

Dogpatch & Northwest Potrero Hill Green Benefit District



Dogpatch & Northwest Potrero Hill Green Benefit District Board Meeting Minutes

March 9, 2016, 7:30 PM to 9:00PM
654 Minnesota St, San Francisco, CA 94107, USA

Board:

Janet Carpinelli, Alison Sullivan, James Naylor, Jean Bogiages, Robert Broucuret, Phillip Pierce, Kat Sawyer

Excused: Susan Eslick, Michele Davis, Jesse Herzog, Adam Mendelson, Lisa Jacobs, Michael Yarne

City Staff:

Jonathan Goldberg, San Francisco Public Works

MINUTES

President's Report

Jean Bogiages reported on meetings with Barbara, UCSF as well as Rosey Jencks and Sarah Bloom of SFPUC. The board expressed an interest in having Rosey or Sarah make a presentation on the Watershed impacts to consider when creating green projects in Dogpatch and Northwest Potrero Hill.

There was a discussion regarding the scope of the GBD related to new development projects. In order to follow the Brown Act, Our Executive Committee needs to be noticed. Jena will add that to the website. Services and Community Relations will be working groups.

Minutes

Lisa Jacobs, secretary was ill and did not present minutes.

Finance Report

Jean Bogiages reported on the P&L Standard report from March 1, 2016 as Susan Eslick was absent. An additional \$10,000 donation from Grosvenor Inc brings the total income to \$329,953.19. Our total expense is \$74,477.87.

Executive Committee

Jean Bogiages reported on topics covered in the executive committee meeting 3/2/16. The topics discussed were:

Need to complete the email database.

Board members suggested sending a postcard to property owners asking for their email addresses. Additionally the idea of visiting the HOAs to request email addresses was suggested. Attending the next DNA meeting and asking for help was also suggested.

S&C Contract

The signed S&C contract was presented. Ms. Bogiages pointed out the changes from the original contract. S&C has been paid so we are beginning.

March Newsletter

The exComm recommends March 25 for the next newsletter. The contents should include: Jumpstart progress-before and after, the ED job description and an announcement of the Capital grant application cycle which will end April 30. Additionally it could include recommendations made by the 22nd Street committee.

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Interim ExComm

DECISION: Keep the existing executive committee until there is an executive director.

A motion was made to keep the existing executive committee until there is an executive director. The motion passed with 7 Yes votes, no Nos and no Abstains.

Grant Opportunities

Hiring a grant writer to apply for the traffic calming part of the SFCTA grant opportunity for Potrero Gateway Loop was discussed. Janet expressed an interest in upgrading the dog park at Progress Park as a good project to go after grants for.

Twenty lawn signs have been delivered. Janet Carpinelli was given three for IM Scott and Woods Yard.

22nd Street Ad Hoc Committee

Alison Sullivan passed out a report. She noted that Kelli Rudnick, DPW asked for ideas on 22nd street before the committee's meeting on 3/14. There was some discussion about how to involve the businesses at the meeting.

Kelli and DPW will enter some of the preliminary suggestions that the committee comes up with. However, at the 23rd meeting GBD board will vote on the set of recommendations that the board wants to make. This list will accompany a letter to DPW. Alison discussed a list of changes with the board.

Service Working Group

Kat reported that the Service working group wants to do a phase 2 jumpstart to address Esprit Park and the Gears. Jim will check in with Steve Cismowski about the stump grinding. Janet will get stump grinding bids. Discussion took place about possible vendors to get additional bids. Further discussion will take place at the next service committee.

Kat mentioned that we want to open the Capital Requests cycle. We want a capital projects application page on the website.

The RFP process is taking a little time as we need legal services to review the form and insure that it meets requirements in the city-GBD agreement.

It was also decided that we should set up a month to month contract with Hfactor for Progress Park and Minnesota Grove. Hfactor would submit a bid proposal for March and April.

Angel Alley application has been received. Kat asked that the board should ask the service committee to make the decision this time. Contingent on the form being filled out the board gives the Service working group the decision right to accept Angel Alley or not. In the future, the process will be the opposite. The service group will review and recommend and the full board will vote. Jean will talk with Sari and find out how GBD can help with the April 2 opening event.

DECISION: Contingent on the form being filled out the board gives the Service working group the decision right to accept Angel Alley

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Community Relations

Lisa was ill, but will provide a written report.

Public Comment

There was no public comment

The meeting was adjourned at 9:15pm