



- Met with Deputy Ministry of Education Scott MacDonald and superintendents from across the province - strategical development of government strategic plan review
- X'pey naming ceremony
- School visits: Britannia, X'pey, Tyee, AR Lord, Maple Grove, Kits, Hamber
- Thanked Rob and DPAC executive - working with parents on behalf of students an important part of her work
- Questions: What was discussed with VPD?
  - Lots of programs in schools
  - 1-2 main initiatives to undertake - mental health (currently lots of work being done at different tables; should there be one main table?); strengthening relationship; cannabis becoming legalized
- Follow-up: An executive's liaison school recently had their spring celebration. The VPD funds a portion of the event. Last year the PAC discussed with them that they did not want marked cars, sirens, lights, uniforms etc. as triggers some children's' feelings of security and concerns of being taken away. This year VPD attended with lights and sirens and some children were triggered. What can VSB do keep children's safety foremost? Are there plans to increase cultural sensitivity and training?
  - Suzanne will follow up with Indigenous Education staff and report back to that executive. There have been talks at a global level about multiculturalism

## 1.5. Delegations:

### 1.5.1. X'pey and Grandview (Crystal)

- Crystal read a letter regarding some of the issues arising from the May 10 meeting hosted by X'pey. Asked for conflict resolution process to be initiated and apologies to be issued to X'pey and Grandview PACs.
- No opposition to moving forward with conflict resolution process. If held after AGM, new executives would have the option to be included.
- **MOTION: Shaun made a motion to initiate conflict resolution process lead by Shaun and Crystal before end of school year. Rob seconded. Motion passed.**
- **Action: Shaun and Crystal will initiate the conflict resolution process.**

### 1.6. Approve minutes from April 26 th Executive meeting ([attached](#))

- **MOTION: Roy made the motion to accept the minutes. Anne seconded. Motion passed.**

### 1.7. Approve minutes from May 10th Executive meeting ([attached](#))

- **MOTION: Shaun made the motion to accept the minutes as amended (ensure all occurrences of 'Indigenous' are capitalized). Anne seconded. Motion passed.**

## 1.8. Officer reports:

### 1.8.1. Chair report

- I have had to prioritize work for the past few months.
- As this will be my last Exec meeting, I wish to thank the DPAC exec for the support and collegiality over the year. I believe we have achieved our goal of improving on the functioning of our executive meetings as compared to past years; there is still room for improvement.
- BCCPAC call for parent participation = Andrea Sinclair (President) reached out asking if we could provide the contact information for 3 parents interested in contributing to a ministry focus group here in Vancouver on the revamping of the ERASE bullying website. Any interested parents should contact [andreasinclair@bccpac.ca](mailto:andreasinclair@bccpac.ca) directly.  
Details:
  - Wed June 20; 9-11am; [Ste 1550 - 555 West Hastings St](#)
- PAC2PAC donation = I am extremely pleased to inform you that another school has agreed to contribute to the PAC2PAC fund. Both schools have agreed to being identified so the donating school is the PAC from Edith Cavell and the receiving school is the PAC from Seymour. The donation is valued at \$1000. Details still being negotiated and communication planning is underway. I deferred the lead to the VSB and the 2 schools involved
- Call for executive nominations
- Erin Arnold leave of absence
  - **MOTION: Shaun made the motion to accept Erin Arnold's leave of absence. Rob seconded. Motion passed.**

### 1.8.2. Treasurer report

- VSB Account
  - Net spend of \$947.20 in April
    - \$211 for catering
    - \$25 for child minding
    - \$711 for UBC AV (January General Meeting)
- Gaming Account
  - Balance as of May 1 statement: \$3386.17
    - Gained \$0.14 interest
  - Balance as of June 1 statement: \$3301.08
    - Gained \$0.14 interest
    - Cheque #104 cleared \$85.23 (Reimburse web hosting fees)
  - Outstanding cheques:

