

Meeting Minutes

DPAC District 39

Date: Thursday, March 10, 2016

Time: 19:00 - 21:00

Location: Room 120 - Vancouver School Board

In attendance:

Chair: Mabel Sun

Secretary: Morgane Oger

Vice-Chair: Farah Shroff

Treasurer: Alex Dow (regrets)

Minute Taker: Kim Trehan

Members at Large:

Michele Buckman (regrets) Bippa Dhillon

Gwen Giesbrecht Amanda Hillis

Shaun Kelley Iraj Khabazian

Kelly Read Lianne Wang

Guests:

Carrie Bercic

Doug Campbell

Linda Fong

Janet Fraser

Russell Horswill, Secretary Treasurer, VSB

Lisa Landry, Director of Finance, VSB (regrets)

Winston Lo

Jin Malm

Christopher Richardson, VSB Trustee

Scott Robinson, Superintendent, VSB

Jane Wu

Agenda Item

Action Item

Call the meeting to order, and Acknowledgement of Territory*

Welcome & Roundtable

Motion to adopt the agenda, and approve the meeting minutes from

- December 10, 2015

- January 14, 2016

- January 28, 2016

- February 25, 2016

Motion forwarded by Mabel and seconded by Farah to adopt the minutes from December 10, 2015, January 14, 2016, January 28, 2016, and February 25, 2016. Motion carried.

Motion forwarded by Farah to amend the agenda to move the DPAC session to engage in the 2016/17 budget consultation before the approval of meeting minutes; to add previously deferred item regarding governance committee terms of reference and selecting a chair; to add new business of in-camera code-of-conduct discussion and to have an in-camera meeting at the end of the meeting, seconded by Morgane. Motion carried.

DPAC session to engage in the 2016/17 budget consultation:

- Speaker: Russell Horswill presents Budget Workshop (attached)

Speaker: Morgane Oger

Motion requesting that Vancouver Board of Education endorses Recommendation 21 of BC Select Standing Committee on Children and Youth's Report.

Whereas

1. the Egale Canada Trust reported in 2011 in The National Climate Survey on Homophobia, Biphobia and Transphobia in Canadian Schools reports that LGBTQ youth face greater prejudice and victimization in their schools and a correspondingly lower level of school connectedness than their non-LGBTQ peers and that the relationship between bullying and suicide is stronger for LGBT youth than for their non-LGBT peers.
2. the City of Vancouver is strongly committed to supporting the equality and human rights of the LGBTQ2+ communities and all residents, and to ending homophobia and transphobia in all forms.
3. Vancouver District Students' Council called on the government in 2012 to implement a province-wide sexual orientation and gender identity policy, instil values of equity and equality at the earliest ages and survey youth at the provincial level to locate direct solutions to direct problems.
4. the Vancouver Board of Education was the first school district in BC to adopt discrete Sexual Orientation and Gender Identity policy in 2004 and revised it in 2014 to provide explicitly protections for trans* students

The District Parent Advisory Council of the Vancouver Board of Education encourages the Vancouver Board of Education to lend its support of the BC Select Standing Committee on Children and Youth's Report, Child and Youth Mental Health in British Columbia (Concrete Actions for Systemic Change).

Specifically, that the Vancouver Board of Education endorses Recommendation 21:

"Require school districts to support sexual and gender minority youth in schools through general and targeted programs to address child and youth mental health issues."

[Supporting Document Link](#) (click on the underlined)

Motion forwarded by Morgane and seconded by Gwen. Motion carried

DPAC City Wide Event Discussion:
Topics of interest for the Citywide Survey Results

- As per the results of the survey of Citywide proposed topics, the top three topics are as follows:
 - Long Range Facilities Planning, Seismic Upgrading (sending parents to do a 15 minute tour between 6 and 7 p.m.)
 - Preparing your five minute speech for a Committee of the Whole, make the most of your time (COW is held at Mount Pleasant elementary - This year it is April 12 and 14 (if required))
 - Physical and Mental Wellness of our children including; Health and safety: life balance (nutrition/exercises/sleep etc.). Mental health issues, ADHD medication/self medication, issues arising under informed and misinformed. Bullying and redress - victims of bullying healing (what is health competition).

Shaun informed the group that DPAC has been offered a separate LRFP consultation. Date to be announced (unlike this one where DPAC members will be doing other activities during the workshop)

Farah suggests to send a general survey to elicit parent feedback on the budget issues at hand.

Gwen suggests placing a table at the LRFP to obtain feedback from parents and hosting a mingler in the cafeteria for informal sessions with DPAC Execs.

Discussion wrapped up without consensus.

Website Review and Discussion (deferred)

Speaker:
Kim Trehan

Discussion about use of FaceBook (deferred)

Speaker:
All Executives

Chair Reports & Committee Reports (deferred)

Speakers:
Mabel Sun,
Iraj Khabazian,
Morgane Oger

Treasure Report & Budget Update:

Mabel presented Alex Dow's report of DPAC's VSB funding expenditures for February 2016 and year-to-date. VSB supplied finance statement attached. Catering appears to be the only expense that is currently being processed.

We can accept February's expense form if, the February 25 meeting is the last business you are planning for the Calendar month.

Treasurer did not receive the monthly account statement from VSB Finance and will check into that and should have an updated one for next meeting.

Upcoming City Wide, April 7. Room 120, the Cafe, the board room and room 106A&B are booked for the event. The space has no charge to DPAC - see attached.

Recommendation to amend the minutes to not include names in Budget Reports

We need to make a guest estimate and allocate a budget for catering. Catering menu range from 45 per 85 per 10 served for food and coffee / tea / juices range \$2 to 3 per person. If we are hoping to attract upwards of 100 guests \$750 - 1000 would not be out of line for this event see price list attached. Promotion is handled through or website and EventBrite, both of which are free.

BCCPAC is coming up as well. We should decide how many delegates we want to send to the conference and AGM and so we can budget for that event.

Invoices still outstanding for other expenses until funding is reinstated.

Treasurers report attached to minutes.

DPAC sub-committee Report (deferred)

Speaker:
Shaun Kelley

Meeting adjourned at 9:38 pm; In Session Camera Meeting

The next DPAC executive meeting is scheduled for Thursday, April 14, 2016 at 7pm at the VSB. All VSB parents are welcome to attend as observers. Please contact DPAC chair Mabel Sun in advance by email at chair@vancouverdpac.org if you wish to attend as a delegation.

*Acknowledgement of Aboriginal lands : "We acknowledge that we are on the shared traditional territories of the Coast Salish peoples and the Musqueam, Squamish, Sto:lo, and TsleilWaututh Nations... and for this we are thankful."

Unit	Year	Period	Source	Fund	Account	Dept	Site	Journal ID	Date	Ref	Line Descr	Descr	Amount	Voucher	Invoice
DPAC - Org 172															
February 29, 2016															
VSB	2016	1	AP	11	2049	172	327	APAC000043	7/7/15				609.60	01021847	396
VSB	2016	4	AP	11	2049	172	327	APAC001759	10/19/15				43.75	01032505	DPAC151019
VSB	2016	4	AP	11	2049	172	327	APAC001759	10/19/15				240.63	01032512	DPAC141215
Contracted Services - Other													893.98		
VSB	2016	5	AP	11	2204	172	327	APAC002124	11/3/15				150.00	01034696	FC2014
VSB	2016	5	AP	11	2204	172	327	APAC002124	11/3/15				375.00	01034697	15-05-01
Travel/Conf - Out-of-District													525.00		
VSB	2016	4	AP	11	2208	172	327	APAC001759	10/19/15				7.67	01032503	DPAC150423
VSB	2016	4	AP	11	2208	172	327	APAC001759	10/19/15				3.19	01032507	DPAC150924
VSB	2016	4	AP	11	2208	172	327	APAC001759	10/19/15				25.01	01032508	DPAC150924
VSB	2016	4	AP	11	2208	172	327	APAC001759	10/19/15				126.45	01032509	DPAC150624
VSB	2016	4	AP	11	2208	172	327	APAC001759	10/19/15				138.37	01032512	DPAC141215
VSB	2016	6	AP	11	2208	172	327	APAC002841	12/7/15				6.60	01039772	20151008
Mileage Allowance													307.29		
VSB	2016	3	ONL	11	3021	172	327	2016001385	9/30/15	SEP24/15	dpac	Ed Ctr catering Sep/15	148.75		
VSB	2016	4	ONL	11	3021	172	327	2016002068	10/31/15	OCT8/15	dpac exec	Ed Centre Catering-Oct 2015	128.75		
VSB	2016	4	ONL	11	3021	172	327	2016002068	10/31/15	OCT15/15	dpac city wide	Ed Centre Catering-Oct 2015	339.50		
VSB	2016	5	ONL	11	3021	172	327	2016002699	11/30/15	NOV12/15	dpac exec	Ed Ctr Catering Nov/15	143.50		
VSB	2016	6	ONL	11	3021	172	327	2016003197	12/31/15	DEC03/15	dpac exec	Ed Ctr catering Dec/15	143.50		
VSB	2016	6	ONL	11	3021	172	327	2016003197	12/31/15	DEC7/15	dpac/smt	Ed Ctr catering Dec/15	36.00		
VSB	2016	6	ONL	11	3021	172	327	2016003197	12/31/15	DEC17/15	dpac exec	Ed Ctr catering Dec/15	143.50		
VSB	2016	7	ONL	11	3021	172	327	2016003936	1/31/16	20160119	Catering-Ed Ctr	Ed Ctr Catering Jan 2016	143.50		
VSB	2016	7	ONL	11	3021	172	327	2016003936	1/31/16	20160129	Catering-Ed Ctr	Ed Ctr Catering Jan 2016	143.50		
VSB	2016	8	ONL	11	3021	172	327	2016004540	2/29/16	20160212	Ed Ctr Catering	Ed Ctr Catering Feb 2016	143.50		
VSB	2016	8	ONL	11	3021	172	327	2016004540	2/29/16	20160229	Ed Ctr Catering	Ed Ctr Catering Feb 2016	143.50		
Supplies - Meetings - In-House													1,657.50		
Total													3,383.77		

 School District # 99, Vancouver, British Columbia, Canada										FAST System (Financial Administration Support Tool)	
Acct	Description	Annual Budget	Cur Month	YTD Actuals	O/S Encumb.	Balance Available	Fav./Unfav. Variance				
2049	Contracted Services - Other	16,800.00	0.00	893.98	0.00	15,906.02	F				
2058	Printing - In-House	80.00	0.00	0.00	0.00	80.00	F				
2204	Travel/Conf - Out-of-District	5,500.00	0.00	525.00	0.00	4,975.00	F				
2208	Mileage Allowance	1,500.00	0.00	307.29	0.00	1,192.71	F				
2210	Travel Expenses - Other	400.00	0.00	0.00	0.00	400.00	F				
2222	Course/Workshop Fees	7,770.00	0.00	0.00	0.00	7,770.00	F				
2252	Rentals - Buildings	500.00	0.00	0.00	0.00	500.00	F				
2302	Membership & Assoc. Fees	80.00	0.00	0.00	0.00	80.00	F				
3002	Supplies - Office/Printing	0.00	0.00	0.00	0.00	0.00	F				
3021	Supplies - Meetings - In-House	4,500.00	287.00	1,657.50	0.00	2,842.50	F				
3049	Supplies - Other	2,870.00	0.00	0.00	0.00	2,870.00	F				
3094	Budget Transfers	5,955.00	0.00	0.00	0.00	5,955.00	F				
Total		45,955.00	287.00	3,383.77	0.00	42,571.23					