

Letter of Termination of Employment Contract

Dear _____,

I, _____ Would *resign from the post of domestic helper / dismiss you from the post of domestic helper under the Domestic Helper Contract No. _____, effective on (date) _____

*(a) by giving you _____ days / month(s) notice / with no notice.

*(b) by giving you _____ days / month(s) wages in lieu of notice.

The last working day will be (date) _____.

Reason(s) of resignation / dismissal :

Yours sincerely,

(_____) (Signature)
(_____) (Name)
_____ (Date)

Acknowledged receipt by (Signature) _____
(Name) (_____)
Date _____

* delete where appropriate