



Vancouver District Parent Advisory Council

Meeting date: **September 27, 2012** Started: **7:00 PM** Ended: **9:00 PM**

Location: Vancouver School Board - 1580 West Broadway

Purpose/Notes: Regular scheduled meeting

Chaired by: Colin Redfern

Minutes rec. by: Steve Baker

Attendance:

Present: Steve Baker, Claudia Ferris, Ivy Leung, Monica Moberg, Colin Redfern, Jim Smith, Mabel Sun

Regrets: Iraj Khabazian

Absent: Diana Day

Late:

Guests:

Sarina Auriel (absent), Jennifer West (present)

Meeting Documents:

(no documents)

Meeting Minutes:

1. Committee Business

1.1. Review Agenda

Colin Redfern

Minutes:

Leave request added to the agenda

Status: Completed

1.2. Approve Minutes of Last Meeting

Colin Redfern

Minutes:

M/S/C to approve minutes from September 13, 2012

Status: Completed

1.3. Communications Plan

Claudia Ferris

Minutes:

Communications Plan was reviewed and accepted as a working document. It was agreed that if someone is not taking the lead on a particular issue, the issue would not be pursued. Revisions will be provided for the October 25th, 2012 DPAC Meeting.

Status: Completed

1.4. Report from Chair

Colin Redfern

Minutes:

Moved by Jim to approve a leave of absence for Iraj on Thursdays from Sept 27, 2012 to January 1, 2013.

Seconded by Jennifer

Carried with Monica and Jennifer abstaining.

DPAC executive committee – protocol update – when communicating with senior management keep the DPAC Chair and Communications Coordinator informed of the communication. To ensure continuity it is best practice to direct matters through the DPAC Chair. This will ensure that there is not a perception of favour for individual executive members, their school or child and will keep the credibility of the committee. Education Leadership Conference (November 15 and 16, 2012) - Colin and Monica are attending as part of



the VSB team. Iraj, Monica, Jim, Jennifer and Ivy are attending as participants. The Conference will be held at the Vancouver Convention Centre. Steve is also approved to attend.

It was approved to acquire 50 to 100 buttons with our slogan for DPAC Executive members to share. Monica will follow up to find a supplier. Colin will investigate the possibility of having a table available at the Conference.

There is interest from the School Board to work with DPAC and the physicians group in advocating for more appropriate funding as it relates to health and education. This issue came up from the attendance at the September 18th, 2012 UBC Forum on Education.

Report:

Agenda for Chair report as follows:

Request for Leave of Absence: Iraj Khabazian

DPAC executive communications protocol update

Education Conference November - Follow up

Conversations with Patti and Steve

September 18th UBC Alumni meeting on Education - update (with Help from Ivy)

Media report - and the Chairs style

Status: Completed

1.5. Treasurer Report

Monica Moberg

Minutes:

Motion to change the scope of Steve Baker's contract from specific end date to ongoing. Details to be dealt with In Camera

Motion that Claudia Ferris have a contract starting August 25, 2012 to December 31, 2012. Details to be dealt with In Camera.

Report:

Gaming Grant has been received.

Cheque in the amount of \$500 has been signed and will be forwarded through Steve B.

Status: Completed

1.6. Board Highlights

Colin Redfern

Status: Completed

1.6.1. Management Committee (Committee I)

Colin Redfern

Status: Completed

1.6.2. Planning and Facilities (Committee II)

Colin Redfern

Report:

(Please pardon any spelling and/or grammar faux paxs this is a first draft)

The Committee II mmeeting was dominated by the presentation, discussion and approval of the VSB Capital plan:

The plan presented was a 7 year plan to keep in schedule with Gordon Campbell's 2020 School Facilities upgrade plan: This government plan call for all BC schools to be siesmically upgraded by 2020 - This date is significant because that is when the money oppertunity expires for this program.

