: S. Baker to draft “welcome back” letter.

3. Student Insurance – Clarification was provided in regard to the approval of the insurance carrier for student insurance as approved in June 2011.

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5. Skype – Motion to Authorize “Premium Skype Services” at a cost of \$55.00 per year for voice conference meetings.
Moved by M. Moberg, seconded by I. Leung
Carried
6. Other Business
 - a. Committee Reps
 - i. Committee I – C. Redford; Alternate: J. West
 - ii. Committee II – C. Redford; Alternate: M. Moberg
 - iii. Committee III – G. Giesbrecht; Alternate: I. Leung
 - iv. Committee IV – M. Moberg; Alternate: G. Giesbrecht
 - v. Committee V – I. Khabazian; Alternate: C. Redford
 - b. Advisory Committees
 - i. Special Education Advisory – S. Auriel
 - ii. Inner City Advisory – Steve Baker (as Parent Volunteer)
S. Baker will acquire a list of all the Advisory Committees for future review.
 - c. Conduct of DPAC Representatives at Meetings – Expectations were outlined by C. Redford on the protocol of representing DPAC in a responsible and respectful manner at various meetings. Preparing for meetings prior to arriving and asking informed questions is the responsibility of the representatives. Asking for issues to be tabled for further consideration by DPAC is appropriate at meetings. Directing questions and comments through the chair of the meetings is appropriate decorum in representing DPAC.
 - d. In person meetings – Future refreshments will include Veggies, fruit and cheese along with tea and juice with a few cookies.
 - e. A reminder of childminding was shared with the Executive.
 - f. For the October 27th City Wide meeting DPAC will provide child minding.
7. Next meetings – September 22, 2011 – 7 PM (via Skype Conference Call), October 13, 2011 – 7 PM (In Person).
8. Motion to Adjourn
Moved by M. Moberg, seconded by I. Khabazian
Carried.

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