

DRAFT Minutes Meeting Thursday Jan 14, 2016

Attendance:

Mabel (Chair), Farah Shroff (Vice Chair), Alex Dow (Treasurer), Iraj Khabazian (member at large), Shaun Kalley (member at large), , Morgane Oger (Secretary), Lianne Wang (member at large)

Regret

Morgane Oger (Secretary), Michele Buckman (member at large)

Guests:

Scott Robinson (Superintendent), Lisa Landry (Director of Finance), Janet Fraser (Trustee liaison to DPAC), Kelly Read (Tupper DPAC Rep.), Gwen Giesbrecht (Britannia PAC Chair), Bippa Drilan (Fleming), Kim Trehan (prospect, contractor), Behnhard Nimmervoll (Hamber – ICT committee prospect), Alan "Patola" (Hudson), Barbara Lee (Norquay – Modern Language liaison), Andrea Sinclair (Dickens), Amanda Hillis (Queen Alexandra), Stephen Filbey (Beaconsfield)

Meeting Commenced at 19:05

Chaired by Mabel

Acknowledgement:

DPAC acknowledges / recognizes the sacred lands and that this meeting is taking place on the unceded and traditional territories of the Coast Salish peoples – skw̓xwú7mesh (Squamish), sel̓íl̓wítulh (TsleilWaututh), and x̓m̓əθk̓ʷəy̓əm (Musqueam) nations.

Welcome and introductions 7:05

Introduction of the new DPAC executive nominees

Gwen Giesbrecht and Kelly Read

Introduction of prospect, DPAC contactor

Kim Trehan

Introduction of the new ICT advisory committee rep. candidate

Bernhard Nimmervoll

Discussion – overview of DPAC website, make it functional, how to use it, also in conjunctions with Facebook, Twitter and other social media channels

- Minutes
- Newsletter
- Website
- Social media
- Communication
- Agenda

Andrea stated that she hasn't received any updates from the DPAC since Alex's initial e-mail Stephan and Bippa suggested one-body website, more effective method of communication

Motion – to adopt the Agenda, table the last meeting’s minutes (due to none quorum until about 8pm – passed unanimously, Iraj moved, Farah seconded)

Motion – to appoint Lianne Wang as ratified DPAC executive, member at large (passed unanimously, Iraj moved, Farah seconded)

Motion – to appoint Bernhard as new DPAC rep. for the ICT advisory committee (passed unanimously, Farah moved, Shaun seconded)

Motion – to hire Kim Trehan as new DPAC contractor (differed, Mabel moved, Shaun opposed due to current DPAC funding suspension by the VSB)

Superintendent – feedback on DPAC response letter to his June 2015 committee III report

- Expectation to report on budget, include in minutes, and post on website
- o Primary and secondary (budget vs. expense report) – transparency to parents
- Report expense
- Constitution and bylaws – approved in minutes – post minutes online
- Outstanding
- o transparency in reporting
- o regularly – 10th of the month VSB staff to send expense report to the DPAC

Director of Finance – specific feedback on DPAC budget, reporting, overview on DPAC expense report from VSB staff, comparison between DPAC contactor(s) vs. staff and legal liabilities [*caution], new \$5,000 funding for PAC’s, and the \$1,000 per DPAC executive professional development training/course

Discussion – 2nd DPAC citywide meeting theme and parents education workshop planning

LRFP and Strategic Plan – (Alex took notes)

Discussion – roles and responsibilities of executive members with reference to the DPAC constitution and bylaws (Alex took notes)

New Business – (Alex took over notes from now on)

Here are the rest of the minutes from the meeting January 14, 2016 after 9 pm.

Motion to hire Kim Trehan hired as a contractor for DPAC to assist. Moved by Mabel, seconded Alex. Discussion led to having motion tabled to after the superintendent’s report.

Superintendent gave a report and the Director of Finance was in attendance to answer questions.

Director of Finance and Superintendent were satisfied the budget presented in December

responding to an earlier request. Revelation that VSB allocation for DPAC is almost 46,000, not 40,000. The additional 5900+ are funds earmarked for distribution to PAC at the discretion of DPAC.

Question was raised on how the PACs can request / receive this money. DPAC will need to consider this matter. - Note that we should look into the nearly 6000 of ("additional funding"?) per year for allocation to individual PACs

The Gaming Grant, revenue coming directly from the province, is other revenue DPAC currently receives but is not associated with the VSB.

Also, a monthly VSB accounting (Fast System) report generated by the VSB finance department will be distributed to the DPAC to be added to the minutes. A written description of immediate financial plans/obligations of the VSB (to be included with meeting minutes) is a sufficient financial reporting of DPAC finances.

Superintendent also offered aid to bring the meeting minute and the balance of the reporting up-to-date and on line, if required.

Chair is confident that the meeting minutes from previous meetings this school will be approved at next meeting and be available to be posted by month end.

Motion to hire Kim Trehan hired as a contractor for DPAC to assist as staff. Some discussion regarding the logistics of how the new hire will interface with the superintendent's report. Motion carried

Motion: Have nominees Kelley Read and Gwen Guesbrook to go through ratification process on or and have the process completed on or before January 25, Moved by Shaun, 2nd Alex. Motion carried.

Discussion: time lines seem a bit tight, but doable. - motion carried

Chair report: Want to thank every for their input to respond to superintendents report. Chair was in discussions with the Superintendent over in December and January. Chair is confident the process for responding to each the Superintendents requests will be conclude by month end. Chair commented that communication is better with everyone and appreciated the more inclusive approach.

Committee 2 report:

Project timelines have been adjusted for some of the seismic upgrading. VSB staff will be reporting back at the next meeting (Jan. 20). Criteria for organizations wish adding child care spaces to VSB schools is being established.

Addendum to the report: The VSB will be responding to the Province's request for an interim report (update) on seismic upgrading or before January 31. An internal meeting was held Thursday January 14th which included most of the stakeholders requesting additional input.

Motion to Adjourn, moved Shaun, seconded Mabel (meeting ended at 10:20)