

**Minutes of the Roswell Downtown Authority  
Regular Scheduled Meeting  
Tuesday, November 5, 2013 – 3:30 p.m.  
City Hall – Room 220**

Present: Chairperson Monica Hagewood, Ralph Mills, Lonnie Mimms, David Lyon, Charles McMillan, Dave Schmit, DDA Coordinator Anna Braund, and Staff Liaison Lisa Hines. Richard Hessler was absent.

Also present were Councilmembers Nancy Diamond, Betty Price; Community Development Program Coordinator Stefanie Dye; Historic and Cultural Affairs Manager Morgan Timmis; Historic Site Coordinator Chuck Douglas; Transportation Planner III Andrew Antweiler; Land Development Manager Clyde Stricklin; Roswell Inc. Manager Steve Stroud; and Roswell Arts Commission Chairperson Rochelle Mucha.

A motion was made by Charles McMillan, seconded by David Lyons to approve the agenda, as modified. The motion passed unanimously.

A motion was made by Ralph Mills, seconded by Charles McMillan to approve the Minutes of the October 1, 2013 DDA Meeting. The motion passed unanimously.

Treasurer's Report: As of October 31, 2013 the bank balance is \$228,818. The DDA is currently going through the annual audit process with the City of Roswell.

The following Downtown Development Authority Projects were discussed:

- Website update – Additional information will be placed on the website including visioning, redevelopment support efforts of the UDC and form-based codes.
- New card for DDA with contact information and statement regarding the goals and objectives of the Authority.
- Parking Study – The potential of conducting a charrette with citizens, businesses, and local government officials regarding the needs for parking and the potential future of a parking deck.
- Review of JB+a Concept Plans – Discussion included the Town Green vision, goals, and objectives i.e. functional spaces, expansion of scope, importance of connectivity to City Hall and Downtown. The concepts were reviewed relative to the placement of the Faces of War Memorial, use of the area in front of City Hall, inclusion of Recreation and Parks staff, delivery of plan, cost estimates, and timeline to City Council.

A motion was made by Lonnie Mimms, seconded by Ralph Mills to expand the scope of the JB+a conceptual study to include the Heart of Roswell Park, SR9, Cultural Arts Center,

Library, and City Hall connectivity in an amount not to exceed \$7,650. The motion passed unanimously.

Monica and Anna are working on a market study for the downtown area and will bring back for discussion. The DDA coordination meeting with Community Development Director Alice Wakefield is scheduled for Tuesday, November 12 at 9:00 a.m.

The next regular meeting is scheduled for Tuesday, December 3 at 3:30 p.m.

A motion was made by Charles McMillan, seconded by Lonnie Mimms to adjourn the meeting at 5:12 p.m.