



Dogpatch & Northwest Potrero Hill Green Benefit District
Board of Directors General Meeting
November 15, 2017, 6:30 to 8:30
654 Minnesota Street, San Francisco, CA 94107

Board Members In Attendance: Jean Bogiages, Robert Broucuret, Janet Carpinelli, Kristel Craven, Michele Davis, Susan Eslick, Jesse Herzog, Nicky Jacobson, James Naylor, Kat Sawyer, Alison Sullivan

Board Members Excused: Kate Eppler, Phillip Pierce

Board Members Absent: Michael Yarne, Alex Goretsky

City Staff in Attendance: Jonathan Goldberg, SF Public Works

Executive Director: Julie Christensen

Minutes

1. Meeting Opened by Jean Bogiages at 6:36.

2. Roll Call and Approve Minutes

VOTE: September and October minutes were approved as amended.

3. Admin

Call for Announcements: Dogpatch Warehouse Sale is 12/2, in the AIC, the same day as the Dogpatch Merchant Holiday Sale. There will be a community gathering in Woods Yard with Craft Activities put on by the Museum of Craft and Design, followed by refreshments and a Tree lighting event in Woods Yard at 6:30.

Following the Tree lighting, Galleries at 1275 Minnesota will stay open until 8:30 PM. The DNA Holiday Party will be on 12/5 at Harmonic Brewery from 6:30 to 8:30 PM.

Call for Items on the Greensheet: Community events from Announcements will also be listed on the Greensheet

December Meeting: We will hold an abbreviated December BOD Meeting from 6:30 to 7:30.

Alison Sullivan summarized for the board recent communications from Toes and Paws for Greenspace which discussed the GBD.

4. Public Comment:

- Irma Lewis represented Linda James' request to add public comments to September's minutes and reiterated concerns about incorrect messaging from the Avalon development regarding leash rules at Esprit Park.

5. ED Report [[click here for attachment](#)]

Executive Director Julie Christensen went over a detailed to-do list.

- Highlights from Small Capital Projects:
Progress Park Dog Run: The concrete pad is in! The fence will go in on 11/16.
- Highlights from Large Capital Projects:
Christensen is working with the MTA to coordinate placement of bike storage lockers with the 22nd Street Greening Project.
Progress Park Fitness: We have specs for the new fitness equipment. The next step is to find a landscape architect to draw plans for DPW approval.
Minnesota Street South Streetscape: The city agreed to the parameters of the project to be putting in a 15' sidewalk along West side of the street (opposite MN Grove) and in the process, adding a crosswalk. This sidewalk will change the parking along that stretch of Minnesota Street to Parallel.

6. Finance Report by Susan Eslick

Susan detailed our cash spending of \$44,434.00 since our October BOD Meeting.

\$21638	Tennessee Street, Pennsylvania Street Tree Planting Prep Work
\$500	Groundworks for Tennessee Street Tree prep
\$1038	FUF Tree Planting
\$950	23 rd & 24 th Street Landscaping
\$2500	James Bueti Photography for Website
\$1900	990 Tax Prep
\$20	Secretary of State Renewal
\$75	Registry of Charitable Trusts
\$5247	Fletcher Designs for 22 nd Street/Caltrain concept design
\$103	GBD Storage Space
\$650	Gears Design and Painting—still need to paint the design
\$195	Water Tank
\$4974	NW Potrero Hill—Loop clean-up, Penn Verge, broken branch removal, repair irrigation.
\$200	Annual fee for Potrero View Getting Involved Section

7. Esprit Project

ECAC: Board Members will be asked to review and select from a list of applicants for the Esprit Community Advisory Committee. The GBD has posted a call for applications on Nextdoor, on our Greensheet, in Potrero View and on our Website.

The application for the ECAC is on the GBD website and. Christensen presented [a partial list of candidates to date](#).

Christensen explained that the committee will have 12+ members from the design team, city offices & UCSF before the addition of community members.

MOU progress: Jesse reported that the GBD received a draft from Recreation and Parks. Jesse has reached out to an attorney for an estimate cost to have legal eyes look at the MOU draft.

Public Comment:

- Irma Lewis offered that Susan Fitch be the chosen Toes & Paws representative for the ECAC.

8. Sustainability Project

Kat Sawyer updated the board about eco-resilient projects. The projects will be classed into three categories: under \$100K and able to complete in 2 years, under \$500K and able to complete 2-4 years, and large-scale projects that require a long term approach involving advocacy, fundraising and partnerships.

9. Service Projects:

Kristel Craven presented Maintenance Reports from Frank & Grossman, Aim to Please, and Lainez.

Craven updated the GBD regarding Service Group projects: Graffiti was removed at the Gears, and the group is working on new signage for the Gears. There will be a new water spigot at Progress Park to help reduce RV fill-ups. Janet Carpinelli will supervise infill planting to happen at IM Scott School Gardens.

10. March Election [[click here for attachment](#)]

Jean has compiled a list of our preparation procedures from last year.

There are 5 open seats.

#3 Dogpatch Property Owner (Jim Naylor)

#4 Dogpatch Property Owner (Michele Davis)

#8 NW Potrero Property Owner (Robert Broucaret)

#10 NW Potrero Tenant (Kate Eppler)

#12 Green Space Advocate (Michael Yarne)

11. Adjourn

The meeting was adjourned at 8:35.