

ASHFIELD PRIMARY SCHOOL



CHROMEBOOK CODE OF CONDUCT (1-6)

NAME _____ YEAR _____ ROOM _____

If you borrow one of Ashfield Primary School's Chromebooks you must agree to the following rules:

- The Chromebook is used as a tool to assist student learning both at school and at home.
- If the student brings the Chromebook to school, it must be fully charged.
- All material on the Chromebook is subject to review by school staff.
- Any problems, vandalism, damage, loss or theft of the loaned Chromebook must be immediately reported to the classroom teacher. The school reserves the right to retain the deposit for the Chromebook if this occurs.
- Will inform the teacher if they suspect that a computer virus might have affected the Chromebook.
- In the case of theft/loss, a police report must be made by the family and report number lodged with the school.
- The student is responsible for taking adequate care of the Chromebook.
- Will regularly update the Chromebook's operating software if an update is available.
- The student must ensure that their data is backed up on a 'Cloud' storage service (Google Drive) and/or on a USB stick as the Chromebook does not have a large hard drive to store files on.
- The student will not use the Chromebook for cyber bullying or any e-crime at: school, off site and out of school hours. The Chromebook will be confiscated if this happens.
- Comply with the instructions from their teachers regarding the use of a Chromebook during lessons.
- Will continue to fully comply with all of the rules outlined in the 'ICT Code of Conduct (3-6)' that the student has previously signed.

I understand that:

- I will be held responsible for my actions while using online services and for any breaches caused by allowing any other person to use my online services account;
- The misuse of online services may result in the withdrawal of access to services and other consequences dictated in Schools policy; and
- I may be held legally liable for offences committed using online services.

I agree to abide by the acceptable usage agreement for school students.

I understand that if I am given an online service account and break any of the rules in the agreement; it may result in disciplinary action, determined by the principal in accordance with the Department's *Behaviour Management in Schools* policy.

Signed: _____
Student's signature

Date: _____

Witnessed: _____
Parent's/Guardian's signature

Date: _____

Office use only: Date processed: / /

Processed by (initials):