

DDA Meeting Minutes
May 1, 2012
Community Development Conference Room B

Present: Hagewood, Mills, Schmit, Lyon, Hessler, McMillan, Mimms. Councilwoman Nancy Diamond also present.

Monica Hagewood called the meeting to order at 3:34 pm.

Approval of March 27, 2012 Minutes

Motion by Schmit to approve March 27, 2012 minutes. Seconded by Mills. Passed unanimously.

Attorney procurement – Charles McMillan presented a list of five firms he has talked with. Chairperson Hagewood appointed Charles McMillan and Richard Hessler to interview candidates and come back with a recommendation.

Discussion of SEDP Report – Monica Hagewood

Discussed how to organize priorities set out in the plan. Councilwoman Diamond asked the Board to comment to her on the SEDP implementation structure, and Chairperson Hagewood asked to be copied on those emails.

Budget review & submission – Dave Schmit

Mayor's budget was presented at the April 30, 2012 Mayor and City Council meeting. First Reading is on May 14, 2012, and second reading is May 28, 2012 when the vote will be taken.

The proposed DDA budget is \$89,000, \$84,000 of which is in the Mayor's budget proposal. The DDA also needs a capital budget. Dave Schmit will check with banks on an unsecured Line of Credit with help from other directors between now and next month.

Retreat follow-up – Monica Hagewood received Retreat Report from Niki Knox today. Please note deadlines in the work plan schedule.

Demographic Update – Monica Hagewood provided some analysis of the Roswell area and the surrounding counties. Good information from Georgia Power today. Hagewood will put her analysis in the Dropbox.

Parcel Survey Process – Monica Hagewood and Ralph Mills

Interns for this project may be available from a source that has a surplus of intern applicants after an internship drive. Mills is ready to meet with the City to request some data.

Financial tools Discussion – Dave Schmit put together a table of finance tools available from the Georgia Department of Community Affairs. Schmit will get together with Stefanie Dye to summarize these sources.

Adjournment – Motion: by Schmit to adjourn. Seconded by Lyon. Passed unanimously.

Meeting adjourned 5:57 pm.

Respectfully submitted,
Stefanie Dye, Recording Secretary