- #102 to Aboriginal Friendship Society \$175 (facilities rental for May 10 Executive meeting)
- #103 to BCCPAC; Voided by BCCPAC
- No progress on Gaming Grant Report for 2013/14; Shaun to prepare
- Application for Gaming Grant open April 1-June 30. Delayed due to the Online Application errors
- **ACTION: Shaun and Roy will get 2013/14 gaming report in this week. Roy will get gaming grant application done this week. Roy will confirm with VSB finance that we can disburse unspent funds from our 2017/18 VSB budget.**

**1.9. Committee reports:** ([attached](#))

**1.9.1. VSB standing committees:**

- 1.9.1.1. Committee I - May 9 (Rob)
- 1.9.1.2. Committee I - June 6 (Rob)
  - Suggestion to consider DPAC excess funds to renovate Room 180 so we can broadcast our meetings.
- 1.9.1.3. Committee II -May 16 (Anne)
- 1.9.1.4. Committee III - May 9 (Amanda)
- 1.9.1.5. Committee III - June 6 (Amanda)
- 1.9.1.6. Committee IV - May 16 (Erin A)
- 1.9.1.7. Plenary III/ V - May 2 (Roy)

**1.9.2. VSB advisory committees:**

- 1.9.2.1. ICT - June 6 (David Schaub)

**1.9.3. VSB ad hoc committees:**

- 1.9.3.1. French Immersion Program Review Working Group (Amanda)
- 1.9.3.2. Catchment Boundary Review (Anne)

**1.9.4. Internal committees:**

- 1.9.4.1. Bylaw Committee
  - Not ready to present
  - Trying to complete by AGM - can go forward to PACs to approve in September/October
  - intent to honor commitment - will discuss at AGM
- 1.9.4.2. Finance Committee
  - Did not meet

**2. Old Business**

**2.1. Hiring Staff** (Rob and Gwen)

- No update; no recommendations or referrals to review

**2.2. Action items from February 8 Executive Meeting**

- 2.2.1. Gaming Grant Report for 2013/14 (Roy)
  - Discussed during Treasurer's report

2.3. **General meetings:**

2.3.1. AGM Planning

- Elections: 5 executives continuing plus one on leave leaving 6 seats available
  - A few nominations have been received so far, but still need for more

9pm - Rob passed chair to Shaun before leaving

- AGM will start as an executive meeting; dissolve into AGM; rise from AGM; pass motions to distribute excess DPAC funding for 2017/18 from VSB and approve bylaws so they can go forward to the PACs.
- Print ballots the night before

**3. New Business**

**3.1. Trustee Forum**

- Currently planning for Thursday, October 4. Location to be determined. Moderator confirmed.
- **ACTION: Amanda to book location before AGM.**

**3.2. Motions for DPAC Executive Training (if there are any)**

- **ACTION: Shaun, Michele and Corine will research cultural training options.**

**3.3. Area Standards**

- Alan checked in with BCCPAC president Andrea Sinclair re: resolutions on area standards PACs brought to BCCPAC AGM. Should be getting resolutions through next week before her meeting with Rob Fleming.

**3.4. AOB?**

- Crystal asked if X'pey's recent letter to trustees could be discussed at AGM.

