Memorandum of Understanding

between

Philander Smith College (PSC)

and

University of Arkansas at Little Rock (UALR)

I Purpose and Scope

The purpose of this Memorandum of Understanding (MOU) is to identify the roles and responsibilities of each party as they relate to the creation and administration of the Dr. Charles W. Donaldson Scholars Academy (CWD SA) as outlined in the CWD SA program document. The CWD SA prepares African American and other students at risk in the Pulaski County Special School District to enter college without the need for remediation and to graduate from college within four years.

II Administration

UALR will facilitate all financial administrative functions related to the receipt and distribution of financial support allocated for the CWD SA. UALR and PSC will jointly determine the courses offered to participants of the CWD SA.

Payment for faculty will be disbursed from the CWD SA restricted account that is administered by UALR. Faculty and staff who are not full time will be hired as extra labor employees of UALR.

III Recruitment and Admission

PCSSD high school seniors who enter within the first four years of the program (2014-17) will qualify for a scholarship based upon fulfillment of the following criteria: [a] successful completion of the senior summer bridge academy and [b] enrollment as a full-time student at PSC or UALR. Students who enter the program in the 9th grade, and remain in the program through their high school graduation, will be eligible for a scholarship based on their successful completion of program requirements.

Students who participate in the CWD SA may enroll in UALR or PSC under then-current enrollment policies. Students must meet all then-current enrollment requirements.

Students will choose their college (PSC or UALR) and they may transfer between the two colleges during the program.

IV Assessment

Qualitative and quantitative assessments will occur from entry in the program through college graduation. Assessments will include monitoring of grade point average, COMPASS scores, ACT scores, and progress toward high school completion and college graduation. Various methods of securing data will be utilized such as interviews, surveys, focus groups, and data scans.
V Registration and Student Records

Students will register for courses through the regular registration processes at each institution.

VI Student Grievances

Student grievances will be handled centrally through CWDSA with representatives from each campus (UALR and PSC).

VII Advisory Board

The advisory board will consist of content experts in the related areas. The advisory board members will provide consultation regarding program and curriculum development, assessment and evaluation, and fundraising for the program. Individuals will be selected based on their areas of expertise in secondary education, higher education, testing, assessment, evaluation, curriculum design, and fundraising. Advisory board members will be appointed by the President of PSC and the Chancellor of UALR in consultation with the Joshua Interveners.

VIII Student Conduct

Students will comply with the academic and conduct standards of the CWDSA and of both institutions. Students found in violation of conduct codes can receive sanctions from the CWDSA with representatives from both institutions. PSC and UALR will create a process for sharing information when student conduct actions have been taken.

IX Facility Usage

Students of the CWDSA will be responsible for complying with all rules and regulations regarding the use of facilities on either campus.

X MOU Term

This agreement may be terminated by either party, but notice must be provided at least one semester in advance of the termination date. In the event this agreement is terminated, all participating students will be allowed to complete the program under the above requirements while maintaining continuous enrollment in the program.

XI Miscellaneous

This agreement shall not create rights to any third parties. The only parties to this agreement are PSC and UALR.
XII Effective Date and Signature

This MOU shall be effective upon the signature of Philander Smith College and University of Arkansas at Little Rock authorized officials.

Dr. Joel E. Anderson, Chancellor
University of Arkansas at Little Rock

[Signature]
July 21, 2014

Dr. Zuma Toro, Executive Vice President and Provost
University of Arkansas at Little Rock

[Signature]
4/23/2014

Dr. Lloyd Hervoy, Interim President
Philander Smith College

[Signature]
July 21, 2014

Dr. Hazel Ervin, Vice President for Academic Affairs
Philander Smith College

[Signature]
July 21, 2014