

**Roswell Downtown Development Authority
Work Session Minutes
March 7, 2013, 3:00pm
Community Development Room B, City Hall**

Chairperson Hagewood called the meeting to order at 3:04pm.

Members present: Lyon, Mimms, Hagewood, Schmit. McMillan (late arrival)

Absent: Mills, Hessler

Motion by Mimms, second by Lyon to approve the amended agenda to add discussion of the Canton St. Village Master Plan and Budget presentation. Passed 4-0.

Canton St. Village Master Plan – discussion of the status of the Master Plan.

Budget Presentation – Hagewood, Schmit, and McMillan will be making the presentation at the DDA Budget Work Session with Mayor and City Council March 25. On April 9 all appended agencies will be present at the Budget work session.

Motion by Hagewood, second by Mimms to go into executive session for discussion of real estate. Passed 5-0.

Meeting closed at 4:30pm.

Website – Lyon presented the status on website services procurement.

Motion by Mimms, second Lyon to engage a firm to do website and PR. Will also provide graphics for the budget presentation, with the authority to spend up to \$4,000. Passed 5-0.

Motion by McMillan, second by Lyon to adjourn. Passed 5-0.

Meeting adjourned at 5:25pm.

Respectfully Submitted,
Stefanie Dye
Recording Secretary

Minutes approved on April 9, 2013.