

Waterloo Public Interest Research Group

Board of Directors Meeting – Date: August 22, 2016 Time: 1:00pm

Directors: Swetha Kulandailevan, Shalaka Jadhav, Brandon Love, Saam Koukpari, Amna El Shatshat, Julie Yeung, Sidra Hasan, Absent: Hayley Clin (LOA)	Staff: Alex Diceanu, Jana El Khatib, Jessica Bonilla-Dampthey, Ossian MacEachern Facilitator: Swetha Notes: Alex Mood Minder: Shalaka Time keep: Brandon
AGENDA A. Check-in B. Recognize the Land C. Meeting Agreement D. Assign Meeting Roles E. Agenda Review F. Approval of Minutes G. Updates a. Staff updates b. Committee updates c. Upcoming events H. DISCUSSION ITEMS I. Review Action Items J. Next Meeting Time & Roles K. Check-out	DISCUSSION ITEMS 1. Strategic Planning 2. Chanda event

F. Approval of Minutes (2 min)

Approval of minutes from week of 08-17-2016

G. Updates (20 min)

Staff Updates

Alex: I'm back from vacation as of today. I will be spending this week catching up on finances and helping prepare our programming and outreach activities in September. Our summer retreat is next Monday/Tuesday (August 29-30) so I will be working on preparing our agenda and activities for this. Finally, our financial books close on August 31 so I'll be working with the Treasurer and the Board to prepare next financial year's budget.

Jana: n/a

Jessica: Returns from vacation on August 29th.

Ossian: Cheque to UW for FIPPA request has been submitted and we've received the financial documents that were requested. Will be working on the research report over the next two weeks.

Committee Updates

- a.
- b.

Upcoming Events

- a.
- b.

H. Discussion Items

1. Strategic Planning

Context: With the finalization of strategic planning coming up in a week's time, the board needs to decide what we should focus on planning for our last strategic planning meeting.

Discussion:

Decision: Strategic planning to be postponed until October/November 2016.

2. Chanda event

Context: Format for Chanda event to be developed.

Discussion:. Promotion of event TBD. Need to figure out a title for the event (suggestions: "Exploring Dark Matter and Diversity",

Decision: Alex to ask FemPhys and BASE if they would like to MC. Format: lecture with a Q and A.

Brandon will email Chanda.

I. Review (5 min)

Action Items:

- Alex to ask FemPhys and BASE if they would like to MC.
- Brandon to email Chanda

J. Next Meeting Time:

Facilitator: Name- Notes: Name - Snacks: Name