

Minutes of the Roswell Downtown Development Authority
April 1, 2014 Regular Meeting
3:30 p.m.
City Hall – Room 220

Present: Vice Chair Ralph Mills; David Lyon; Dave Schmit; Richard Hessler; Lonnie Mimms; Charles McMillan; DDA Coordinator Anna Braund; Councilmembers Nancy Diamond and Betty Price; and Executive Assistant to the City Administrator Lisa Hines. Chairperson Monica Hagewood was absent.

Ralph Mills called the meeting to order and introduced Raymond Jacobs, an interested citizen in attendance.

Approval of the Agenda. A motion was made by Charles McMillan, seconded by David Lyon to approve the agenda. The motion passed unanimously.

Approval of the Minutes of the 3/4/2014 DDA Meeting. A motion was made by Dave Schmit, seconded by Charles McMillan to approve the minutes of the 3/4/2014 meeting. The motion passed unanimously.

Treasurer's Report. Dave Schmit reported that the current bank balance is \$195,836.40. Total income is \$142,063. The City is currently in the FY2015 budget process - \$75,000 will be rolled over from the FY2014 budget into the FY2015 budget. The DDA will request \$110,000 for the FY2015 budget year. A motion was made by Charles McMillan, seconded by Richard Hessler to accept the Treasurer's Report. The motion passed unanimously. A copy of the Income Statement year to date through March 2014 is attached.

Secretary's Report. David Lyon reported that the insurance information is up to date and there may be an increase for the upcoming renewal.

A motion was made by Dave Schmit, seconded by Richard Hessler to renew DDA Coordinator Anna Braund's contract. The motion passed unanimously. Details will be finalized and completed prior to the next regular scheduled meeting on May 6.

Discussion and Update on Downtown Development Authority Projects.

- The DDA website is updated as well as the City Green Roswell.org website.
- Discussion of the Mayor and Council Open Forum meeting held Monday, March 31 regarding the Faces of War Memorial. Approximately 30 people spoke regarding the City Green project and the impact to the Memorial. DDA members have met with four of the original members of the Memorial project and are continuing to meet with this group and local Veterans regarding the City Green project and the impact to the Memorial.
- The DDA will conduct a work session with Mayor and Council to report on the public feedback regarding the City Green project in approximately 30 days.
- The proposed building in the City Green project would require a rezoning because the property is zoned for civic/government uses in the recently adopted Unified Development Code (UDC).
- A lawsuit has been filed in regards to the UDC.
- Briefing on tax abatement, bonds, and public/private partnerships as mechanisms for the DDA to encourage development.

- Councilmember Betty Price discussed the possibility of the DDA's interest in refurbishing the Old Machine Shop currently owned by the City. This could be used as a special events facility and generate revenue. There are several avenues for funding including the Georgia Cities Foundation and the DDRLF. There is water and electricity within three feet of the building that could be utilized. She suggested the DDA meet with Grants Manager Danny Blich to discuss possible grants for this type of project. The DDA will explore and review this option after a decision has been made on the City Green project.
- Councilmember Nancy Diamond said the Old Machine Shop is a building that should be preserved and could be used for many things. There are pilings in the rear of the building which appear to have once been used for an outdoor deck over the water
- Raymond Jacobs said he attended the Mayor and Council Open Forum and spoke about the Faces of War Memorial. He said the Memorial could be the focal point of the Green and gain enhancement by turning it around to face Highway 9.

The next Regular Scheduled Meeting will be on Tuesday, May 6, 2014.

Adjournment. A motion was made by Lonnie Mimms, seconded by Richard Hessler to adjourn. The motion passed unanimously.