

City of Roswell Downtown Development Authority
Regular Meeting
Tuesday, July 1, 2014
3:30 p.m.
City Hall – Room 220

1. **Call to Order.** The meeting was called to order by Chairperson Monica Hagewood.
2. **Present:** Chairperson Monica Hagewood, Ralph Mills, Dave Schmit, David Lyon, and Charles McMillan. Also in attendance were Councilmember Nancy Diamond, Attorney Daniel McRae, DDA Coordinator Anna Braund, and Executive Assistant to the Deputy City Administrator Chris Ward. Richard Hessler and Lonnie Mimms were absent.
3. **Approval of the Agenda.** A motion was made by Charles McMillan, seconded by David Lyon to approve the agenda, as amended. The motion carried unanimously.
4. **Approval of the Minutes of the June 3, 2014 Regular Scheduled DDA Meeting.** A motion was made by David Lyon, seconded by Charles McMillian to approve the 6/3/2014 minutes as amended. The motion carried unanimously.
5. **Treasurer's Report** Nothing outstanding at this time. Monica will get final invoices by next meeting. Next month will have final financials for the year. Will look at next years budget, should be broken down into two categories;
 - Project Funding
 - Overhead
6. **Secretary's Report.** David will check on general liability, no numbers yet. Also still waiting on a quote for director and officer's liability. A motion to approve was made by Charles McMillian, seconded by Ralph Mills. The motion carried unanimously.
7. **Discussion and Update on Downtown Development Authority Projects** Moving Forward? Charles wanted to know in reference to GIS, will Anna be learning and training. If done correctly, we can take the \$16,000 and make it dynamic. Will build layers underneath it, add dimensionality. Charles will work with Anna on the package that we are getting. Dave felt we need to develop some strategic objectives, can't do this on our own. Would like to get a group together and sit down to discuss; department heads, DDA. Need to have everyone get in a room together with open dialogue. Discussion on what the next phase will be, find common ground, a project we can do together. Monica felt it was important to put together goals and objectives. Monica stated that Steve Stroud and Roswell Inc. are interested in working with the DDA. Monica will work on a meeting with Department (i.e. Steve Acenbrak, Alice Wakefield and Stu Morning), Roswell Inc. and the DDA; she will coordinate with Kay Love.

8. **Adjournment.** A motion was made by Ralph Mills, seconded by Dave Schmit to adjourn. The motion carried unanimously.

The next meeting will be changed from August 5th to August 12th.