

## Dogpatch & Northwest Potrero Hill Green Benefit District



Dogpatch & Northwest Potrero Hill Green Benefit District Board Meeting  
January 18th, 2017, 6:30 PM to 8:00 PM  
654 Minnesota St, San Francisco, CA 94107, USA

Attending: Board: Susan Eslick, Janet Carpinelli, Alison Sullivan, James Naylor, Michele Davis, Jesse Herzog, Jean Bogiages, Phillip Pierce, Kat Sawyer, Michael Yarne and Kate Eppler

Board members absent: Robert Broucairet, Adam Mendelson

Executive Director: Julie Christensen

City Staff: Jonathan Goldberg, Public Works

### Minutes

The Board Chair Jean Bogiages opened the meeting at 6:30.

1. Shall Kate Eppler fill the NW Potrero Tenant seat vacated by Lisa Jacobs until new board members are elected and empaneled in April 2017? This was approved. Welcome Kate!
2. Vote on two Bylaws changes. Add term length clarity to bylaws on p3. Change the term for seat 15 on bylaws p8 to stagger board terms so that 5 seats are up for election each year.  
p3: "All partial terms greater than half a three year term shall be considered as full terms in determining the number of successive terms"  
p8: "Seat 15 – Dogpatch Tenant (April 1, 2017 through March 31, 2019)." Both changes were approved.
3. Minutes: Review October and November Minutes (VOTE). The minutes were left to the next meeting (February) for vote, due to Lisa Jacobs' departure from the Board of Directors.
4. Strategic Planning. Executive Director Julie Christensen presented a review of capital and maintenance projects as projected for the remainder of the 2016-2017 fiscal year. Ms. Christensen gave us a very nice breakdown of our projects and commitments laid out in a "fixed" and "discretionary" format. Ms. Christensen highlighted that 10% of our budget comes from "other income," that the Warriors have not paid up, the discretionary projects will each be reviewed on their own merits, and that we have a balanced budget. Yay! The Executive Director plans to visit Public Works and MTA (among others) with our important projects, as well as projects that we will support to enable us to lobby those organizations.

Review of projected major district capital projects:

In North Dogpatch, most of these projects will be triggered by the UCSF Housing project:

Pedestrian and traffic control in Esprit Park, completing the streets along Indiana, Minnesota, and Tennessee (between 18th and 19th), and also taking a mindful consideration of people, bikes, cars and aesthetic to the 18th street Over/Underpasses. Last but not least on the list are 19th street (from the DAP to Crane Cove) and Mariposa Street pedestrian crossings.

1459 18th Street #369, San Francisco, CA 94107

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In Central Dogpatch, there are upgrades to 22nd Street, Woods Yard Park, Caltrain Station Portal (increasing usability without triggering ADA upgrades), general Caltrain station upgrades (lighting, bike/scooter parking) and Transit mitigations such as MUNI and commuter parking.

In South Dogpatch there is streetscape planning from 23rd to 25th street from Iowa to 3rd, the Minnesota Grove Extension (for which the GBD needs to figure out parking/traffic in order to solve the walkability issues along MN Grove. Also on this list are 25th street, Progress Park Upgrades, and Caltrans Parcels.

In Northwest Potrero Hill, our big Capital project is the Loop (including the Vermont street 101 offramp, Vermont St., 17th St, and San Bruno Streetscape)

Within these projects, we identified the following advocacy positions: the streets surrounding Caltrain are poorly lit (but will receive help from PW and PUC--Thank you Jonathan and Kelly!). We will plan to include our involvement with new projects on our website--even projects that we have not necessarily sponsored, but participated with. We will aim to send out our annual report on September. Also suggested was that we attempt to work with the Food Bank to find a different location for their parking--not under the overpass at 22nd street.

5. The Financial Report was presented by Susan Eslick. Ms. Eslick gave us the highlights of going through the Audit process. There was a (typo) adjustment made to a donation from Spark, changing the sum of \$20K to 10K. The CPA made two recommendations: that we reconcile our bank statement every month, and that Board Members maintain an hourly log of their volunteer hours. Board Members agreed to keep track of their monthly volunteer hours to be reported on a log sheet drawn up by Susan Eslick.

The board discussed increasing the Executive Director's fees to full time. The motion was approved by voice vote.

The board discussed and approved the proposed 2016-2017 budget by voice vote.

6. The Service Report was delivered by Kat Sawyer. Ms. Sawyer began with reviewing the bench selection for 22nd street--a combination of Concrete and Wood. In Benches Park, there has been more square footage added, as a security fence was updated by Catmex. This improvement also helps with water drainage by moving the water line and making it deeper so it doesn't get tampered with. Kat Sawyer also reported that we should receive new logo signage to go up at Benches very soon. The GBD also needed to clarify our response to Esprit Park planning, that we support a sidewalk along the 19th street corridor.
7. Updates. For the election, Board Member Candidate registration is open until 2/17 through our website. We agreed to direct Vote Now on how to tabulate the votes for the upcoming election. Michelle and Alison will work with Julie on the Annual Stakeholders Meeting. They are looking to secure a venue first

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and foremost with The Pearl at the top of the list. Also of importance is to get as many people as possible to sign up for the climate change workshops.

8. Public Comment. Jonathan Goldberg encouraged the attending Board Members to take good notes at the climate change workshops. He went on to state that there is significant state grant funding under Prop 1 that could fall within this realm: Creation and expansion of open space in urban areas and to expand the urban forest.
9. Meeting adjourned at 8:36 PM