

City of Roswell Downtown Development Authority
Regular Meeting Minutes
Tuesday, July 7, 2015
3:30 pm
City Hall – Room 220

Present: Monica Hagewood, Dave Schmit, David Lyon, Charles McMillan, Lonnie Mimms, Anna Braund and Monica Hagewood **Absent:** Richard Hessler, Randy Schultz

1. **Call to Order.** The meeting was called to order by Chairperson Monica Hagewood.
2. **Approval of Agenda.** Motion was made by Dave Schmidt and seconded by Charles McMillan. Motion passed unanimously.
3. **Approval of the Minutes of the June 2, 2015 Regular Scheduled DDA Meeting as Amended.** Motion was made by Lonnie Mimms, seconded by Charles McMillan. Motion passed unanimously.
4. **Treasurer’s Report.** No updates.
5. **Secretary’s Report.** Secretary reported on liability insurance due to the recent YOY \$10.00 increase. He has researched other policies however keeping with the current policy provided the greatest cost savings to the Board.

Secretary requested to make the motion to allow a resolution for signing of checks as follows: “All drafts, checks, drawn against the account of the Authority shall be signed by two persons. Those authorized to sign by the Board are the Chairperson, Treasurer, Vice-Chairperson and Secretary. The Secretary shall insure that the requirements of the depository banks, including the execution of appropriate signature cards are compiled with.” Charles McMillan made a motion to adopt the resolution, Monica Hagewood second it, motion passed unanimously.

6. **Discussion and Update on Downtown Development Authority Projects.**
 - Andrew Antweiler reported on updates to the City Green Project
7. **Recommendation to enter into Executive Session for the purpose to discuss real estate.** Motion was made by Monica Hagewood and seconded by Lonnie Mimms. Motion passed unanimously.
8. **Motion to come out of Executive Session.** Motion made by Randy Schultz, seconded by Dave Schmit. Motion passed unanimously.
9. **Motion to Adjourn.** Motion made by Monica Hagewood, seconded by Dave Schmit. Motion passed unanimously.

