



ASHFIELD PRIMARY SCHOOL

Margaret Street, Ashfield WA 6054
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ASHFIELD PRIMARY SCHOOL ATTENDANCE PLAN

At Ashfield Primary School we recognise that school enables students to build foundations towards future learning upon their knowledge and skills.

IMPROVEMENT TARGETS	STRATEGIES	RESPONSIBILITIES	RESOURCES	MONITORING/ MILESTONES
<p>Increase attendance of all Ashfield Primary School students and reduce the gap of attendance rates between Aboriginal and Non-Aboriginal students to be equal to or better than like schools and the WA Public Schools</p> <p>Maintain attendance rates of Non-Aboriginal students of 92% to continue to be equal to or better than like schools and the WA Public Schools.</p> <p>Raise attendance rates of Aboriginal students from 72% to 82%.</p> <p>Increase attendance rate from 87.9% to 92% for all students.</p> <p>To reduce the number of students in 'At Risk- indicated' category.</p> <p>Increase attendance to 80% for 'At Risk' students as identified.</p>	<ul style="list-style-type: none"> Breakfast Club 5 days a Week. Bounce Back Resiliency Program implemented across the school from K-6. Attendance Improvement Plans and Loss of 'Good Standing' for students below 80% over a two week period. Attendance Reward Days for students who have 90 - 100% for the term. Certificates present at assembly for students who have maintained 100% attendance. Certificates and prizes presented to students with 100% attendance for the term. Daily monitoring of Indigenous students attendance. Girls Group - For indigenous girls Volunteer Program to work with students at need. 	<p>Principal / Deputy Principal School Staff Volunteer Program Partnership with Trinity College</p> <p>Teachers</p> <p>Admin</p> <p>Admin</p> <p>Deputy Principal</p> <p>Deputy Principal</p> <p>AIEO, Teachers & Deputy Principal</p> <p>AIEO</p> <p>Volunteers & Principal</p>	<p>MANNA</p> <p>Bounce Back Program Resources</p> <p>AIP Proforma</p> <p>\$ from BMaD where required as incentives</p> <p>Attendance Certificates</p> <p>\$ from BMaD where required as incentives</p> <p>AIEO to call parents of non-attending students daily. Home visits. Liaising with NMREO RAP team</p>	<p>Attendance at School Events i.e. Cultural Day</p> <p>Monitor the numbers of students attending the Breakfast Club.</p> <p>Improved attendance</p> <p>Record Number of students with 95 - 100% attendance</p> <p>SIS attendance records.</p> <p>SP Referral Forms and AIPs.</p> <p>DoE Letters</p> <p>SAM (DoE portal)</p> <p>Number of students attending the activities.</p>

IMPROVEMENT TARGETS	STRATEGIES	RESPONSIBILITIES	RESOURCES	MONITORING/ 2015 MILESTONES
	<ul style="list-style-type: none"> • Weekly monitoring of all students across the school. • Reminders in the School Newsletter about attendance. • S.P referrals for students are SAER due to poor attendance followed by formal meetings. • Phone Calls to students who are not attending (records kept). • Home Visits for students not attending (records kept). • Parents to access, absentee section on the APS APP to inform school of absence. • Follow up letters to be printed off by teachers and sent home fortnightly to students with unexplained absences. • Stage 1, 2 & 3 letters to be sent home by Admin for students who fall below 80%. • Teachers record Attendance in Integris AM / PM. • Implement before and after school sporting activities (Jump Rope for Heart, Cross Country Club, In2 Cricket) • Noongar Sports 3 days a week to run lunchtime activities. • Chaplain to open Common Room 2 days a week. • Liaise with members from NMREO e.g. Aboriginal Attendance Team. • Attendance Advisory Panel for students/ parents who fail to attend school and other strategies are unsuccessful. 	<ul style="list-style-type: none"> Deputy Principal Deputy Principal Teachers, Admin & School Psych Teachers, AIEO & Admin Admin & AIEO (Badge Att. Officers only) Deputy Principal & Parents Teachers Admin Teachers Admin Noongar Sports Chaplain Admin Admin & School Psych 	<ul style="list-style-type: none"> Integris Newsletter School Psych & Liaising with NMREO RAP team Records Records School App \$1000 / year Integris Attendance Stage Letters Integris \$ from Phys Ed to provide equipment as needed 	



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ASHFIELD PRIMARY SCHOOL INDIVIDUAL SAER ATTENDANCE PLAN

At Ashfield Primary School we recognise that school enables students to build foundations towards future learning upon their knowledge and skills.

Targets	Strategies	Responsibility	Budget	Resources
<p>To increase the individual students % to 80% over a two week cycle.</p> <p>To increase the individual students overall %.</p>	<ul style="list-style-type: none"> Deputy Principal / Principal tracks weekly attendance rates of all students (Monday mornings) to Identify target students falling below 80% in 2 week cycle. Teachers to ensure attendance data is entered accurately into integris. Student loses 'Good Standing' until 80% is attained. Deputy Principal / Principal sets goals/rewards with the student and the student is placed on a 2 Week AIP (Redemption Chart). Principal / Deputy Principal notifies parents of loss of 'Good Standing' (through loss of good standing letter) and implementation of redemption chart. At the end of the 2 week cycle the students good standing is reinstated if attendance is at 80%, if not, Admin commence stage 1 of the attendance referral process (see attendance flow chart). Students without 'Good Standing' at end of term will not be invited to the end of term 'Good Standing Reward'. Students may also miss out on out of school excursions e.g. interschool until good standing through attendance is regained. 	<p>Principal / Deputy / Teachers</p> <p>Teachers</p> <p>Student / Parent</p> <p>Principal / Deputy / Student</p> <p>Principal / Deputy</p> <p>Principal / Deputy</p> <p>Principal / Deputy / Student</p> <p>Principal / Deputy / Student</p>	<p>\$ as required from BMaD</p>	<p>SIS records</p> <p>AIP</p> <p>Loss of Good Standing Letter</p> <p>Attendance Flow Chart</p> <p>Stage 1 Letters</p>