

- Have a workshop for PAC members - engaging parents in their secondary school. Earliest they could probably offer would be October.
 - Discussion on the potential impact of the legalization of marijuana and availability of narcan kits.
 - **ACTION: Amanda will take to General meeting to see if secondary PAC interest**
- 1.5.2. Partners for Inclusive Education ([PIE](#)) re: rental of school grounds when school in session
- Tabled. Unable to attend. Will re-invite for a different date.
- 1.6. **Approve minutes from December 14 executive meeting**
- **MOTION: Shaun made the motion to accept the minutes as presented. May seconded. Motion passed.**
- 1.7. **Executive nominations**
- 1.7.1. Ratification of Roy Park (Van Horne)
- Received enough votes with overwhelming support. Two differing votes from one PAC were counted as an abstention.
 - Note: Roy will take over as liaison for the following schools: Crosstown, David Livingstone, Cavell, Elsie Roy, False Creek, Henry Hudson, King George, Lord Roberts Annex, Lord Roberts, and Simon Fraser.
 - **ACTION: Amanda will update website and notify VSB.**
- 1.7.2. Unfilled position: DPAC Treasurer
- **MOTION: Shaun made the motion to make Roy Park DPAC treasurer. Amanda seconded. Motion passed.**
 - Roy will be the DPAC representative for VSB Standing Committee V.
 - **ACTION: Amanda will update website and notify VSB.**
- 1.8. **Officer reports:**
- 1.8.1. Chair report ([attached](#))
- **ACTION: Rob will begin an offline conversation around the VSB's feedback regarding the perception of bias in how feedback is provided by DPAC execs/ reps.**
- 1.8.2. Treasurer report (attached: [December](#); [January](#))
- 1.9. **Committee reports:**
- 1.9.1. **VSB standing committees:**
- 1.9.1.1. Committee I - January 10 (as of February 5, minutes and agenda not available on VSB website). Attended by Rob.
1. Safe and Respectful Workplace - J. Fraser
 - Tabled with no discussion
 2. Enhancing Organizational Development and Governance - L. Dominato
 - Tabled generating extensive discussion and written responses from three stakeholders: VESTA, VSTA and the engineers
- 1.9.1.2. Committee II - have not met since last DPAC exec meeting

1.9.1.3. Committee III - January 10 (as of February 5, minutes and agenda not available on VSB website). Attended by Amanda.

1. Overview of Community School Teams ([PowerPoint](#)) – Christine Macer, Manager of Community School Teams

- a. Starting in 2004, VSB was split into 12 Community School Hubs
- b. All funding is from Community Link and partners, none from VSB's budget.
- c. Out of school time (OST) – not childcare
- d. Research to inform the work mainly from MDI and Social Service Index
- e. Goals:
 - i. Define, identify and understand vulnerable students
 - ii. Support academic success (ie. Transitions & attendance)
 - iii. Support social-emotional development
 - iv. Support and facilitate school and community connectedness
- f. 55 partnerships – more than other districts
- g. Current context and focus
 - i. Funding – receive larger proportion of funding than any other district (believe about 3x Surrey)
 - ii. Priorities – planning for inclusion; needs assessment for west side.
- h. Questions:
 - i. Support for students with special needs – ad hoc conference to see what support, if any, required in social environment vs school environment
 - ii. Priority enrolment – differs school to school. Typically 25% of spaces reserved for referred students.

2. Educational Update: A Provincial Perspective ([PowerPoint](#)) - Suzanne Hoffman, Superintendent of Schools

- a. Time constraint. Pages 7- will be presented next meeting.
 - b. Goal – enable students to be prepared for life-long success
- Note: FI will be discussed at next meeting.
 - All K choice programs will be open for registration Jan 15-Feb 5. Staff looking at space to determine number of FI K classes at each site and creating a list of siblings – all will be online as part of the application process.

1.9.1.4. Committee IV - have not met since last DPAC exec meeting

1.9.1.5. Committee V -December 18 (click [here](#) for agenda; [here](#) for minutes).
Attended by Amanda.

1. [Statement of Financial Information \(SOFI\) 2016-2017](#)

- [Attachment](#) – David Green, Secretary Treasurer

- The legislation prescribes the content and format of the information presented in the SOFI. It also prescribes some definitions which aren't standard accounting practices.
- Schedules of staff who received remuneration >\$75k and suppliers who receiver >\$25k
- Discussion was limited to the report and not the numbers – those are more of a budget discussion.

1.9.2. VSB advisory committees:

1.9.2.1. Sustainability - December (Bippan)

- Met in December
- Committee was formed around 2010 to develop a Sustainability Plan. This plan has finally come together (draft document available, 26 page pdf). Ron McDonald would be happy to present to DPAC.
- Feedback – would be great to see a connection to Indigenous Education. A potential fit would be with the first point which is to foster an appreciation with the natural world. Was asked to reflect this in a sentence and is looking for support.
- **ACTION: Crystal will discuss with her PAC to get Indigenous perspective on draft and ways to connect with Indigenous education.**

