

City of Roswell Downtown Development Authority
Regular Meeting Minutes
Tuesday, December 2, 2014
3:30 p.m.
City Hall – Room 220

Present: Chairperson Monica Hagewood, David Lyon, Dave Schmit, Ralph Mills, Charles McMillan, Lonnie Mimms, DDA Coordinator, Anna Braund, Councilmember Betty Price, and Executive Assistant to the City Administrator Lisa Hines. Richard Hessler was absent.

1. **Call to Order.** The meeting was called to order by Chairperson Monica Hagewood.
2. **Approval of the Agenda.** A motion was made by Ralph Mills, seconded by Dave Schmit to approve the 12/2/2014 Agenda. The motion carried unanimously.
3. **Approval of the Minutes of the November 4, 2014 Regular Scheduled DDA Meeting.** A motion was made by Charles McMillan, seconded by Ralph Mills to approve the 11/4/2014 Minutes. The motion carried unanimously.
4. **Treasurer's Report.** The bank balance as of November 30, 2014 is \$129,622.52. Total administration expenses through 11/30/2014 are \$7,559 and total expenses through 11/30/2014 are \$21,067. The annual audit of the DDA is complete and the Immigration Report has been submitted to the Georgia Department of Audits and Accounts.
5. **Secretary's Report.** There was nothing to report.
6. There was discussion on **Downtown Development Authority Projects** as follows:
 - Website maintenance, inclusion of DDA related articles, links to development issues (i.e. Roswell Connect, proposed Riverwalk development, etc.) for public informational purposes;
 - Update on City Green RFP process – contact will be made with City staff regarding the process and appointment of an advisory committee;
 - Discussion with Attorney Dan McRae relative to DDA financing opportunities;
 - Process to analyze proposed RDOT projects (copy attached) for DDA's evaluation subject to feasibility, community stakeholder benefits, property owner benefits, and ranking of each project – items for consideration include public or private driver of project, resources, affected property owners, thresholds, number of participants, challenge of assemblage, and facilitation of project;
 - Transportation Director Steve Acenbrak will be asked to attend the January meeting to discuss and review these projects;
 - Obtaining a map and list of all City-owned properties (properties which the City has title to and restrictions based on City's use of properties) - Dave Schmit will contact Kay Love regarding this;
 - Discussion of the northwest quadrant of property located at the Holcomb Bridge Road and GA400 interchange, potential uses, catalytic impact, the need for a

transit-oriented development to encourage MARTA participation and location of a station in Roswell;

- Arts component of the proposed Riverwalk development, potential of a private-public partnership; and
- Opportunities to incentivize development with the City as a partner and the need to acquaint small developers with what the DDA can do.

7. **Recommendation to enter into Executive Session for the purpose of discussing real estate.** There was not an Executive Session.

8. **Adjournment.** A motion was made by Lonnie Mimms, seconded by Dave Schmit to adjourn.

The next Regular Scheduled Meeting will be on Tuesday, January 6th.