

Waterloo Public Interest Research Group

Board of Directors Meeting – Date: Nov 10, 2016 Time: 6pm

Directors: Julie Yeung, Swetha Kulandaivelan, Amna El Shatshat, Shalaka Jadhav, Sidra Hasan Absent: Brandon Love, Hayley Clin	Staff: Alex Diceanu Facilitator: Julie Notes: Alex Mood Minder: Amna Time keep: Swetha
AGENDA A. Check-in B. Recognize the Land C. Meeting Agreement D. Assign Meeting Roles E. Agenda Review F. Approval of Minutes G. Updates a. Staff updates b. Committee updates c. Upcoming events H. DISCUSSION ITEMS I. Review Action Items J. Next Meeting Time & Roles K. Check-out	DISCUSSION ITEMS 1. Approve 2016-17 Budget 2. Member Consultation Format Design 3. GM Motions - Changes to Membership Criteria 4. HR Discussion

F. Approval of Minutes (2 min)

G. Updates (20 min)

Staff Updates

Alex:

- Met with Brandon and updated the proposed 2016-17 budget
- Work on this year's audit had begun. Preparing documents for auditors before Nov. 17 meeting
- Office has been cleaned/reorganized

- Working on logistics for our upcoming events, more outreach is required
- Have started working with Action Groups that are now getting in touch for support
- ASA has received their share of the WPIRG fee

Committee Updates

- a. Finance committee met and put together this year's proposed budget

Upcoming Events

- a. FFUW has an event on Dec. 2 in MPR on resistance to pipelines

H. Discussion Items

1. Approving the 2016-17 Budget

Context: We now have a better understanding of our revenue situation post-referendum so we can adjust this year's budget to reflect recent changes. The budget presented is based on a three year framework with a 75%-25% split between operating costs and projects/programming.

Discussion: Budget amended. See updated budget document above. Budget to be sent out over Board email for further discussion.

Decision: To be approved at the next Board meeting.

2. Member Consultation Format Design

Context: Our Member Consultation is on Monday, Nov 14, 6-8pm. Who will help facilitate with Swetha?

Review meeting format. Board must reach out to people coming to meeting.

Discussion: Meeting format reviewed. Amna and Swetha to facilitate. Swetha to make a spreadsheet.

Everyone to talk to at least two people.

Decision: None required.

3. GM Motions - Changes to Membership Criteria (Confidential)

Context: At the Nov 30th GM, we are presenting at least two bylaw changes to the members changing our membership criteria. A first draft of these motions to be discussed at this time.

Discussion: Present Board members in agreement about these changes.

Decision: To be discussed further.

4. Consent to Sidra's request for leave of absence.

Context: Sidra has submitted a request for a leave of absence for the rest of the term.

Decision: Approved.

5. HR Discussion - Confidential.

Context: Board HR check in.

Decision: None required.

I. Review (5 min)

Action Items:

- Budget to be sent out over Board email for further discussion (Amna)
- Swetha to make spreadsheet and organize invites to Member Consultation.

J. Next Meeting Time: Monday, November 21, 6-8pm

Facilitator: Name- Notes: Name - Snacks: Name