1.9.2.2. ICT - January 10 (David Schaub)

- IT Web Portal Update:
 - VSB is currently in the process of getting a 3rd party company to rebuild their website.
 - This website is expected to handle all VSB users including: learning portal, employee portal, parents portal, etc.
 - The new system should allow the VSB to update the school's page with more details.
 - It looks like it should be easier for schools to use, which might help at schools where nothing is currently updated online.
 - It sounds like it will be piloting in late spring.
 - Active plan is to make MyEd and Office365 the baseline functionality used in all schools, but schools and classes will still be able to add other approved tools.
 - Details about how to control content management are still in progress.
- Coding/Computational Thinking initiative:

- This is a programming / maker project initiative that is currently being workshopped.
- Expected to go live September 2018 at all schools, to give all kids ~15 hours per year computer experience.
- Basically: programming small/cheap embedded computers and finding interesting things to do with them.
- I questioned whether there will be enough support given to teachers to have this work in all schools, and it was said that they need to find an advocate in every school.
- Discussion about Computer Hardware Procurement:
 - The teachers/principals members came with questions regarding options for computer purchases.
 - The laptop ask is difficult to achieve:
 - CloudBooks are dependent on wifi, and the schools' wifi is currently not working very well
 - hoping for <\$250
 - reasonable RAM and Processing capabilities
 - no clear options available
 - still no option for buying ChromeBooks
 - there is definitely a push for BYOD (the process is getting reviewed)
 - There are also some concerns that the majority of the iPads are starting to show their age
 - Getting desktops is relatively easy and cheap, but light laptops is still difficult.
- Discussion about Re-distributing existing teachers laptops,
 - ~2200 of them will be replaced soon.
 - Feedback on options was discussed regarding what to do with the older laptops.
 - It sounds like the VSB would rather the schools manage it.
- MY POSSIBLE CONCERNS:
 - I could imagine the push for BYOD having equitability issues across the city.
 - I'm concerned that the programming/maker classes won't be staffed with the necessary skills.

1.9.3. VSB ad hoc committees:

- 1.9.3.1. VSB Audit Committee TOR - January 11 (May)
- Purpose - enhance reporting with better practises and oversight
 - Working on amended 2017/18 budget for February meeting
 - Draft budget timeline

1.9.4. Internal committees:

- 1.9.4.1. Finance Committee
- Tabled
- 1.9.4.2. Bylaw Committee (Shaun)
- Tabled with request for 20 minutes at February meeting

1.9.5. Representatives needed for VSB committees

- 1.9.5.1. Emergency Management Committee (advisory)

- **ACTION: Amanda will confirm with potential representative..**
- 1.9.5.2. FI Review (ad hoc)
- Request for new working group reps (Rob)
 - Request from VSB received today for DPAC to send up to four representatives to this committee which first meets on Jan 18 with an external consultant.
 - Erin B. and Megan (L'Ecole Bilingue) volunteered
 - Terms of Reference were not provided but would be helpful so representatives could gather input before attending.
 - **Action: Erin B. and Megan to notify VSB.**
 - **Action: Shaun to organize a meeting with interested parents and VSB staff and connect with other parents who may be interested.**

2. Old Business

2.1. Action items from October 12 Executive Meeting

- 2.1.1. Follow up on Earthquake preparedness information to send to PACs (Stephen)
- Tabled as Stephen not present

2.2. Action items from November 9 Executive Meeting

- 2.2.1. DPAC 2017/2018 goal 4 (Crystal)
- DRAFT from August planning session: "DPAC will explore and understand Indigenous ways of knowing, and will strive to create more opportunities for Indigenous families to be involved in all DPAC gatherings."
 - Suggested potential actions:
 - Official seat for Indigenous parent on DPAC executive board
 - Promoting Xpey' to our schools and community
 - Changing timing and location of DPAC meetings
 - Larger outreach
 - **Action: Will take offline and come back with tangibles**

2.3. Action items from December 14 Executive Meeting

- 2.3.1. Ensure reliable use of VSB tech during meetings (Rob)
- Done.

2.4. General meetings:

- 2.4.1. January meeting - Special Needs focus
- Presenters confirmed and promotion begun.
- 2.4.2. February meeting - Curriculum focus (and broadcast potential?)
- Consensus reached to go ahead with Curriculum focus.
 - Discussion on broadcasting General meetings to allow those not able to attend to see (not participate). At August planning session, agreed to broadcast one meeting as a pilot.
 - **MOTION: Shaun made the motion to spend up to \$800 on a general broadcast for the February General Meeting. Anne seconded. Motion passed.**
 - **Action: Rob to take the lead organizing this General Meeting**

3. New Business

3.1. DPAC Staff Hiring

- Part of the bylaw updates will be reviewing the roles and responsibilities of executive members.
- **Action: All executives to bring input into what this position looks like.**
- **Action: Table officers to do workflow analysis on tasks they complete over next month and determine which could have been done by staff.**

3.2. Pac2Pac Initiative Motion (Rob)

- Motion to be presented at school PAC meeting January 16th (anonymized) [here](#)
- Potential DPAC involvement: assisting selected school that doesn't have a functioning PAC (definition provided) get to a functioning level; receive report on how funds were spent.
- Splinter discussion on creating a method where PACs could share what they need and see if they have spare of what other PACs need (electronic swap meet).
- Decision: General feeling that this could proceed on a pilot basis with the limited DPAC role as specified.
- **Action: Rob to notify PAC interested in starting initiative.**
- **Action: Anne to research electronic swap meet idea.**

3.3. AOB (Any other business)?

- None

Meeting adjourned at 9:34pm