

Waterloo Public Interest Research Group

Board of Directors Meeting – Date: October 24, 2016 Time: 6pm-8pm

Directors: Amna El Shatshat, Julie Yeung, Shalaka Jadhav, Brandon Love, Swetha Kulandaivelan Absent: Hayley Clin, Sidra Hasan	Staff: Alex Diceanu, Jana El Khatib, Jessica Bonilla-Dampney Facilitator: Amna Notes: Shalaka Mood Minder: Brandon Time keep: Alex
<p><b>AGENDA</b></p> <ul style="list-style-type: none"> <li>A. Check-in</li> <li>B. <a href="#">Recognize the Land</a></li> <li>C. <a href="#">Meeting Agreement</a></li> <li>D. Assign Meeting Roles</li> <li>E. Agenda Review</li> <li>F. Approval of Minutes</li> <li>G. Updates                         <ul style="list-style-type: none"> <li>a. Staff updates</li> <li>b. Committee updates</li> <li>c. Upcoming events</li> <li>d. Board updates</li> </ul> </li> <li>H. DISCUSSION ITEMS</li> <li>I. Review Action Items</li> <li>J. Next Meeting Time &amp; Roles</li> <li>K. Check-out</li> </ul>	<p><b>DISCUSSION ITEMS</b></p> <ul style="list-style-type: none"> <li>1. Proposal for a Fall Members Meeting and Board Elections - Confidential</li> <li>2. Board/Volunteer Appreciation Planning</li> <li>3. New Directions Check In - confidential</li> <li>4. Meeting With Core</li> <li>5. Election of OPIRG Delegate</li> <li>6. Budget Discussion - Board Only and Confidential</li> </ul>

**F. Approval of Minutes (2 min)**

- May 31
- August 22
- September 6
- October 17

Decision: October 17 minutes approved. Rest to be approved via email by midnight.

**G. Updates (10 min)**

**Staff Updates**

Alex:

- ASA funding situation update: waiting on them to tell us who to make the cheque for this term out to.
- WPIRG finances update:
  - Fall 2016 fee cheque has been deposited along with unused refunds cash.
  - Reminder that all spending under \$500 must be approved by the treasurer and staff.
  - Post-referendum budget documents were updated and sent to HR.
  - Documents processed to re-hire our auditors for 2015/2016 audit (as approved at the April AGM)
  - Documents need to be signed to retain our insurance. Contacting the insurance company to adjust office size measurements (might lower our fee).
- Other: working on strategic planning proposals and timelines, processing funding applications.

Jessica: Finished internal documents task listed on “things to do ATM” list. Picked up 5 boxes of WPIRG archives from person who was digitizing them, 6 boxes remain to be picked up. Completed revision of meeting minutes. Booked space for Nov 2 event.

### **Committee Updates**

- a. Finance committee needs to meet next week after a new budget framework is chosen to create full 2016/17 budget. Alex and Brandon to set up meeting.

### **Upcoming Events**

- a. **Indigenous Peoples' Rights in Guatemala**

*Wednesday, November 2, 2016*

*2:00pm - 3:30pm*

*DWE 1502*

Presentation of two representatives of the CCDA Guatemalan Campesino of the Highlands Committee. The CCDA is the producer of Cafe Justicia. The CCDA is a Mayan social movement that works to improve living conditions and defend the social and cultural rights of the Mayan communities. Elvis Morales y Catarina Garcia leaders of the CCDA are coming to Kitchener Waterloo as part of a Canadian Tour to share the struggle and achievements of indigenous people in Guatemala for their rights to land, water, and to end poverty.

### **Board updates**

- a. Board members working on strategic planning.
- b. Treasurer doing regular monthly tasks.
- c. HR has met to discuss staffing implications of defunding.

### **H. Discussion Items**

- 1. Proposal for a Fall Members Meeting and Board Elections - Confidential (20 min)**

## **2. Meeting with core (tabled from last meeting) (5 min)**

Context: Some of our core members have expressed interest in helping us regroup and decide on new direction. When should we meet with them? How involved do we want them in the process. Who are our 'core' members. Maybe we should at least create a concrete list.

Discussion: Board welcomes feedback from core supporters. This meeting will facilitate members input and buy in into new direction for WPIRG.

Decision: Connect with members (list) and book room. Meeting will take place Thursday, Nov. 3rd

## **3. New Direction Proposals Check In (20 min) - Confidential**

## **4. Volunteer Appreciation (Tabled from last meeting) (5 min)**

Context: We have not done anything to thank those who supported us in the Referendum. We should talk about this. Some ideas have been suggested on the chat. What do we want to do? Who should be tasked with planning it?

Decision: Thursday, 3rd 2016 - Book out small gym in PAC for volunteer social - Jessica to do so on the 25th. **(Jessica sent a request Oct 25, 2016 @ 11:34 am - waiting for response from Lauren)**

## **5. Election of OPIRG Board Delegate and OPIRG AGM motions (5 min)**

Context: We need to elect an OPIRG Delegate from among the Board and also vote (via our delegate) on the motions presented at the OPIRG AGM. We have until October 30th to vote or else we will be formally abstaining. Motions are here:

<https://docs.google.com/document/d/1qWspvZz5UFd-zT4-Dm7upzrp2VHrxH-ZSFL2oteKD60/edit?usp=sharing>

Decision(s): Brandon is our delegate and is empowered to vote on behalf of the Board.

## **6. Budget Discussion - Board Only and Confidential (30 min)**

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### **I. Review (5 min)**

#### **Action Items:**

J. Next Meeting Time: October 31, 6-8pm

Facilitator: Name- Notes: Name - Snacks: Name