

**Roswell Downtown Development Authority
Minutes for September 4, 2012 regular meeting
3:30pm- Room 220, City Hall**

Members Present: Hagewood, Hessler, Lyon, McMillan, Mimms, Schmit

Absent: Mills

Chairperson Hagewood called the meeting to order at 5:52 pm.

1. Motion: by Mimms, second by Schmit to approve the agenda. Passed 6-0—
Hagewood, Hessler, Lyon, McMillan, Mimms, Schmit
2. Motion: by McMillan second by Hessler, to approve the minutes of August 7,
2012. Passed 6-0 – Hagewood, Hessler, Lyon, McMillan, Mimms, Schmit.
- 3.
4. Motion: McMillan by second by Hessler, to approve the minutes of the August
18 Special Called Work Session. Passed 6-0– Hagewood, Hessler, Lyon,
McMillan, Mimms, Schmit.
5. Dave Schmit updated the board on Tool-Box development and his meeting with
Fulton Schools Staff concerning their TAD policy.
6. Charles McMillan discussed the Property Inventory Analysis that his staff
conducted for the DDA.
7. Monica Hagewood discussed a meeting with City Transportation Department
staff regarding the City Hall Square project.
8. Councilmember Nancy Diamond updated the board on BID Efforts.
9. Treasurer's Report – no report
10. Secretary's Report – no report
11. Mimms and Schmit were excused from the meeting.
12. Monica Hagewood and Stefanie Dye presented the following items:
 - a. DDA Funding Contract in City review.

- b. Application for Tax ID Number is in process.
- c. Stefanie is looking into getting a phone and internet for the DDA office.

13. Motion: by McMillan, second by Lyon, to Adjourn. Passed 4-0 – yeas: Hagewood, Hessler, Lyon, McMillan

Meeting adjourned 5:45 pm.

Minutes approved October 2, 2012.