

Hamilton Community Church
7997 Shallowford Rd, Chattanooga, TN 37421
Telephone: 423-485-1011 Fax: 423-485-8220

STUDENT ASSISTANCE GUIDELINES:

Because there are many requests and a limited amount of funds available, the finance team has recommended that specific criteria be met before funds can be allocated. They are as follows:

1. Parents or legal guardians of children for whom assistance is requested must have been members of the Hamilton Community Church for at least six months prior to the request. (Exceptions may be considered by the finance team.) It should be understood that both parents or both guardians are to be members of the Hamilton Community Church unless there are approved extenuating circumstances.
2. Those requesting aid must be regularly in attendance at the Hamilton Community Church. Regular attendance is defined as present for worship services at least half of the time.
3. Applicants are expected to be faithful in returning tithe and offerings to the church, as verifiable in the church treasurer's records. Understand that no dollar amount is stated, but rather that there be systematic giving.
4. You must properly complete the application for student aid attached and provide a copy of your previous year's tax return. The finance team cannot consider your request for assistance without these forms. You may be sure that this information will be held strictly confidential.
5. As a stipulation to receiving student assistance from the church, the finance team may recommend that you seek financial counseling.
6. In order to continue to receive student assistance for the year, your account must be current, or arrangements must have been made with the school treasurer.
7. A new application for student aid must be submitted for each school year and will be subject to review at the end of the first semester.

It is our goal that no student shall be deprived of a Christian education on the basis of financial need. The members of the finance team are deeply concerned about the spiritual and educational growth of your children and will make every endeavor to see that those who have a financial need are treated with dignity and helped in Christian love.

Should you have questions concerning this application information call the church office at 485-1011.

APPLICATION FOR STUDENT AID

MEMBER INFORMATION (please print):

Parent(s) / Guardian: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

STATUS: () Married () Single () Widowed () Separated () Divorced

Deceased: () Father () Mother

Father / Guardian's Employer: _____ Phone: _____

Mother / Guardian's Employer: _____ Phone: _____

Does employer of either parent / guardian provide educational benefits? () Yes () No

If yes, indicate employer: _____ Amount: _____

Do you attend church regularly? () Yes () No

If yes, where? _____

Are you a member of Hamilton Community Church? () Yes () No

STUDENT INFORMATION:

Please list complete information for each student for whom Student Aid is requested below. These figures should be estimated totals for the school year.

Student name(s)	Grade	Tuition cost	Parent contribution	Student aid request

I have read the student assistance guidelines and agree to abide by them as stated. I am willing to have an interview regarding this request for assistance.

_____ Date

_____ Signature of Parent / Guardian

FINANCIAL INFORMATION:

Include a copy of last year's Federal Income Tax Return as filed with the IRS. Be sure to include all the pages and schedules as it was sent to the IRS. If Father and Mother (or guardians) lived together and filed separate returns, both returns must be included with this application. If the tax returns are not included, the application will be returned to the applicant.

Please fill out the following financial information on your monthly income and expenses:

1. Do you own or rent your house? _____ amount of monthly payment or rent \$ _____

2. Do you own or lease your car? _____ amount of monthly payment or lease \$ _____

What is the year / make / and model of this car? _____

3. Do you own or lease a second vehicle? _____ amount of monthly payment or lease \$ _____

What is the year / make / and model of this car? _____

4. Please list other significant items you may own or lease and their payment amounts:

5. Monthly Income:	Father / Guardian Salary, Bonus & Commission	\$ _____
	Mother / Guardian Salary, Bonus & Commissions	_____
	Dividends & Interest	_____
	Real Estate Income	_____
	Alimony	_____
	Child Support	_____
	Separate Maintenance	_____
	Other Income (List)	_____
	_____	_____
	_____	_____

GRAND TOTAL: \$ _____

6. Monthly Expense:

Tithes	\$ _____
Hamilton Ministries / Offerings	_____
Rent / House Payment	_____
Insurance: Medical	_____
Life	_____
Auto	_____
Electricity / Heat	_____
Water	_____
Garbage	_____
Telephone	_____
Cellular Phone / Beeper	_____
Cable	_____
Food	_____
Car #1 Payment	_____
Car #2 Payment	_____
Truck Payment	_____
RV & Boat Payments	_____
Credit Cards: Visa	_____
MasterCard	_____
American Express	_____
Discover	_____
Others	_____
Credit Union & Bank Loans	_____
Other Loans	_____
Auto Expense	_____

Money owed Educational Institutions

Name School _____ \$ _____

Livestock Expense _____

Other Monthly Expenses:

GRAND TOTAL: \$ _____

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	_____	_____

GRAND TOTAL: \$ _____

6. Monthly Expense:

Tithes	\$ _____
Hamilton Ministries / Offerings	_____
Rent / House Payment	_____
Insurance: Medical	_____
Life	_____
Auto	_____
Electricity / Heat	_____
Water	_____
Garbage	_____
Telephone	_____
Cellular Phone / Beeper	_____
Cable	_____
Food	_____
Car #1 Payment	_____
Car #2 Payment	_____
Truck Payment	_____
RV & Boat Payments	_____
Credit Cards: Visa	_____
MasterCard	_____
American Express	_____
Discover	_____
Others	_____
Credit Union & Bank Loans	_____
Other Loans	_____
Auto Expense	_____

Money owed Educational Institutions

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