

## Waterloo Public Interest Research Group

*Board of Directors Meeting – Date: Wednesday, August 17, 2016 Time: 2:30pm*

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| <p>Directors: Amna El Shatshat, Swetha Kulandailevan, Sidra Hasan, Shalaka Jadhav, Julie Yueng, Saam Koukpari<br/>Absent: Brandon Love, Hayley Clin, Alex Diceanu, Jana El Khatib, Jessica Bonilla-Dampthey, Ossian MacEachern</p>  | <p>Staff:<br/>Facilitator: Julie<br/>Notes: Saam<br/>Mood Minder: Sidra<br/>Time keep: Amna</p>   |
| <p><b>AGENDA</b></p> <ul style="list-style-type: none"> <li>A. Check-in</li> <li>B. <a href="#">Recognize the Land</a></li> <li>C. <a href="#">Meeting Agreement</a></li> <li>D. Assign Meeting Roles</li> <li>E. Agenda Review</li> <li>F. Approval of Minutes</li> <li>G. Updates <ul style="list-style-type: none"> <li>a. Staff updates</li> <li>b. Committee updates</li> <li>c. Upcoming events</li> </ul> </li> <li>H. DISCUSSION ITEMS</li> <li>I. Review Action Items</li> <li>J. Next Meeting Time &amp; Roles</li> <li>K. Check-out</li> </ul> | <p><b>DISCUSSION ITEMS</b></p> <ul style="list-style-type: none"> <li>1. Peace Advancement Researcher Contract</li> <li>2. Director request for leave of absence</li> </ul> |

### **F. Approval of Minutes (2 min)**

Minutes approved from July 27, 2016 and August 4, 2016

### **G. Updates (20 min)**

#### **Staff Updates**

Alex: On Vacation

Jana: On Vacation

Jessica: On Vacation

Ossian: Since the last update, I have been hard at work trying to finish the index I have been using to reference everything I've been researching. I feel as though I'm closing in on all the information being compiled into the one place, as far as I can tell pending receipt of the financial documents I need. I'm still pulling together some co-op and job fair information, which is what I'm working on today. I have also been creating a document of background information on the basic connections between each faculty and industry more generally. This was prompted by questions I was asked after both the coffee break presentation and the CPA, and especially the class talk I did in late July. Beyond the continued research, I have also been doing office upkeep and helping out with events like Feminism for Men to fill in for staff vacation.

### **Committee Updates**

- a. **HR Committee**
- b. **Strategic Planning Committee**

### **Upcoming Events**

- a. Truth Cafe is holding an event at the John M. Harper Waterloo Public Library called, "Oh Jerusalem! Palestinian Lives in Occupied Jerusalem" on August 17th, 7pm (Tonight!)
- b. "Free Guelph and KW Bus to the Toxic Tour!" August 21st 8am-9pm. "...an opportunity to visit Chemical Valley and learn about the pollution that citizens of Aamjiwnaang First Nation live with every day." Free event with lunch and dinner provided.

## **H. Discussion Items**

### **1. Peace Advancement Researcher Contract**

Context: When the Peace Advancement Researcher position was first designed and advertised, it was intended to be a 12-week position. Due to extenuating circumstances it became a 10-week position, though when I was hired it was noted the possibility of extending my term should the project require it. An extra

week would allow me to complete this in the most thorough way possible without rushing through anything.

This would be the week of August 29th through September 2nd, before classes have started back up again.

Discussion: We have money in our budget to keep Ossian for another week; good to wrap up their work.

Decision: Consensus to extend contract.

## 2. Director request for Leave of Absence

Context: Hailey requests a leave of absence until the start of the September term.

Discussion: Board has a responsibility to catch members up upon return from leave of absence.

Decision: Approved.

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### I. Review (5 min)

#### Action Items:

- Board bonding: clean out storage area in Kitchener - Jessica to arrange (TBD - JBD)
- Book Kristina Wong; Inform Jana of decision

### J. Next Meeting Time:

Facilitator: Name- Notes: Name - Snacks: Name