

Waterloo Public Interest Research Group

Board of Directors Meeting – Date: October 17, 2016 Time: 6pm-8pm

Directors: Brandon Love, Shalaka Jadhav, Swetha Kulandailevan, Hayley Clin, Julie Yeung Absent: Amna El Shatshat, Sidra Hasan	Staff: Alex, Jana Facilitator: Shalaka Notes: Brandon Mood Minder: Hayley Time keep: Julie
AGENDA A. Check-in B. Recognize the Land C. Meeting Agreement D. Assign Meeting Roles E. Agenda Review F. Approval of Minutes G. Updates a. Staff updates b. Committee updates c. Upcoming events d. Board updates H. DISCUSSION ITEMS I. Review Action Items J. Next Meeting Time & Roles K. Check-out	DISCUSSION ITEMS 1. Jana HR Announcement 2. ASA Funding 3. Volunteer Appreciation 4. Workshop series proposal

F. Approval of Minutes (2 min)

G. Updates (20 min)

Staff Updates

Alex: Been working on our budget. Met briefly with a student from ICON, they are going to go the legal route. Busy getting end of year finances done, the books are closed for last year.

Jana: Mostly worked on strategic planning ideas and “things to do atm” list.

Jessica: Have focused on completing tasks on the “things to do atm” list. Attended Indigenous Knowledges Summit on Friday, October 14. Have a meeting scheduled for Thursday, October 20 with UW social work students who are working on mental health and community gardens.

Committee Updates

- a.
- b.

Upcoming Events

- a.

Board updates

- a. Brandon attended OPIRG AGM over the weekend. Brandon to send out minutes from OPIRG AGM.

H. Discussion Items

1. Jana HR Announcement

Context: I wish to resign with my last day on November 4th. I am yet to submit my formal letter, but intend to by the end of this week. I want to discuss what will be of most use for me to work on until then, as well as logistical things regarding my hours and pay.

Discussion:

Decision: No decision to be made

2. Aboriginal Student Association Funding

Context: ASA Co-president has asked to have a meeting with WPIRG to discuss the ASA funding from WPIRG. ASA has a social event scheduled for this Thursday and wanted to know if they could have access to funds to purchase supplies. Amount requested by staff, none submitted thus far.

Discussion:

Decision: Provide ASA a cheque for Fall, remind them that this includes refunds. They will most likely get some funding in winter too.

3. Volunteer Appreciation

Context: Volunteer appreciation to be scheduled/planned for this term.

Discussion:

Decision: Tabled

4. Workshop series proposal

Context: UW student working with the Waterloo Institute for Social Innovation and Resilience has contacted WPIRG to develop a workshop series that will help students in building skills to tackle social problems related to their field of interest. Wanted to see if WPIRG would be interested in partnering to run anti-oppression and equity education/training on campus for this.

Discussion:

Decision: Set up a first meeting, see what the proposal includes. The board gives authority to Shalaka and Julie to decide if Alex's staff time should be put towards helping with the draft grant proposal.

I. Review (5 min)

Action Items:

- Brandon will send out minutes from OPIRG AGM to clarify

J. Next Meeting Time: October 24, 2016; 6-8pm

Facilitator: Name- Notes: Name - Snacks: Name