Meeting adjourned at 9:25pm

**Next Meeting:**

**Executive: TBD**

**General: June 18, 2018 - Annual General Meeting (AGM)**



## VSBC Committee Report Summaries for June 7 Executive Meeting

### STANDING COMMITTEES:

#### Committee I - May 9 (Rob)

1. [Environmental Sustainability Plan](#) - Rob Schindel, Associate Superintendent, Ron MacDonald, Manager of Energy & Environmental Sustainability
  - similar presentation as was given to DPAC
  - supported unanimously
2. [Notice of Motion - Private Schools](#) - Carrie Bercic, Trustee
  - clarified that while this existing motion only explicitly identifies 'elite' schools (those funded at 35%) the long-term goal is to also include the Tier 1 schools funded at 50%
  - I raised concern over unintended consequences and my uncertainty over the support of this motion from the broader parent community
3. [Work Plan](#) - Suzanne Hoffman, Superintendent
  - supported as presented, suggest DPAC pays close attention to Boundary Review and Childcare spaces as these have both been items of concern to parents.
4. [Governance Update](#) - Suzanne Hoffman, Superintendent
  - still an ambitious project, endorsing the hiring of Leroy Sloan as facilitator.
  - I do not necessarily share the concerns tabled by VESTA re. a wholesale change of the existing committee structure and assumed loss of stakeholder input.
  - I do agree with Chairperson Fraser's summary that there is need to better clarify the roles of the board and the superintendent's office
  - Unfortunate that DPAC did not provide any written feedback to this process, due in large part to Committee rep (R. Peregoodoff) needing to prioritize work commitments

#### Committee I - June 6 (Rob)

1. [School Fees \(Electronic attachments\)](#) - Richard Zerbe, Director of Instruction
  - added value fees (extra or upgraded materials etc.)
  - hardship clause is amended to all VSB fees
2. [Naming and Renaming Policy](#) - David Nelson, Associate Superintendent
  - note presence of seat for DPAC
  - note the 5 steps included (Comm 2 and then to board for approval)
  - addition of a member of the Indigenous Education Group
3. [Live-streaming of Board Meetings](#) - David Green, Secretary Treasurer
  - endorsed with the Skype for Business solution
4. [Notice of Motion - Educational Cycling Programs](#) - Janet Fraser, Chairperson
  - approved and will move to Board
5. [Notices of Motion - Disposable Plates, Cups and Cutleries](#) - Judy Zaichkowsky, Trustee
  - staff to be instructed to research feasibility and costing; Food Services is already implementing fully compostable food objects
6. Communications as FYI - great to see stakeholders and parents to be included

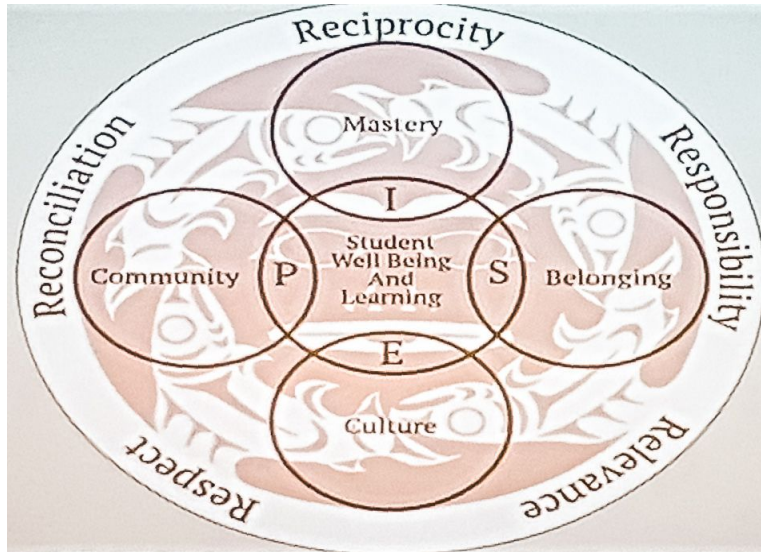
#### Committee II - May 16 (Anne)