The plan submitted was the first five years of the 7 year plan because that is all the government requested. Siesmic upgrades where seperated from other majour upgrades to schools which created a lot of duplication in the plan. Again this was a government request because the Siesmic money is a different "pot" of money than the regular facilities upgrade grants.

The major concencern for DPAC is that every school named for Siesmic upgrades in the plan has the



word replace in front of it. Jim Meschino and the Trustees answered DPAC's question as to why with - This is another government request and that the schematic design process for Siesmic upgrades includes three options: Replace, Partial repalce and Upgrade, full Upgrade. The decision of which one of the three to approve involvesengineering, finacial, heritage and public approval seperate processes. DPAC will have to develop a plan on how to best anticiapte and help ease potential friction points and obstacles for parents in their partiapiation in the the Siesmic upgrade process. This should be a task on the Communications plan being proposed.

Committtee II also recommended that the two bylaws be passed by the board to enable the Siesmic upgrades of Queen Mary and Strathcona schools.

In reports the only DPAC high light was the discovery of an appointed DPAC parent for the Acadia school naming. This came as a surprise to your chair and Steve adn I are looking further into this item.

Committee Chair Allan Wong stated to your chair after the meeting that due to the new committtee scheduling structure with the Board meeting following Committee II there is less time for information questions in the meeting. I asked then DPAC be given the oppurtunity to share committee information earlier in the development of the meeting agenda.

Status: Completed

1.6.3. Education & Student Services Committee (Committee III)

Ivy Leung

Status: Completed

1.6.4. Personnel (Committee IV)

Monica Moberg

Status: Completed

1.6.5. Finance & Legal Committee (Committee V)

Monica Moberg

Status: Completed

1.7. Other Committee Reports

Status: Completed

1.7.1. Advocacy Committee

Ivy Leung

Status: Completed

1.7.2. Aboriginal Focus School

Diana Day

Status: Completed

2. Past Business

2.1. Committee Reports

Jennifer West

Report:

FROM JENNIFER'S EMAIL

A. updates from any meetings we have attended

-please provide a quick summary along the lines of:

1. Who did you meet with?
2. What was the purpose of the meeting?
3. Were there any action items to follow up?
4. Anything DPAC should specifically be aware/worried about?
5. Next meeting?

B. Schedule of events and opportunities for the year ahead (please bring your calendars)



C.
other items?

Here is my example of meeting summary

Who: Jennifer, Colin, Monica, Steve Cardwell, Rick Krowchuk

When: 0930, Aug 21, 2012

What: Met to understand the DPAC budget. Can we carry over unused funds, budget protocols, finance policy and future opportunities to collaborate

Outcomes: DPAC can carry over unused funds. Budget protocols will be documented with finance dept. DPAC will be part of senior team meetings in future

Worries: None - this was a good and positive meeting

Next: Oct 9, 2012 @ VSB with Senior team 8 Jennfer will attend. Anyone else available?

Status: Completed

3. New Business

3.1. Call for DPAC Representatives

Steve Baker

Report:

There are meeting requests that are coming forward. As these are sent out for scheduling "busy lives" it would be helpful if timely confirmation is provided in order to confirm representation from DPAC with the Board officials.

Recent meetings include:

Sept 24th - interview for Director of Technology - No one indicated their availability.

Oct 3rd - Planning meeting for Elementary Vice-Principal Criteria - APPT Preferred

Tentative Dates for dinner with the VSB Board and DPAC Executive. Dates proposed are Mondays through-out Oct with the exception of Thanksgiving. ACTION REQUIRED

Status: Completed

4. VSB Committee Business

4.1. Date Next Meeting

Steve Baker

Report:

Wednesday, October 3rd - 7:00 PM - Dr Larry Rosen

Thursday, October 11th - 7:00 PM - City-Wide PAC Meeting - Room 400

Thursday, October 25th - 6:30 PM - Meet and Greet with Principals

Thursday, October 25th - 7:30 PM - Regular DPAC Executive Meeting

Status: Completed

4.2. Adjournment

Status: Completed

Recording Secretary:

Chairperson:

Date:
