Meeting Minutes

DPAC District 39

Date: Thursday, April 14, 2016
Time: 19:00 - 21:00 Location: Room 106 - Vancouver School Board

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		Vice-Chair:	Farah Shroff
Chair:	Mabel Sun	Treasurer:	Alex Dow
Secretary:	Morgane Oger (regrets)	Minute Taker:	Kim Trehan (regrets)

Members at Large:

Bippan Dhillon	Gwen Giesbrecht
Amanda Hillis	Shaun Kelley (minute taker)
Iraj Khabazian	Kelly Read
Lianne Wang	

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1. Standing Items

1.1. Call the meeting to order, and Acknowledgement of Territory*

*Acknowledgement of Aboriginal lands : "We acknowledge that we are on the shared traditional territories of the Coast Salish peoples and the Musqueam, Squamish, Sto:lo, and TsleilWaututh Nations... and for this we are thankful."

Meeting was determined to be quorate and called to order at 7:25 pm.
Mabel took the chair. Shaun volunteered to take minutes.

Present: Mabel, Alex, Morgane, Kelly, Amanda, Shaun
Regrets: Iraj, Bippan

Mabel opened the meeting with an acknowledgement of traditional lands.

1.2. Motion to approve the agenda
Motion to approve the meeting agenda

Motioned by Morgane, seconded by Alex.

Morgane noted that the previous meeting's minutes need to be sent to Janet Fraser to support the recommendation from Committee III to endorse Recommendation 21 of BC Select Standing Committee on Children and Youth's Report, Child and Youth Mental Health in British Columbia (Concrete Actions for Systemic Change) which DPAC voted to endorse on March 10th.

Mabel explained that she and Kim had a meeting with Scott in which Scott said that he will release DPAC's funds provided that we pass one meeting's minutes with a Treasurer's report and financial statement.

(Gwen arrived at 7:28pm; Morgane left the meeting at 7:31pm. The meeting was determined to still be quorate.)

Shaun asked to add the following to the agenda:
Formal acknowledgement and minuting of Michele's resignation from DPAC
Funding suspension update
Setting date and preliminary planning for DPAC AGM
Date for next executive meeting coincided with special Board meeting

Alex suggests deferring Michele's resignation to the next meeting because he is concerned with submitting receipts for reimbursement.

Motion to approve the meeting agenda passed as amended.

1.3. Approve Minutes of Last Meeting Minutes

Motioned by Gwen, seconded by Kelly.

Alex moved to amend the draft minutes to include the addendum to the 8th Treasurer's report including the financial statement from the VSB to the end of February 2016. Alex was asked whether the financial statement included details about the DPAC gaming account. Alex provided information that he cannot access the DPAC gaming account as he is not signatory on the account. The current signatories seem to include, but may not be limited to, Iraj and Monica Moberg.

Action: Iraj needs to go to the bank to obtain a full list of current signatories on the DPAC gaming account and to remove himself as a signatory.

Amanda referred to the amendments she previously provided by email.

Motion to approve the minutes from the March 10, 2016 executive meeting approved with all amendments.

1.4. Treasurer's Report

Alex presented the 9th Treasurer's report. He clarified that the $10k missing from the DPAC allocation in the preliminary VSB budget is a typo

The question was raised of where travel to the BCCPAC AGM is covered in our budget. Amanda suggested changing "registration" to "travel" in our budget. Registration will come from the gaming fund.

Moved by Gwen to accept the Treasurer's report, seconded by Amanda. Approved.

2. Old Business

2.1. Review of DPAC CityWide

Alex reported that there were about 20-24 parents who came through the citywide event on April 7th, but that Kim would potentially have more exact numbers. The budget discussion consisted of 11 parents, 4 executive members, and 1 trustee.

Questions and concerns were raised about the lack of organization and communication around the citywide. In particular, complaints were received from parents that there was insufficient notice, and executive members expressed frustration that the itinerary for the evening was opaque to them even after the event had started and that, from conversations with parents in attendance, that different promises had been made to different parents to entice them to attend.

The suggestion was made by Gwen to always have multiple people in charge of organizing events and that the planning needs to be kept as transparent as possible.

3. New Business

3.1. DPAC-centered consultation on the LRFP:
Potentially hosting this roundtable discussion as our third city-wide.
The calendar of key dates relating to the LRFP were discussed:
May 18: Committee II will see the draft LRFP revision
June 15: Updated LRFP presented to Committee II
June 20: Board meeting to vote on LRFP

Shaun reported that, through discussions with Amanda Gibbs, the VSB is very interested in a focused LRFP consultation with DPAC as we are the only stakeholder group with whom the VSB has not done a focused consultation.

There was consensus on having a consultation on May 12th which is the date that DPAC's third citywide is currently scheduled. Shaun will talk to Amanda Gibbs and David Nelson about the date and report back and will otherwise organize the consultation. Mabel will be kept in the loop about any arrangements to be made.

Action: Shaun to talk to David Nelson and/or Amanda Gibbs about May 12th for a DPAC LRFP consultation.

3.1.1. DPAC city wide meetings:
We need to submit our DPAC city wide meetings schedule to VSB staff as soon as possible and therefore must have a consensus of what the schedule will be for 2016/2017.

3.2. BCCPAC April 29 - May 1
Alex reported that DPAC will be represented by 4 delegates: Mabel, Alex, Iraj, and Amanda. Hotel rooms are booked. We will follow a self-funding model.

We need to promote the BCCPAC meeting and ask PACs who are BCCPAC members if they would like DPAC delegates to carry their proxies.

We have also been given 3 travel allowances by BCCPAC which will be made available to other Vancouver delegates on a first-come-first-served basis.

Discussion around how DPAC plans to vote on resolutions was deferred until our next meeting.

Action: Alex to organize with Kim to send information out to PACs who are BCCPAC members.

(Farah arrived at 8:48pm; Gwen left the meeting at 8:50pm. The meeting was determined to still be quorate.)

3.3. Upcoming SMT/DPAC:
DPAC missed the SMT/DPAC meeting. The last one for this year is May 16th 2-3pm at the VSB Room 237.
The last meeting between DPAC and the VSB Senior Management Team (SMT) was missed. The next one is on May 16th.

3.4. Discussion of the roles and responsibilities of executive members with reference to the bylaws

Deferred

3.5 Strategic Plan of Action:

Farah spoke about the need for DPAC to be leaders and to be seen as leaders around the VSB budget process. To this end she made various suggestions including contacting the Minister, a postcard campaign, and hosting a rally with PAN and FACE. She noted that there was a student rally planned for April 15th and a media event at a Liberal MLA office.

There was consensus that if Farah was going to take the lead on a rally that DPAC would support it. A theme of rallying for robust funding for public education was agreed upon.

Action: Kim to post rally information to membership.

Action: Mabel to inform Scott of this event.

The meeting dispersed without a motion at 9:58pm.

The next DPAC executive meeting is scheduled for Thursday, April 28, 2016 at 7pm at the VSB. All VSB parents are welcome to attend as observers.

Please contact DPAC chair Mabel Sun in advance by email at chair@vancouverdpac.org if you wish to attend as a delegation.

Reminder about Parking at the VSB Education Centre:

Parking for attending Board and Standing Committee Meetings at the Education Centre is complimentary. The parkade is located off the southeast intersection of West Broadway and Fir Street.

Upon arrival at the Education Centre building, you must register your name and vehicle license plate number in the parking registry, located on the Ground floor, in the foyer next to the reception area. The registry is used for parking validation purposes.

Should you receive a parking violation ticket after attending your assigned Board or Committee meeting, please forward the ticket to the Secretary Treasurer's office. Indicate the type of meeting (i.e. Board or Committee) and the date of the meeting on the ticket.

DPAC - Org 172
March 31, 2016

Unit	Year	Period	Source	Fund	Account	Dept	Site	Journal ID	Date	Ref	Line Descr	Descr	Amount	Voucher
VSB	2016	1	AP	11	2049	172	327	APAC000043	7/7/15				609.60	01021847
VSB	2016	4	AP	11	2049	172	327	APAC001759	10/19/15				43.75	01032505
VSB	2016	4	AP	11	2049	172	327	APAC001759	10/19/15				240.63	01032512
VSB	2016	9	AP	11	2049	172	327	APAC004925	3/16/16				1,018.54	01052744
										Contracted Services - Other			1,912.52	
VSB	2016	9	ONL	11	2058	172	327	2016005219	3/31/16	EMAIL	DPAC Bus Cards	Printing Charges Mar 2016	19.10	
										Printing - In-House			19.10	
VSB	2016	5	AP	11	2204	172	327	APAC002124	11/3/15				150.00	01034696
VSB	2016	5	AP	11	2204	172	327	APAC002124	11/3/15				375.00	01034697
										Travel/Conf - Out-of-District			525.00	
VSB	2016	4	AP	11	2208	172	327	APAC001759	10/19/15				7.67	01032503
VSB	2016	4	AP	11	2208	172	327	APAC001759	10/19/15				3.19	01032507
VSB	2016	4	AP	11	2208	172	327	APAC001759	10/19/15				25.01	01032508
VSB	2016	4	AP	11	2208	172	327	APAC001759	10/19/15				126.45	01032509
VSB	2016	4	AP	11	2208	172	327	APAC001759	10/19/15				138.37	01032512
VSB	2016	6	AP	11	2208	172	327	APAC002841	12/7/15				6.60	01039772
										Mileage Allowance			307.29	
VSB	2016	3	ONL	11	3021	172	327	2016001385	9/30/15	SEP24/15	dpac	Ed Ctr catering Sep/15	148.75	
VSB	2016	4	ONL	11	3021	172	327	2016002068	10/31/15	OCT8/15	dpac exec	Ed Centre Catering-Oct 2015	128.75	
VSB	2016	4	ONL	11	3021	172	327	2016002068	10/31/15	OCT15/15	dpac city wide	Ed Centre Catering-Oct 2015	339.50	
VSB	2016	5	ONL	11	3021	172	327	2016002699	11/30/15	NOV12/15	dpac exec	Ed Ctr Catering Nov/15	143.50	
VSB	2016	6	ONL	11	3021	172	327	2016003197	12/31/15	DEC03/15	dpac exec	Ed Ctr catering Dec/15	143.50	
VSB	2016	6	ONL	11	3021	172	327	2016003197	12/31/15	DEC7/15	dpac/smt	Ed Ctr catering Dec/15	36.00	
VSB	2016	6	ONL	11	3021	172	327	2016003197	12/31/15	DEC17/15	dpac exec	Ed Ctr catering Dec/15	143.50	
VSB	2016	7	ONL	11	3021	172	327	2016003936	1/31/16	20160119	Catering-Ed Ctr	Ed Ctr Catering Jan 2016	143.50	
VSB	2016	7	ONL	11	3021	172	327	2016003936	1/31/16	20160129	Catering-Ed Ctr	Ed Ctr Catering Jan 2016	143.50	
VSB	2016	8	ONL	11	3021	172	327	2016004540	2/29/16	20160212	Ed Ctr Catering	Ed Ctr Catering Feb 2016	143.50	
VSB	2016	8	ONL	11	3021	172	327	2016004540	2/29/16	20160229	Ed Ctr Catering	Ed Ctr Catering Feb 2016	143.50	
VSB	2016	9	ONL	11	3021	172	327	2016005151	3/31/16	20160311	Ed Ctr Catering	Ed Ctr Catering Mar 2016	125.50	
										Supplies - Meetings - In-House			1,783.00	
										Total			4,546.91	

Vancouver School Board Support Tool)

Report: Current Year Period: Mar-2016 Sum By: Acct Budget: Annual Budget

FORM: SUMS
0.00

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Acct	Description	Annual Budget	Cur Month	YTD Actuals	O/S Encumb.	Balance Available	Fav./Unfav. Variance
2049	Contracted Services - Other	16,800.00	1,018.54	1,912.52	0.00	14,887.48	F
2058	Printing - In-House	80.00	19.10	19.10	0.00	60.90	F
2204	Travel/Conf - Out-of-District	5,500.00	0.00	525.00	0.00	4,975.00	F
2208	Mileage Allowance	1,500.00	0.00	307.29	0.00	1,192.71	F
2210	Travel Expenses - Other	400.00	0.00	0.00	0.00	400.00	F
2222	Course/Workshop Fees.	7,770.00	0.00	0.00	0.00	7,770.00	F
2252	Rentals - Buildings	500.00	0.00	0.00	0.00	500.00	F
2302	Membership & Assoc. Fees	80.00	0.00	0.00	0.00	80.00	F
3002	Supplies - Office/Printing	33.00	0.00	0.00	0.00	33.00	F
3021	Supplies - Meetings - In-House	4,500.00	125.50	1,783.00	0.00	2,717.00	F
3049	Supplies - Other	2,870.00	0.00	0.00	0.00	2,870.00	F
3094	Budget Transfers	5,955.00	0.00	0.00	0.00	5,955.00	F
	Total	45,988.00	1,163.14	4,546.91	0.00	41,441.09	F

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