1. Hudson Field - Robert Ford
  - due to the unsafe nature of the current field caused by poor drainage, Hudson will be getting funding for a new field
2. [2018/2019 Annual Facilities Grant - Funding Allocation](#) - Doug McClary
  - the province is receiving \$500,000 more than last year, to \$115.5 million, made up from \$23.5 million from the Ministry's operating budget and \$92 million from the Government's capital funding contingency allocation
  - Vancouver Board of Education's (VEB) total allocation of \$11,001,097 has gone up \$476,255 (4.6%) from last year
  - Operating funds are allocated for repair-oriented projects (eg. leaking pipes), while capital funds are allocated for replacement/renewal projects (eg replacing entire water systems)
  - with \$700 million in deferred maintenance, supposedly safety is the main priority, and yet many schools have lead in the water. 10 schools will get upgraded water lines but that won't necessarily fix the lead issue. No answer was given when questioned what else can be done
  - some deferred maintenance can be addressed through seismic upgrades and rebuilds
  - the poor drainage at Bayview and Tennyson schools will be addressed through the SMP (seismic mitigation program)
3. [Capital Plan - Update](#) - Jim Meschino
  - the new school at Coal Harbour is supported by the Ministry
  - Each district can include up to 3 playgrounds on their capital plan request for funding by the Ministry, based on age of equipment, safety issues, fundraising (although it's not how much is raised, but an indication that an effort to fundraise has been made), and accessibility
4. [Energy Management Update \(PowerPoint\)](#) - Ron Macdonald
  - usage costs are up although usage is down
  - lighting replacement is a big focus - can save up to \$380,000 annually, improve the learning environment (brighter spaces) and reduce seismic risk (from falling lights)
  - U-Hill and Van Tech are getting some new lighting
  - public sector organizations are working on future energy efficient procedures for new schools
5. [Referral of Motion - City Development Permit Process](#) - Lisa Dominato
  - motion to ask Vancouver City Council to fast track school capital projects; to create a policy that will be followed by every city council regardless of who is in office
  - Jim Meschino says school portables and modular housing are examples of prioritized capital projects
6. [Referral of Motion - Master Plan](#) - Estrellita Gonzalez
  - motion to develop a Master Joint Use agreement with Vancouver city and the Park Board, with a revenue sharing component
  - Jim Meschino says the VSB has already shared the use of many schools with \$5.7 million in revenue this year, and they're working on an on-line booking system
  - VSB rates are comparable with Park Board rates
  - tennis courts on school grounds are the Park Board's responsibility



### Committee III - May 9 (Amanda)

1. [Indigenous Student Framework](#) - Chas Desjarlais, Vice Principal, Indigenous Education
  - sense of belonging crucial



2. [Inclusive Education Update](#) (Special Education) ([Attachment](#)) - Mette Hamaguchi, Director of Instruction
  - Student focused rationale
  - 73 district programs (not including Alternative programs) serve 20% of students with special needs (which is more than Surrey and Coquitlam combined)
  - There are more programs for high incidence than low incidence and more secondary programs than elementary
  - For September 2018: Pilots, ProD and Steering Group
    - 4 pilots at secondary - develop LSP district programs as school level programming: Churchill, JO, PoW and Van Tech
    - partnerships with UBC's Jennifer Katz
      - Teaching to diversity (UDL) ProD
      - Ensouling Our Schools (her book) ProD - encompasses mental health and Indigenous ways of knowing and being
    - develop more data driven processes for monitoring student success
    - steering group formed with 5 year action plan - further development of school level programming and more flexible continuum of service delivery reflecting UDL (universal design for learning) principles
    - Learning services focus through lens of Indigenous ways of knowing and being with support of Jennifer Katz
3. [Mental Health Initiatives Update](#) - Jody Langlois, Associate Superintendent
  - Selma Smith's portfolio - putting together committee - operationalizing for schools
  - PBIS (positive behaviour intervention support team) strategies - counsellors called out to schools regularly to help implement
  - Question by Janet Fraser - with so many programs, how do you know which is best for particular student and they are still relevant to the district?
    - evidence based (CASEL); key people stay up-to-date on knowledge
4. [Communicating Student Learning \(CSL\) Pilot Update](#) - Richard Zerbe, Director of Instruction
  - 2 secondary and 60 elementary piloting



- based on feedback received: have now translated school competency scales into 10 languages; added more in-depth descriptions into June report; updating FAQ's regularly; created core competency posters for schools
- e-survey going out tomorrow (May 10)
- 2018/19: extending K-7 pilot; expansion to G8/9 pilot
- 2019/20 - revised district student reporting policy developed

### **Committee III - June 6 (Amanda)**

1. Student Presentation - Coding - Audrey Van Alstyne, District Principal, Learning Technology
  - micro:bit kits being piloted with plan to eventually expand to all G6-7 classes. Looking for external funding. For 2018/19 hope to have a classroom set available for every 3-4 schools with G6&7 classes to use for 2-3 months.
2. [French Immersion Program Review](#) - Adrian Keough, Director of Instruction
  - Recommendation is for facilities to spend summer looking at ways to get each EFI program to have at least 2 K classes to ensure the viability of the program and that programs are located near demand areas (currently some G1 spots unfilled in certain areas; K waitlists give idea of where current demand is, but some families may not be registering who are interested because location too inconvenient already). This may mean consolidating some locations as 7 EFI locations currently only have 1 K class.
  - Presented idea was to have school site specific consultations in the fall with a board decision in November if implementation is to occur to 2019/20 year. (Note, as there will be trustee elections this Fall, the new board may not be ready to make a decision after a month with the district)
3. [Board/Authority Approved Courses \(BAA\)](#) - Aaron Davis, Director of Instruction
  - Recommendation to approve 3 courses that needed to be revamped to go with current curriculum
4. Special Education Review Questions Arising from the Report - Jody Langlois, Associate Superintendent; Mette Hamaguchi, Director of Instruction
  - Will be looking at ways to make success of programs more measurable and measurable on a shorter timeline.
5. [School Plans Update](#) - Rob Schindel, Associate Superintendent
  - Most schools currently on Year 1.
  - Now no school planning councils in School Act, no mandate to consult with PACs but reassured this is still happening on an ongoing basis.
6. [Archives](#) - Jody Langlois, Associate Superintendent
  - VSB staff believe they can support the creation of an archive system and moving data over.

### **Committee IV - May 16 (Erin A)**

1. General Bargaining Update - J. Horsley-Holwill, Senior Manager Employee Relations
  -
2. VTF Bargaining Presentation - K. Shipley, VSTA; J. Sutherland, VESTA
  -
3. [Staffing update](#) - D. Nelson, Associate Superintendent
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## Committee V - no meeting

### Plenary III/V -May 2 (Amanda & Roy)

1. [2018-2019 Preliminary Operating Fund Budget \(2nd Draft\)](#) - S. Hoffman and J.D. Green

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## ADVISORY COMMITTEES

### ICT Committee - (David Schaub)

1. IT Strategy updates
  - a. Enable Digital Learning, Work, and Communication
    - i. Web sites discussion
    - ii. Learning Technology updates
  - a. Modernize Foundational IT
    - i. See written updates below
    - ii. Comments
  - b. Provide Responsive IT Services
    - i. See written updates below
    - ii. Comments
  - c. Optimize IT Risk and Security
    - i. Brainstorm website blocking process and criteria
      1. Current context...
        - Schools request websites to be blocked - if several schools request the same, LIT blocks the site
          - Example: Reddit
          - Several schools reported that students are accessing subreddits containing pornography
          - LIT blocked it
          - Several teachers submitted concerns that they can no longer access subreddits they use as teaching resources
          - A dilemma...
      2. Enter your input into [Website Blocking Criteria and Process](#)
      3. Discussion
    - ii. VSB Student Password Assistant
      1. Our long standing practice of using a simple default password for all students is causing problems now that many students use Office 365 and email and they cannot easily change their password
      2. The teacher password management tools require the use of Windows
      3. The password policy is simple and doesn't encourage good passwords
      4. A new tool <http://passwords.vsb.bc.ca> was created to make the management of passwords easy for the student, the student with their parent/guardian, and for teachers or administrators and to encourage the selection of better passwords

5. It also allows teachers, administrators to lookup a current password - helpful to investigate problems without having to change (and alert the student) the password - could be used to provide a password to the parent/guardian if they are concerned about use (for younger children)
6. Feedback?

