Introduction to QuickBooks®

July 21, 2016
8:00 am - 12:00 pm

VIRGINIA STATE UNIVERSITY
SINGLETON HALL ROOM 304

QuickBooks® is a software program that can help you do everyday financial tasks quickly.

CREATE INVOICES AND TRACK SALES
Easily create invoices and sales receipts to keep track of who owes you money, what they bought, and when they paid you.

STAY ON TOP OF YOUR EXPENSES
Enter and pay bills from vendors, and download your bank and credit card transactions directly into QuickBooks.

GAIN INSIGHTS INTO YOUR BUSINESS
Drill down to see the details behind the numbers, and export your reports and all of your QuickBooks formatting to Excel.

CLICK HERE TO REGISTER ONLINE

To register by phone, call (804) 524-5626.

FOR MORE INFORMATION CONTACT:
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Small Farm Outreach Program, Virginia State University College of Agriculture

Visit www.ext.vsu.edu for information on this and other upcoming events.