



# Vancouver District Parent Advisory Council

Meeting date: **February 13, 2014** Started: **7:00 PM** Ended: **9:30 PM**

Location: VSB Education Centre - Room 120

Purpose/Notes: Regular scheduled meeting

Chaired by: Monica Moberg

Minutes rec. by: Claudia Ferris

## Attendance:

Present: Steve Baker, Diana Day, Claudia Ferris, Iraj Khabazian, Monica Moberg, Mabel Sun

Regrets:

Absent: Melanie Antweiler, Stefanie Gajdecki, Ivy Leung, Colin Redfern

Late:

## Guests:

(none)

## Meeting Documents:

(no documents)

## Meeting Minutes:

### 1. Committee Business

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#### 1.1. Review Agenda

Monica Moberg

The agenda may be adjusted to provide for priority items and new items added. Once the agenda is accepted with changes, this will be the order of the business for the meeting.

#### Report:

There was a request from two presenters asking to speak at our next DPAC meeting. I am not aware of either one being confirmed. One was regarding ELL. The second one may have been SACY. If we are going to provide the opportunity someone needs to confirm with the presenters.

**Status:** Completed

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#### 1.1.1. Approval of Previous Minutes

Monica Moberg

**Status:** Completed

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#### 1.2. Report from Chair

Monica Moberg

The chair will provide an update on any business attended to between meetings and provide a brief summary of activities. Where possible, the chair will include a written report in this section prior to the in-person meeting.

#### Minutes:

There was no quorum for this meeting. These are notes for reference.

**Status:** Completed

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#### 1.3. Treasurer Report

Iraj Khabazian

The treasurer will provide an update on any business attended to between meetings and provide a brief summary of activities as well as a summary of our financial position. Where possible, the treasurer will include a written report in this section prior to the in-person meeting.

**Status:** Completed

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#### 1.4. Internal Sub-Committee Reports

This will include sub-committees of the DPAC such as the Advocacy Project, the PAC Celebration, Lower Mainland DPAC or other similar activities. If possible, a written summary will be provided in the report section.



**Status:** Completed

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### **1.5. Communications Coordinator**

Steve Baker

The communications coordinator will provide an update on any business attended to between meetings and provide a brief summary of activities. Where possible, the communications coordinator will include a written report in this section prior to the in-person meeting. For on-going projects or activities, there will be sub-reports outlined below.

**Status:** Completed

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### **1.6. Media Coordinator**

Claudia Ferris

The DPAC Communications Plan includes a coordinated strategy for dealing with education issues within the media. Utilizing a media coordinator provides the opportunity to support and organize the appropriate executive members to speak to issues of interest in the media.

**Status:** Completed

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### **1.7. Workshops**

Steve Baker

One of our objectives includes providing workshops of interest to PACs and parents. Workshops have included PAC 101, Treasurer 101, Parents as Career Coaches and general interest workshops or speakers of interest to parents. Additional workshops and speakers can be organized throughout the school year at the discretion of the DPAC Executive.

#### **Report:**

The Parent Budget Forum is advertised on the website, FacePage and was included in the February e-bulletin. Child minding is being offered but people are required to pre-register. We need to confirm who will do the child minding and ensure the person has activities planned.

At the last meeting on January 9th there was discussion to do a workshop regarding parent engagement. This has been advertised as a possibility for early April (after Spring Break). If agreed, we need to confirm the date.

**Status:** Completed

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### **1.8. Lower Mainland DPAC**

Colin Redfern

The communications plans included the outreach to other DPACs in the Lower Mainland of Vancouver. The liaison with other DPACs provides the opportunity to identify common issues that are of concern to all Districts in the Lower Mainland. Ongoing communication with other DPACs will assist in Vancouver DPAC being a leader in the parent advocacy.

**Status:** Completed

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## **2. Past Business**

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### **2.1. Minutes of Previous Meetings**

#### **From meeting of 10/24/2013**

Deferred to next meeting for approval. Everyone is to read the minutes of prior meetings in order to confirm acceptance.

**Status:** Completed

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## **3. New Business**

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No New Business

## **4. VSB Committee Business**

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### **4.1. VSB Board**

DPAC Representatives to the School Board are only able to observe the Board meetings although there is an opportunity to ask questions as the second last item on the agenda. Highlights of the meetings are appropriate for those matters that have not already been discussed at the Committees.



**Status:** Completed

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**4.2. Board Highlights of Interest to DPAC**

**Status:** Completed

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**4.3. Committee I - Management Committee**

Monica Moberg

**Status:** Completed

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**4.3.1. Advocacy Committee**

Ivy Leung

Advocacy Committee Meeting was cancelled in January 2014.

**Report:**

Advocacy Committee Meeting was cancelled in January 2014.

**Status:** Completed

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**4.4. Committee II - Planning and Facilities**

Colin Redfern

**Status:** Completed

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**4.5. Committee III - Education and Student Services**

Melanie Antweiler

**Status:** Completed

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**4.5.1. Aboriginal Enhancement Agreement**

Steve Baker

**Status:** Completed

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**4.6. Committee IV - Personnel**

Mabel Sun

**Status:** Completed

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**4.7. Committee V - Finance and Legal**

Iraj Khabazian

**Status:** Completed

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**4.8. Date Next Meeting**

**Status:** Completed

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**4.9. Adjournment**

**Status:** Completed

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**4.10. ELL Advisory Committee**

Ivy Leung

ELL Advisory Committee Meeting was cancelled in February 2014

**Report:**

ELL Advisory Committee Meeting was cancelled in February 2014

**Status:** Completed

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Recording Secretary:

Chairperson:

Date:

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