

City of Roswell Downtown Development Authority
Regular Meeting Minutes
Tuesday, March 3, 2015
3:30 p.m.
City Hall – Room 220

Present: Monica Hagewood, Lonnie Mimms, Randy Schultz, Dave Schmit, Richard Hessler, DDA Coordinator Anna Braund, Attorney Dan McCrae, David Lyon (via tele-conference), and Executive Assistant to the City Administrator Lisa Hines. Charles McMillan was absent.

1. **Call to Order.** The meeting was called to order by Chairperson Monica Hagewood.
2. **Approval of the Minutes of the February 3, 2015 Regular Scheduled DDA Meeting.**
A motion was made by Randy Schultz, seconded by Richard Hessler to approve the minutes of the 2/3/2015 meeting. The motion passed unanimously.
3. **Treasurer's Report.** Dave Schmit provided the Treasurer's Report. Total expenses - \$24,390 through February; Bank Balance is \$126,313.78 as of the end of February 2015.
 - The FY2016 budget information is needed no later than Wednesday, March 11th in order to submit to the City by Friday, March 13th. The presentation to Mayor and Council is scheduled for Monday, April 13th at 5:30 p.m. The proposed budget was discussed including pending projects, partnerships, Downtown Development Plan update including the addition of measurable projects located within the DDA boundaries, proposed Vickers Village development and impact, cross-functionality opportunities, vision and master planning, and other budgetary items. Potential items to include could be the Oxbo project and master planning support.
4. **Secretary's Report.** There was nothing to report.
5. **Discussion and Update on Downtown Development Authority Projects.**
 - Oxbo project and opportunity to relocate business, tax abatement, property development, regional detention plans, etc.;
 - Potential for Community Improvement Districts (CID) or Business Improvement Districts (BID);
 - Update on meetings of Chairs and Vice-Chairs of Boards and Committees;
 - Rec and Parks meetings for public input on the Master Plan for development adjacent to the river (Ace Sand property);
 - Canton Walk development;
 - Reminder of meetings regarding the City Green Project – Monday, March 9th at 5:00 p.m. – Mayor and Council Work Session and Thursday, March 19th at 6:00 p.m. the City Advisory Committee will have their first meeting. Both meetings will be held in Room 220.

6. Attorney Dan McCrae updated on economic development tools for the DDA, property tax abatements, lease valuations, bond options, and payments in lieu of taxes.
7. **Recommendation to enter into Executive Session for the purpose of discussing real estate.** There was not an Executive Session.
8. **Adjournment.** A motion was made by Richard Hessler, seconded by Lonnie Mimms to adjourn the meeting. The motion passed unanimously.

The next meeting is scheduled for Tuesday, April 7th at 3:30 p.m.