## 2. Written Updates

### a. Enable Digital Learning, Work, and Communication

#### i. Web Sites (public communication)

1. The district website is on track to be cut over to the new site by the end of June [[explore the new site](#)]
2. District site content is still being migrated over and revised
3. School website migration is not yet determined but will be over the next six months
4. There will be an effort required to revisit and edit the District and School content to be consistent with digital communications guidelines which are under development

#### ii. Employee Portal (digital workspaces)

1. The working group has met several times and discussed work processes, work teams, how collaboration will change, file migration, user profile expectations, etc.
2. The School Bundle solution includes forms and workflow apps that we expect to leverage as part of work process digitalization and to eliminate paper based and fillable forms

#### iii. Teacher / Student / Parent Portal (digital classroom)

1. The digital classroom is expected to be the portal hub provided to teachers, students, and parents
2. Classes are created based on My Ed data
3. Teachers
  - From the VSB World portal or the mobile app, access and manage their class(es)
  - Post news/communications
  - Create/track/mark assignments and provide feedback
  - Create public displays of select student work to their school website
  - Link to other learning tools (Class Notebook, Teams when available, Fresh Grade, etc)
4. Students
  - From the VSB World portal or the mobile app, access and participate in their class(es)
  - Read news/communications
  - Capture / document learning and post to their blog (like a portfolio)
5. Parents



- Next step from working committee was for Adrian K to talk to facilities and create report for Committee III.

Option #	Description	Pros	Cons
<b>Endeavour to locate at least two K cohorts at each EFI site</b>	<ul style="list-style-type: none"> <li>• Accommodate at least two Kindergarten cohorts at each site</li> </ul>	<ul style="list-style-type: none"> <li>• Strengthen size of FI student cohorts through the elementary school years and strengthen teacher cohorts at each FI site</li> </ul>	<ul style="list-style-type: none"> <li>• Some FI sites don't have room for 2nd cohort through Grade 7</li> <li>• Number of teachers required would increase</li> </ul>
<b>Improve access to EFI through reconfiguration of existing sites to better meet demand (this could mean consolidation, relocation and/or adding new schools)</b>	<ul style="list-style-type: none"> <li>• Same number of students as now</li> <li>• Reduce number of Early French Immersion sites</li> <li>• Reconfigure some sites to address staffing shortages</li> <li>• More evenly distribute EFI sites around the District</li> </ul>	<ul style="list-style-type: none"> <li>• FI sites distributed more evenly so that all families who want access have a more equal opportunity given current demographics.</li> <li>• Endeavour to match the supply of FI sites with levels of demand around the city</li> <li>• Consolidates and allocates resources more efficiently (e.g., librarians, resource teachers, and other non-human resources, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>• Some neighbourhood schools and students would be impacted by movement of FI program locations</li> </ul>
<b>Explore opportunities to increase number of Late French Immersion sites</b>	Assume that additional LFI sites would be placed in sites with EFI program	<ul style="list-style-type: none"> <li>• Strong student outcomes and success</li> <li>• Students benefit from strength of skills, tools and strategies gained in learning during K-6</li> <li>• Strengthens teacher cohort</li> <li>• Students choose LFI</li> <li>• Option for families or students who did not choose or were not able to access EFI</li> <li>• Opportunity to increase access and demand by adding LFI to current EFI sites</li> </ul>	<ul style="list-style-type: none"> <li>• Less diversity due to self-selection</li> <li>• "Streaming" within public system</li> <li>• Lower levels of interest in LFI historically</li> <li>• Increased enrolment in LFI may require more teachers</li> </ul>