



**Dogpatch & Northwest Potrero Hill Green Benefit District
Board Meeting**

September 21, 2016, 6:30 PM to 8:00 PM
654 Minnesota St, San Francisco, CA 94107, USA

Attending:

Board: Susan Eslick, Janet Carpinelli, Alison Sullivan, James Naylor, Michele Davis, Jesse Herzog, Jean Bogiages, Lisa Jacobs, Kat Sawyer

Board members absent: Robert Broucuret, Adam Mendelson, Phillip Pierce, Michael Yarne

City Staff: Jonathan Goldberg, Sevilla Mann and Kelly Rudnick, San Francisco Public Works

Executive Director: Julie Christensen

Minutes

The Board Chair Jean Bogiages opened the meeting at 6:30.

1. Presentation by Sevilla Mann, SF Public Works

Ms. Sevilla Mann had requested to present to the GBD Board information and materials about her work in the district. The Board agreed to increase information sharing with Ms. Mann, especially regarding the work of GBD landscape and sanitation contractors.

2. Board Chair Report (Jean Bogiages)

GBD Board Calendar – the Chair announced an up-to-date calendar is available on the GBD website. It includes neighborhood meetings and events. All board members are invited to contribute to the calendar.

Governance issues

As announced at the last meeting, Board elections will need to be held in February 2017, as required by the GBD bylaws. The Chair requested volunteers for an elections team to begin work in September; Jesse Herzog and Lisa Jacobs offered to serve with Jean on the elections team.

DECISION: The Board extended the terms of current interim officers and the current advisory teams (Executive, Services, Community Relations) through the next Board election (February 2017). The Board may create new teams as needed, and may recruit non-board members of the community in the future for GBD ad hoc teams.

Potrero Gateway Loop – The Eastern Neighborhood Citizens Advisory Committee (ENCAC) meeting on September 19 will consider funding first phase of Loop project. The Chair and GBD Executive Director Julie Christensen will attend and communicate the GBD’s support for the Loop.

3. Minutes

The minutes of the meeting on August 17, 2016 were approved with no changes or corrections, pending any changes to be emailed by Board members to the Board Secretary Lisa Jacobs. [NOTE: no corrections were received.]

4. Financial Report

GBD Treasurer Susan Eslick reported on income and spending since the last board meeting. Ms Eslick reported that she and Ms. Christensen have continued to meet with Union Square BID finance director Ben Horne who will be engaged to advise on nonprofit financial accounting and reporting requirements.

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Ms. Eslick and Julie Christensen are working to develop a fiscal agent agreement. Initially it will be used with Progress Park; the agreement needs to be flexible and workable with new fiscal agent partners including the Potrero Gateway Loop and the Rappaport agreement regarding Minnesota Grove.

5. Public Realm plan – Robin Abad, SF Planning Department

Ms Christensen introduced Mr Robin Abad, informing the board of the constructive discussions she has had to date with Mr Abad concerning the GBD's input into the Public Realm plan. Christensen is creating a working group to include GBD, Potrero Boosters and the Dogpatch Neighborhood Association (DNA) to interface more directly with Mr. Abad. Ms. Christensen also introduced Kelly Rudnick who attended the meeting in order to listen and answer any questions.

Discussion focused on the 22nd Corridor plans plans to introduce 'fuzz' and turf stone grid similar to the material installed outside of Piccino restaurant. Whereas the community input sessions supported the 'fuzz', there have been numerous inputs about the inappropriateness of this installation due to the lack of rainfall in San Francisco and significant maintenance costs. Mr. Abad further highlighted that if the 'fuzz' is removed from the plan, SF Planning Department needs to have a solid explanation as to why the community inputs were not adopted.

DECISION: The GBD Board will submit a formal response to SF Planning Department on the 22nd Street Greening plan to document why it opposes the fuzz and will not support its maintenance.

6. Services Team Report

Service Team Chair Kat Sawyer presented a recommendation that the GBD invest in costs to replace the plants that were removed from the collapsing wall/plant bed in Minnesota Grove.

DECISION: The Board approved the Services team to spend up to \$2500 for new plants to replace plants that were removed from the collapsing wall/plant bed in Minnesota Grove

7. Community Relations Team Report

Community Relations Team Chair Allison Sullivan reported that the GBD display ad in the Potrero View will end as of the October issue; the Board agreed not to renew the advertisement buy.

Ms. Sullivan also informed the Board of the 1 October planting day at Minnesota Grove and the Potrero Neighborhood Association fair on 15 October. The DNA invited the GBD to join their booth. Susan Eslick agreed to coordinate.

The meeting adjourned at 8:10