

Waterloo Public Interest Research Group

Board of Directors Meeting – Tuesday July 5, 2016. 1pm-3:00pm

<p>Directors: Julie Yeung, Matt Feagan, Sidra Hasan, Brandon Love, Shalaka Jadhav, Absent: Amna El Shatshat, Hayley Clin, Swetha Kulandailevan</p>	<p>Staff: Jessica Bonilla-Dampthey, Alex Diceanu, Ossian MacEachern, Jana El Khatib Facilitator: Brandon Notes: Julie Mood Minder: Shalaka Time keep: Matt</p>
<p>AGENDA</p> <ul style="list-style-type: none"> A. Check-in B. Recognize the Land C. Meeting Agreement D. Assign Meeting Roles E. Agenda Review F. Approval of Minutes G. Updates H. DISCUSSION ITEMS I. Review Action/Agenda Items & Bike Rack J. Next Meeting Time & Roles K. Check-out 	<p>DISCUSSION ITEMS</p> <ul style="list-style-type: none"> 1. Summer Strategic Planning Discussion 2. Coffee House: Sports arena for politics 3. Amna's Leave of Absence 4. QTFF meeting report back 5. Class presentation Wednesday, July 20: GEOG 293 Approaches to Research in Human Geography

DISCUSSION & DECISIONS

F. Approval of Minutes (2 min)

Need to approve the June 21 Board meeting minutes.

G. Updates (20 min)

Staff Updates

Alex: I've been working mostly on our strategic planning and with Jana on the mental health project. I organized the Spoken Word and Mental Health workshop as this came up as an opportunity on top of the planned programming (so I took it on). I've also been supporting the HR committee and the usual treasurer/financial work. Strategic planning and supporting Fall outreach will be my priority till vacation starts on July 22. I've been in touch with the Centre for Community-Based Research and we'll be meeting in late August when their staff are next available. According to them it will be possible to carry out a mental health research project in the Fall.

Jana: Alex and I have been thinking about ideas for more dynamic member's meetings. I have been in touch with designers for our logo re-design. I am contacting clubs to inform them of our resources. Working on a FAQs and extended sponsorees list with Alex - will need help from the board with this. Planning to go out and follow action groups etc with a camera this week.

Jessica: I have been working on the Chanda P-W event programming. I attended the RR QTFAF meeting with Alex, Brandon and Sidra. I met with Sidra and Shalaka to start planning the September cultural event. I will meet with Shawn at the WAEC to talk about September (Fall) WPIRG/WAEC collaborations for programming. The anti-oppression workshop organized by Sidra and Alex was well attended. The 1st of 3 workshops for the LSPIRG/WPIRG series is scheduled for Tuesday, July 12, topic is Transmisogyny. The next workshop will be end of July and final one in August. My priority for this month before I leave on vacation is to have the September events laid out, with dates, times, venues and outreach materials.

Ossian: The past two weeks have been focused on completing the FIPPA request, which was submitted Friday June 24th. The first set of documents should be available to me on July 24th at the latest, with the last of the documents from this request being available July 4th at the latest.

Committee Updates

- a) HR Committee: Jessica's evaluation is underway. Shalaka and Brandon scheduling regular meetings with staff. Please fill out Jessica's staff evaluation by July 7. Job posting for Outreach and Marketing Coordinator position for the winter is finished.
- b) Strategic Planning Committee: Day 1 went well, email sent out for action items and proposals to be finished. Board to work on visioning statement(s).
- c) Welcome week committee (Jessica, Sidra and Shalaka): Initial meeting took place and some names were discussed. Committee to review the names suggested and decide who will be the final pick; deadline suggested for sometime next week.
- d)

Upcoming Events

H. Discussion Items

1. Summer Strategic Planning Discussion

Context: The board has completed the first strategic planning day last week. Next one is scheduled for Tuesday July 12 with Day 3 scheduled for July 19 (both days 10-3pm).. Discussion on next steps needed before meeting.

Discussion: Work on vision statement for second strategic planning day. Board needs to meet this week to work on proposals so that the committee can look it over.

Decision: Board to work on proposals and visioning statement.

2. Coffee House

Context: More discussion about the topic (sports & politics)? Scheduled for Thurs July 7th at 12:30

Discussion:

Decision: Alex and Shalaka to facilitate this week's coffee house.

3. Amna's L.O.A

Context: Amna has requested a leave of absence from the Board from June 24 to July 14. Board to approve request.

Discussion:

Decision: Approval of L.O.A.

4. QTFF Meeting Report Back

Context: Staff ,Sidra and Brandon met with the QTFF committee to continue our dialogue about the future of QTFF as a WPIRG project. We received a request for apx. 100 hours of staff time to write grants over the summer for QTFF 2017 funding. We also committed to discussing QTFF as part of our strategic planning and determining the Board's position vis-a-vis QTFF.

Discussion: Ties into strategic planning and Anti-O team of proposal making.

Decision: Tabling it to strategic planning.

5. Class presentation- Wednesday, July 20: GEOG 293 Approaches to Research in Human Geography

Context:Class presentation scheduled for July 20 on research done by WPIRG or being done by WPIRG. Board to decide who will be a part of this presentation.

Discussion: Great opportunity. Ossian would mostly be talking about research methods and how WPIRG supports it.

Decision: Ossian to be on the panel.

I. Review (5 min)

Action Items:

- Jana: Put a call out for funding applications for on campus initiatives
- Board bonding: clean out storage area in Kitchener - Jessica to arrange (TBD - JBD)
- Make a separate document of a model agenda

J. Next Meeting Time: Tuesday, July 26, 2016 - 1PM

Facilitator: Julie **Notes:** Snacks: