

**Minutes of the Special Called Meeting  
Roswell Downtown Development Authority  
September 19, 2012  
4:00pm- Room G-30, City Hall**

Members Present: Hagewood, Hessler, Lyon, McMillan, Mills  
Absent: Mimms, Schmit

Chairperson Hagewood called the meeting to order at 4:01

1. **Motion** by Lyon, second by McMillan: to approve the agenda. Passed 5-0.
2. Approval of Funding Contract with the City of Roswell – contract still not available, but will be presented at 9-26-12 Community Development and Transportation Committee, and then at 10-8-12 Mayor and City Council meeting for approval.
3. Approval of Funding Request for Downtown Master Plan – **Motion** by Mills, second by Hessler: to request funding in the amount of \$60,000 for a Master Design Plan of the area directly impacted by the proposed transportation design for Highway 9 beginning at Norcross Street and extending south to Oak Street as well as the initial economic impact study of the subject area. Passed 5-0.
4. **Motion** by McMillan, second by Lyon: to adjourn. Passed 5-0.

Meeting adjourned at 4:30pm.

Respectfully Submitted,

Stefanie Dye  
Recording Secretary

*Minutes approved on October 2, 2012.*